

BRIGG TOWN COUNCIL - POLICY COMMITTEE
Meeting – Wednesday 11th February 2004
Chairman – Councillor Mrs J.A. Bell

Present: Councillors, M.N. Birkitt, M.S. Campion, C.J. Cook, Mrs. M. Glossop, Mrs. P.J. Smith, Mrs. A. Tasker and J. Truempenny

It was noted that Councillor Mrs. A. Eardley has withdrawn from membership of this Committee.

P 027 NOTICE CONVENING THE MEETING

Taken as read and approved.

P 028 APOLOGIES AND REASONS FOR ABSENCE

Councillor J. Kitwood – Mrs. Kitwood is recovering from an operation.
Councillor Mrs. A. Tasker is in Hong Kong.

P 029 DECLARATIONS OF INTEREST

Councillor Mrs. J.A. Bell declared a prejudicial interest in Item 8 – as a member of the Brigg and District Sport and Leisure Association.

P 030 RECEIVE ANY GENERAL CORRESPONDENCE

Letter received from residents of Silversides Lane, regarding an abandoned vehicle, and a vehicle parked on the highway without a Tax Disc

Although Silversides Lane is not in the Parish of Brigg, members agreed that the letter should be passed on to the appropriate bodies.

P 031 UPDATE ON OUTSTANDING ISSUES FROM THE CLERK

Quality Status (Min P016)

Nothing further to report at this stage – item on the Agenda regarding a forthcoming seminar

Holocaust Memorial Exhibition (Minute PS021)

Members were advised that the posters were ordered but never received. They have not been paid for.

Councillor Mrs. P.J. Smith proposed that, if the posters are received, they should be returned without payment. Seconded by Councillor Mrs. J.A. Bell.
All agreed.

P 032 MONTHLY REVIEW OF THE WEB SITE

Members were advised that the clerk has arranged to meet with David Redfern, at his office, to ensure that all of the changes submitted are properly transferred on to the Web Site.

P 033 RECEIVE AND CONSIDER THE INTERNAL AUDITORS REPORT

The clerk read out the details of the report.

Two comments which require immediate attention are:-

- i) Allotments Receipt issued for rent received in the sum of £8.20 but not banked. The clerk will investigate.
- ii) Angel Suite – Nottingham Building Society Interest, tax is being incorrectly deducted at source. The back interest deducted can be re-claimed. Mr. D. Glossop will be asked to investigate.

The report was noted as received.

P 034 BRIGG AND DISTRICT SPORT AND LEISURE ASSOCIATION – FEASIBILITY STUDY RELATING TO THE PROVISION OF LEISURE FACILITIES AT BRIGG RECREATION GROUND.

The Town Council is advised that, in order to receive funding through Brigg M.T.I. toward the cost of the Business Plan i.e; Phase 2 of the Feasibility Study, the work must be completed and funding drawn down by 31st March 2004.

- a) Receive and Consider the initial findings of the Consultants appointed by the Brigg and District Sport and Leisure Association, to undertake a Feasibility Study for the future use of Brigg Recreation Ground.

Regrettably, the information has not yet been received, and members were advised that the group will not be meeting with the Consultants until Tuesday 24th February 2004- the day after the next Full Council Meeting.

Item deferred to Full Council for a decision.

- b) CONSIDER REQUEST FOR THE RELEASE OF FUNDING EARMARKED FOR PHASE 2 OF THIS PROJECT BY THE TOWN COUNCIL, IN THE SUM OF £5,000.00

Members are asked to form a recommendation for consideration by Full Council.

Item deferred for the same reasons, as above - information not yet available

P 035 QUALITY STATUS:

Consider the invitation for delegates to attend a forthcoming seminar on Tuesday 30th March 2004.

Members expressed disappointment that the seminar will be held mid-week, which prohibits many Councillors from being able to attend, due to their work commitments. The clerk was asked to write a letter expressing members' disappointment in this regard.

The clerk advised that she would be able to attend.

It was therefore agreed that the clerk should attend, together with any other member of the Council who might be available on that date.

P 036 CONSIDER REQUESTS FOR GRANTS AND DONATIONS:

Members had been provided with copies of the individual applications

a) Brigg Flower Club

Request received for a donation or sponsorship toward their forthcoming Flower Festival, which will be held at Elsham Hall in aid of the Save the Children Fund.

Councillor Mrs P.J. Smith proposed that the request should be declined, as the event is not being held in Brigg, and will not be of direct benefit to a Brigg Charity or Organisation. Seconded by Councillor M.N. Birkitt
All agreed.

b) Senior Citizens Forum

This recently formed group is seeking funding to offset its initial set up costs.

Concern was expressed about how the group will sit alongside other Senior Citizens Groups in the Town. Also, from the information provided, it would appear to be a lobbying group, and could therefore have a political agenda.

Councillor C.J. Cook proposed that more information should be requested regarding the groups aims and objectives; how it will benefit the community of Brigg; what its long term plans are; how often meetings are to be held, and how it will generate other income.

Seconded by Councillor Mrs. J.A. Bell. All agreed.

P 037 CONSIDER RENEWAL OF THE ANNUAL SUBSCRIPTION FOR THE LOCAL COUNCIL REVIEW IN THE SUM OF £12.50.

The clerk confirmed that this publication is a useful source of information.

Councillor M.S. Campion proposed that the subscription should be renewed.
Seconded by Councillor Mrs. J.A. Bell. All agreed.

P 038 FURTHER CONSIDER THE PURCHASE OF NEW HEADED STATIONERY FOR THE TOWN COUNCIL.

The clerk advised that printers are reluctant to give a definitive price for coloured letter headings, without a firm design and indication of the number of colours involved. She had therefore obtained quotes for black and white, based on the current design, and suggested to members that the complete re-design of the letter headings should be deferred until Quality Status has been achieved.

All of the quotes were within the price range of £40 - £55.00 + V.A.T. for 500 copies.

Councillor Mrs P.J. Smith proposed that the clerk should be authorised to purchase new headed stationery (to include the 800th anniversary strap line) at the best price available, preferably through a business in the Town.

Seconded by Councillor Mrs. J.A. Bell.

All agreed.

The meeting closed at 8.40pm

There was no other business, the meeting closed at 6.50pm

.....signed
Chairman, Policy Committee Meeting
Wednesday 11th February 2004

.....signed
Chairman, Full Council
Monday 23rd February 2004