

Brigg Town Council



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BRIGG

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To: The Town Mayor and Members of
Brigg Town Council

12th May 2022

You are hereby summoned to attend the **Annual Meeting** of **Brigg Town Council** to be held at **Angel Suite Ballroom, Exchange Place, Brigg DN20 8LD** on **Tuesday 24th May 2022 at 7 pm.**

Kerry Mc Grath

Kerry McGrath
Town Clerk, Brigg Town Council

Business to be transacted

Mayor to present cheques to his chosen charities and to address the Council and visitors.

1. **a) To confirm the election of Mayor of Brigg Town Council for the years 2022/23 as agreed at Annual Town Council meeting 25th May 2021**
b) The elected Mayor to sign the declaration of office.
2. **a) To confirm the election of the Deputy Mayor of Brigg Town Council 2022/23 as agreed at Annual Town Council meeting 25th May 2021**
3. **b) The elected Deputy Mayor to sign the declaration of acceptance of office.**
4. **a) To consider the suspension of the Meeting for the Purpose of Prayer.**
b) To Resolve that Standing Orders be reinstated
5. **Public Participation** – Residents are invited to address the Council **but are reminded that the Council may be unable to provide answers but issues raised may be added as a future agenda item.**
6. **To receive apologies and reasons for absence**
7. **a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared**

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

8. a) **To re-affirm** the Council's adoption of the North Lincolnshire Council Code of Conduct (adopted Feb 22nd 2022), and to confirm that Councillors have attended the recent standards training or have viewed the training video sent.
- b) **To Confirm** that all members have checked their Register of Declared Interests, in accordance with the Localism Act 2011 and pursuant to the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and the North Lincolnshire Council Code of Conduct. **(Please do this before the meeting).**
9. **Policies & Procedures**
 - i) **To review and reaffirm** the NALC model standing orders as adopted October 26th 2021 minute ref 21/088 with changes to procurement figures.
 - ii) **To review and reaffirm** the NALC model Financial regulations as amended to Brigg Town Council as approved April 26th 2022 minute ref 21/159 a iv
 - iii) **To review and approve** amendment to Health and Safety Policy – amendment highlighted.
10. **To confirm** the 4 signatories for the bank mandate and two competent internal control councillors.
11. **To reaffirm** the Town Council is eligible to exercise the power of competence.
12. **To confirm** the schedule of meeting dates and times. - attached
13. **To confirm** the list of committee to be elected and to **appoint** members who will serve on each committee.
 - i) Planning & Environment Committee (Five Members)
 - ii) Personnel Committee (Five Members)
- * The Complaints, Grievance, Appeals and Disciplinary Committees will comprise three members of the Personnel Committee, as required.
14. **To appoint and confirm** representatives to serve on the following outside bodies and working groups.

I) Outside Bodies

- a) Brigg Licensees Association (**case of need**)
- b) North Lincolnshire Licensing Forum
- c) Brigg Senior Citizens
- d) C.P.R.E.
- e) ERNLLCA – **2 voting delegates required.**
- f) Neighbourhood Action Team
- g) Parish & Town Council Liaison
- h) Ancholme Users
- i) Brigg Wheelers
- j) Sir John Nelthorpe Foundation Governors
- k) Sir John Nelthorpe Trustee
- l) Brigg Town Business Partnership
- n) Brigg Flood Warden
- o) Brigg Snow Warden
- p) Humberside Airport Consultative Committee

II) Working Groups

- a) As resolved through Council business.

15. **To receive any correspondence** (for information only).
b) Brig Blog – Forwarded by email.
16. **Minutes of previous meetings**
a) To **approve** the minutes of Full Council Tuesday April 26th 2022 a true record.
b) To **receive** an update on matters from the minutes not appearing anywhere on the agenda.
c) To receive the minutes from Planning Committee on April 26th 2022 for information.
17. To **receive** the report from North Lincolnshire Council Ward Councillors.
18. **Accounts & Payments**
a) To **approve** the Payments for Brigg Town Council to 30th April 2022
b) To **note** the receipts, bank reconciliations and Council detail report to 30th April 2022
c) To **receive** and **consider** a grant application from Alex Bennett to attend the World Scout Jamboree 2023 in South Korea.
19. **Environmental**
a) To **resolve** purchase of bins for Ancholme River path and Atherton Way.
b) To **Consider** Exchange Place Arch project including design, planning permission and installation and **resolve** matters arising.
c) To **receive** an update on Wildflowers – and **resolve** matters arising.
d) To **consider** the gabions and seating at Memorial Garden and **resolve** matters arising.
20. **Jubilee Event**
To **receive** an update on the Jubilee Events 2nd – 5th June 2022.
21. To **consider and resolve** writing to Morrison's regarding Martin McColls.
22. To **receive** any comments or requests and **agree** for future agenda items

Kerry McGrath

Clerk, Brigg Town Council