

# Brigg Town Council



Town Council Office

The Angel

Market Place

BRIGG

North Lincolnshire

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To: The Town Mayor and Members  
Brigg Town Council

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10 July 2020

**YOU ARE HEREBY SUMMONED** to attend the **MEETING** of **BRIGG TOWN COUNCIL** to be held via Zoom on **THURSDAY 16 JULY 2020 at 7 pm.**

*D Lilley*

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**Ms Dinah Lilley**

**Clerk, Brigg Town Council**

## **BUSINESS TO BE TRANSACTED**

1. To Receive Apologies and to Approve Reasons for Absence.
2.
  - a) To Consider the suspension of the Meeting for the Purpose of Prayer.
  - b) To Resolve that Standing Orders be reinstated
3.
  - a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.
  - b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.
4. Police Matters
5. To receive any correspondence (for information only).
6. To receive the update on any outstanding issues from the clerk.
7. Public Question Time
8. To Receive any Questions from Members.

Continued ....

**Brigg Town Council Meeting**

**Thursday 16 July 2020**

**Agenda/Business to be transacted continued/.....**

9. To Receive a report from the North Lincolnshire Council Ward Councillors.

10. MINUTES OF PREVIOUS MEETINGS.

- |     |   |                       |
|-----|---|-----------------------|
| i.  | <u>To approve</u> the minutes of Full Council         | Thursday 18 June 2020 |
| ii. | <u>To note</u> the minutes of the Planning Committee  | Thursday 18 June 2020 |
| i.  | <u>To note</u> the minutes of the Personnel Committee | Monday 6 July 2020    |

11. To receive reports from members delegated to serve on outside bodies and working groups.

- Christmas Lights Working Group

<ul style="list-style-type: none"><li>• Environmental Development Group</li><li>• Brigg in Bloom</li><li>• Litter Picking Group</li></ul>	No meetings have taken place due to the Covid 19 Lockdown
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12. ALLOTMENTS UPDATE

- i) Redcombe Lane
- ii) Grammar School Road
- iii) Allotment relocation update

13. ACCOUNTS AND AUDIT

- a) To Receive the following Budget Monitoring Reports as at 30 June 2020 and Approve the Accounts for Payment as listed in the Appendix for Full Council and the Angel Suite, and Bank Reconciliations for each.
- Appendix 1 attached – Full Council Accounts and petty cash payments
  - Appendix 2 attached – Angel Suite Accounts

14. TO AGREE A REVISED CALENDAR OF COUNCIL MEETINGS FOR 2020-2021

15. TO CONSIDER ANY COMMENTS ON THE REVISED NALC CODE OF CONDUCT CONSULTATION

16. TO AGREE THE PROVISION OF LITTER BINS IN OLD COURTS CAR PARK

17. TO AGREE THE PURCHASE OF NEW CHRISTMAS LIGHTS FOLLOWING THE SITE MEETING WITH THE CONTRACTOR

Continued ....

18. **In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).**
19. **TO CONSIDER THE RECOMMENDATION FROM THE PERSONNEL COMMITTEE REGARDING THE POST OF CLERK**
20. **TO CONSIDER TAKING ON THE CONTRACT FOR MAINTENANCE OF THE PUBLIC RIGHTS OF WAY AROUND BROUGHTON PARISH**

