

BRIGG TOWN COUNCIL
POLICY COMMITTEE
Meeting – Wednesday 14th December 2005
Chaired by – Councillor Mrs. J.A. Bell

Present: Councillors; Mrs. J. Brock, J.E.G. Kidd, Mrs. P.J. Smith and J. Truempenny.

P072 NOTICE CONVENING THE MEETING

Taken as read and approved.

P073 APOLOGIES AND REASONS FOR ABSENCE

Councillor M.S. Campion is attending a school concert.
Councillor C.J. Cook is attending to family matters.
Councillor Mrs. M. Glossop is attending a school concert.
Councillor J. Kitwood – due to family illness.
Councillor T. Morris is at work.
Councillor J. Truempenny is attending a school concert.

P074 DECLARATIONS OF INTEREST

None.

P075 RECEIVE ANY GENERAL CORRESPONDENCE

i) Carers Support Centre letter of thanks received for the grant

ii) Voluntary Car Service letter of thanks received for the grant

iii) North Lincolnshire Council – Leisure and Recreation Awards

Nominations are invited – details will be circulated, and the item placed on the next agenda.

**iv) Humberside Fire Authority – Integrated Risk Management Plan
Year 3 Draft Action Plan 2006/07 – Consultation Process**

Responses are required by 20th January 2005. The document will be circulated.

v) Amberol Photograph Competition – the entries submitted by the Town Council were not successful this year.

vi) Conference – Building Stronger Communities

Thursday 2nd February 2005 Hotel Russell London – cost £299.00 + V.A.T.
Noted as received.

P076 ACCOUNTS FOR PAYMENT

None

P077 UPDATE ON OUTSTANDING ISSUES FROM THE CLERK

Lincolnshire Ambulance Service (Minute P064)

Reply received – this item has been placed on Full Council Agenda.

Audit Returns 2004 and 2005 (Minute P066)

The clerk advised that submission of the returns has been delayed due to a double accounting error in the preparation of the Income and Expenditure Summary, which she noticed when providing the explanations for any significant variance in the income and expenditure figures, compared to the previous year.

The reason for this error has been identified, but due to the clerks recent leave, and the internal auditor also being on leave when she returned, submission of the audit returns has been delayed.

P078 MONTHLY REVIEW OF THE WEB SITE

www.briggmarkettown.co.uk

The clerk completed the update of the web site before she went on leave.

P079 YOUTH PROJECT

Update on progress to date, and to consider the next course of action.

Regrettably, due to time constraints, there has been no progress since the last meeting.

Renewed effort will be made early in the New Year.

The meeting closed at 7.15pm

.....signed
Chairman, Policy Committee Meeting
Wednesday 14th December 2005

.....signed
Chairman, Full Council
Monday 19th December 2005