

Brigg Town Council



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To: The Town Mayor and Members of
Brigg Town Council

20th May 2021

You are hereby summoned to attend the **Annual Meeting** of **Brigg Town Council** to be held at Brigg Methodist Church, Wesley Road Brigg on **Tuesday 25th May 2021 at 7 pm**. Covid 19 precautions will be in place and enforced. Please ensure you wear a mask, unless you are exempt.

Kerry McGrath

Kerry McGrath
Town Clerk, Brigg Town Council

Business to be transacted

Mayor to present cheque to her chosen charity and Magrath award to Keith Simpson and to say a few words

1. **a) To elect a Mayor of Brigg Town Council for the years 2021/22 and 2022/23.**
b) The elected Mayor to sign the declaration of office.
2. **a) To elect a Deputy Mayor of Brigg Town Council for the years 2021/22 and 2022/23.**
b) The elected Deputy Mayor to sign the declaration of acceptance of office.

New Mayor to say a few words.

3. a) **To consider the suspension of the Meeting for the Purpose of Prayer.**
b) **To Resolve that Standing Orders be reinstated**
4. **Public Participation** – Residents are invited to address the Council **but are reminded that the Council may be unable to provide answers but issues raised may be added as a future agenda item.**
5. **To receive apologies and reasons for absence**
6. a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.
7. a) **To re-affirm** the Council's adoption of the North Lincolnshire Council Code of Conduct (originally adopted in July 2012).

b) **To Confirm** that all members have checked their Register of Declared Interests, in accordance with the Localism Act 2011 and pursuant to the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and the North Lincolnshire Council Code of Conduct. (Please do this before the meeting).

8. **Policies & Procedures**

i) **To receive and adopt the NALC model standing orders 2020 as amended to Brigg Town Council. – attached with changes highlighted.**

iii) **To review and reaffirm the NALC model Financial regulations as amended to Brigg Town Council - as attached.**

9. To **confirm** the 4 signatories for the bank mandate and two competent internal control councillors.

10. To **reaffirm** the Town Council is eligible to exercise the power of competence.

11. To **confirm** the schedule of meeting dates and times.

12. To **confirm** the list of committee to be elected and to **appoint** members who will serve on each committee.

i) Planning & Environment Committee (Five Members)

ii) Personnel Committee (Five Members)

* The Complaints, Grievance, Appeals and Disciplinary Committees will comprise three members of the Personnel Committee, as required.

13. To **appoint and confirm** representatives to serve on the following outside bodies and working groups.

I) Outside Bodies

- a) Brigg Licensees Association (**case of need**)
- b) North Lincolnshire Licensing Forum
- c) Brigg Senior Citizens
- d) C.P.R.E.
- e) E.R.N.L.L.C.A. – **2 voting delegates required.**
- f) Neighbourhood Action Team
- g) Parish & Town Council Liaison
- h) Ancholme Users
- i) Brigg Wheelers
- j) Sir John Nelthorpe Foundation Governors
- k) Sir John Nelthorpe Trustee
- l) Brigg Town Business Partnership
- m) Neighbourhood Action Team
- n) Brigg Flood Warden
- o) Brigg Snow Warden
- p) Humberside Airport Consultative Committee

II) Working Groups

- a) Christmas Lights Working Group
- b) Brigg In Bloom and working group for the judging of the Garden Competition, allotment competition and scarecrow competition.

14. **To receive any correspondence** (for information only).
 - a) ERNLLCA Communication strategy hand out. – Forwarded by email
 - b) Brig Blog – Forwarded by email.

15. **Minutes of previous meetings**
 - a) To **approve** the minutes of Full Council Tuesday April 27th 2021 as a true record.
 - b) To **receive** an update on matters from the minutes not appearing anywhere on the agenda.

16. To **receive** the report from North Lincolnshire Council Ward Councillors.

17. To **receive** information and **resolve** purchase of Policemen figures.

18. To **resolve** a program of action on the York Stone parking issues.

19. To **resolve** to write to Lincoln Diocese to request when a new vicar will be in place.

20. To **receive** the Information boards updates and **resolve** comment.

21. To **resolve** winter service and winter gritting of Brigg Town centre.

22. **Accounts & Payments**
 - a) To **approve** the Payments for Brigg Town Council to 30th April 2021
 - b) To **note** the receipts, bank reconciliations and Council detail report to 30th April 2021.

23. To **receive** any comments or requests and **agree** for future agenda items

Kerry McGrath

Clerk, Brigg Town Council

