

# Brigg Town Council



Town Council Office  
The Angel Suite  
Exchange Place  
BRIGG

North Lincolnshire  
DN20 8LD

Tel: 01652 659402

Mobile: 07584 315971

Email: [enquiries@briggmarkettown.co.uk](mailto:enquiries@briggmarkettown.co.uk)

To: The Town Mayor and Members of  
Brigg Town Council

18<sup>th</sup> April 2024

You are hereby summoned to attend the Meeting of Brigg Town Council to be held at Angel Suite Ballroom, Exchange Place, Brigg DN20 8LD on Tuesday 23<sup>rd</sup> April 2024 at 7.15pm.

*Kerry McGrath*

Kerry McGrath  
Town Clerk, Brigg Town Council

1. **Welcome by the Mayor**
2. a) **To consider the suspension of the Meeting for the Purpose of Prayer.**  
  
Prayers led by Keith Simpson  
  
b) **To Resolve that Standing Orders be reinstated**
3. **Public Participation** – Residents are invited to address the Council **but are reminded that the Council may be unable to provide answers, but issues raised may be added as a future agenda item.**
4. **To receive apologies and reasons for absence**
5. a) **To Record any Declarations** of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.  
  
b) **To note any dispensations** given to any member of the council in respect of the Agenda Items listed below.
6. **Minutes of previous meetings**
  - a) **To approve** the minutes of meeting of Brigg Town Council, Thursday 28<sup>th</sup> March 2024 as a true record.
  
  - b) To **receive** an update from the **clerk** on matters not appearing anywhere on the agenda.
  
  - c) To **receive** the minutes from Planning Committee held on Thursday 28<sup>th</sup> March 2023 **for Information.**
7. **Correspondence for Information and resolve any matters arising.**
8. **To receive the report from North Lincolnshire Council Ward Councillors.**

9. **Financial**
    - a) To **approve** the Payments for Brigg Town Council 31<sup>st</sup> March 2024
    - b) **To note for information** the receipts, bank reconciliations to 31<sup>st</sup> March 2024 and Council budget monitoring report to 31<sup>st</sup> March 2024.
    - c) **To consider and resolve whether to approve** Grant application from Brigg Town FC CIC.
  10. **Brigg Times- To receive an update**
  11. **D Day Event – to receive an update and resolve matter arising**
  12. **Environment – to receive information from Clerk or Councillors, consider and resolve matter arising.**
    - a) **To receive responses** and resolve whether to purchase benches and decide on location.
    - b) **To consider and resolve** location for the official King's Portrait.
    - c) **To receive an** update on Trade Watch and **resolve.**
    - d) **To agree a** working group for Christmas Lights.
    - e) **To receive** an update and consider plans for **Monument roundabout.**
    - f) **To discuss** plans for Cemetery improvements and to **agree a site visit.**
  13. **Final Audit 2023-204**
    - a) **To receive the** Full Internal Audit Report for year ending 2023-2024 **and to resolve to correct** minute reference 23/126c to read "The scale of charges for the allotments for 2024-2025 were reviewed and it was agreed with no changes." Instead of 2023-2024.
    - b) **To resolve to receive** the Annual Internal Audit Report 2023/2024.
    - c) **To complete and resolve to agree** Section 1 Annual Governance Statement 2023/2024
    - d) **To receive and resolve to approve** Section 2 Accounting Statement 2023/2024.
  14. **To receive** any comments or requests and **agree** for future agenda items.
  15. **To confirm** the next **Brigg Town Meeting** as **Tuesday 28<sup>th</sup> May 2024** at 7pm and the **Annual Town Council meeting on the rising of the Brigg Town Meeting**
- To consider and resolve - In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).***
16. **To receive and consider resolving** Handyperson performance update contract cost changes.
  17. **To receive and consider resolving plant** watering costs for 2024.
  18. **To receive and consider resolving** purchase of plants for Brigg in Bloom.

*Kerry McGrath*

**Clerk, Brigg Town Council  
18<sup>th</sup> April 2024**