*D Lilley*

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**Ms Dinah Lilley**

**Clerk, Brigg Town Council**

**Brigg Town Council Meeting**  
**Thursday 16 July 2020**  
**Agenda/Business to be transacted continued/.....**

**Appendix 1 – Full Council Accounts**

**Brigg Town Council Payments and Receipts 01/6/2020-30/06/2020**

Date	Payee Name	Ref	Paid	Transaction Detail
01/06/2020	ERPF	BACS	£ 615.24	May Pension
01/06/2020	HMRC	BACS	£ 530.67	May Tax/Nl
05/06/2020	JB Rural Service	BACS	£ 912.00	May Handyman
05/06/2020	JB Rural Service	BACS	£ 210.00	Millenium/Memorial
05/06/2020	JB Rural Service	BACS	£ 3,600.00	Brigg 4th Grass Cut
05/06/2020	Shredall	BACS	£ 120.79	Shredding - Angel Move
09/06/2020	Wilko	BACS	£ 17.99	Printer Inks Dinah
11/06/2020	Appleby PC	BACS	£ 17.97	Zoom March, April, May
11/06/2020	JB Rural Service	BACS	£ 360.00	2nd Cadney Cut
11/06/2020	Brigg Angels WI	BACS	£ 42.00	Refund
11/06/2020	Petty Cash Debit Card	PC top up	£ 72.30	Petty Cash top up
19/06/2020	Drop box	DD	£ 99.23	Dropbox
22/06/2020	JB Rural Service	BACS	£ 210.00	Millennium/Memorial
22/06/2020	JB Rural Service	BACS	£ 600.00	Wrawby 5th Cut
22/06/2020	Pestguard	BACS	£ 54.00	Allotment June Inspection
22/06/2020	Zurich Insurance	BACS	£ 1,221.79	Insurance
22/06/2020	United Carlton	BACS	£ 15.30	Inks
23/06/2020	JB Rural Service	BACS	£ 3,600.00	5th Brigg Grass Cut
30/06/2020	JB Rural Service	BACS	£ 912.00	June Handyman
30/06/2020	United Carlton	BACS	£ 180.00	Moved MFD to Angel
30/06/2020	Staff Costs	BACS	£ 1,861.92	June Salaries
30/06/2020	BT	DD	£ 222.00	Move of service to Angel
30/06/2020	Nat West	DD	£ 17.60	Bank Charges
30/06/2020	O2	DD	£ 14.53	Mobile Phone
<b>Total Payments</b>			<b>£ 15,507.33</b>	

**BTC Petty Cash Debit Card Payments**

Date	Payee Name	Ref	Paid	Transaction Detail
11/06/2020	Petty Cash - BTC	PC Top up	£ 30.00	Petty Cash Top up
<b>Total Payments</b>			<b>£ 30.00</b>	

**Brigg Town Council Receipts**

Date	Received From	Receipt	Amount	Receipt Description
10/06/2020	Eddisons	100457	£ 360.00	AS Rental up to 01/03/20
	Various	100457	£ 73.40	Allotment Rent
29/06/2020	Ginelly	Bacs	£ 12.50	Allotment Rent
29/06/2020	Naden Peart	Bacs	£ 18.00	Allotment Rent
29/06/2020	North Lincs Council	Bacs	£ 26,337.00	Grass & PROWs cutting half payment
30/06/2020	Nat West	INT	£ 0.58	Interest ****3921
30/06/2020	Nat West	INT	£ 0.15	Interest received ****7988
<b>Total Receipts</b>			<b>26801.63</b>	

**BTC Petty Cash Receipts**

Date	Received From	Receipt	Amount	Receipt Description
11/06/2020	Petty Cash Debit Card	PC Top up	£ 30.00	Petty Cash Top up
<b>Total Receipts</b>			<b>£ 30.00</b>	

**BTC Debit Card Receipts**

Date	Received From	Receipt	Amount	Receipt Description
11/06/2020	BTC ****2336	PC Top up	£ 72.30	Petty Cash Top up
<b>Total Receipts</b>			<b>£ 72.30</b>	

**Appendix 2 – Angel Suite Accounts**

**Angel Suite Account Payments 01/06/2020-30/06/2020**

Date Paid	Payee Name	Ref	Amount Paid	Transaction Detail
02/06/2020	Anglian Water Wave	DD	£ 778.14	Water
<b>Total Payments</b>			<b>£ 778.14</b>	

NB Refund is due from  
AWW

