

Brigg Town Council



Town Council Office
The Angel Suite
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BRIGG

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To:

The Town Mayor and Members
Brigg Town Council

17 March 2020

YOU ARE HEREBY SUMMONED to attend the **MEETING** of **BRIGG TOWN COUNCIL** to be held in the Ballroom of the **ANGEL SUITE** on **Monday 23 March 2020 at 7pm.**

D Lilley

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Ms Dinah Lilley

Clerk, Brigg Town Council

BUSINESS TO BE TRANSACTED

1. To Receive Apologies and to Approve Reasons for Absence.

2. a) To Consider the suspension of the Meeting for the Purpose of Prayer.
b) To Resolve that Standing Orders be reinstated

3. a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

4. Police Matters

5. To receive any correspondence (for information only).

6. To receive the update on any outstanding issues from the clerk.

7. Public Question Time

8. To Receive any Questions from Members.

continued

Brigg Town Council Meeting

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Agenda/Business to be transacted continued/.....

9. To Receive a report from the North Lincolnshire Council Ward Councillors.

10. MINUTES OF PREVIOUS MEETINGS.
 - i. To approve the minutes of the Council meeting Monday 24 February 2020
 - ii. To approve the minutes of the Extraordinary Council meeting Monday 2 March 2020
 - iii. To note the minutes of Planning and Environment Committee Monday 24 February 2020

11. To receive reports from members delegated to serve on outside bodies and working groups.
 - Environmental Development Group – meeting arranged for 15 April 2020
 - Brigg in Bloom - no meeting held
 - Date for next Litter Pick –28 March 2020
 - Christmas Lights – to set a meeting date

12. ACCOUNTS AND AUDIT
 - a) To Receive the following Budget Monitoring Reports as at 29 February 2020, and Approve the Accounts for Payment as listed in the Appendix for Full Council and the Angel Suite, Bank Reconciliations for each (as circulated)
 - Appendix 1 attached – Full Council Accounts and petty cash payments
 - Appendix 2 attached – Angel Suite Accounts and petty cash payments

13. ALLOTMENTS UPDATE
 - i) Redcombe Lane
 - ii) Grammar School Road
 - iii) Allotment relocation update

14. GRANT APPLICATIONS - To consider requests
 - i) Brigg & District Veterans Group

15. TO AGREE PAYMENT OF THE CHRISTMAS LIGHTS INVOICE

16. TO CONSIDER THE DELEGATION OF DECISIONS IN THE EVENT OF A DECLARATION OF EMERGENCY
Following advice from ERNLLCA and NALC

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Agenda/Business to be transacted continued/.....

17. TO CONSIDER CHANGES TO THE GRASS CUTTING ARRANGEMENTS

- Additional acreage in Brigg cited by North Lincolnshire Council
- Addition of the contract for Wrawby
- Addition of the Allotments into the Brigg Contract

D Lilley

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Ms Dinah Lilley

Clerk, Brigg Town Council

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Appendix 1

Brigg Town Council Payments made between 01/02/2020-29/02/2020

Date Paid	Payee Name	Reference	Transaction Detail	Amount Paid £
03/02/2020	HMRC	BACS	January Tax	717.36
03/02/2020	ERPF	BACS	January Pension	617.39
04/02/2020	Samuel Jacobs	BACS	Memorial stone completion	1,077.00
04/02/2020	Brigg Office Supplies	BACS	Book of Remembrance	6.95
04/02/2020	NLC	BACS	Cary Lane Toilet opening	2,394.00
06/02/2020	Hampshire Flags	BACS	Bunting	447.00
06/02/2020	Pestguard	BACS	Allotments inspection 21/01	54.00
13/02/2020	Brigg Office Supplies	BACS	Postage	29.50
13/02/2020	Brigg Office Supplies	BACS	Stationery	6.00
20/02/2020	Anglian Water Wave	BACS	GSR Allotments water	69.44
20/02/2020	Winterton TC	BACS	Civic Dinner	20.00
20/02/2020	Anglian Water Wave	DD	RL Allotments	11.39
28/02/2020	O2	DD	Mobile Phone	13.80
28/02/2020	Staff	BACS	Feb Salary	1,801.44
Total Paid				7,265.27

Brigg Town Council Petty Cash Payments 01/02/2020- 29/02/2020

Date Paid	Payee Name	Reference	Transaction Detail	Amount Paid £
04/02/2020	Pickerings	CASH	trophy engraving	7.25
25/02/2020	Martins	CASH	stamps	7.32
Total Payments				14.57

Brigg Town Council Receipts 01/02/2020-29/02/2020

Date	Cash Received from	Ref	Receipt Description	Amount Received £
12/02/2020	Brigg Veterans	100455	Bunting donation	25.00
29/02/2020	Nat West	INT	Interest ****2921	6.14
29/02/2020	Nat West	INT	Interest ****7988	2.58
21/02/2020	NLC	Bacs	Election 12/12 C0825	200.00
Total receipts				233.72

Brigg Town Council Petty Cash Receipts 01/02/2020-29/02/2020

Date	Cash Received from	Receipt No	Receipt Description	Amount Received £
04/02/2020	Petty Cash - Angel Suite	TFR	Closure of AS Petty Cash	20.00
Total Receipts				20.00

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Appendix 2

Angel Suite Payments 01/02/2020-29/02/2020

Date Paid	Payee Name	Ref	Transaction Detail	Amount Paid £
02/02/2020	NLC	DD	Trade Waste	52.78
05/02/2020	Anglian Water Wave	DD	Aug -Nov 19 Water/sewerage	60.82
05/02/2020	Brians DIY	BACS	Handles for Angel Doors	4.50
14/02/2020	NPOWER	DD	December Electricity	141.78
19/02/2020	Corona Energy	DD	December Gas	461.32
25/02/2020	BT	DD	Telephone & Broad Band	101.21
Total Paid				822.41

Angel Suite Petty Cash Payments 01/02/2020-29/02/2020

Date Paid	Payee Name	Reference	Transaction Detail	Amount Paid £
04/02/2020	Petty Cash - BTC	TFR	Closure of AS Petty Cash	20.00
Total Paid				20.00

Angel Suite Lloyds A/c Payments 01/02/2020-29/02/2020

Date Paid	Payee Name	Ref	Transaction Detail	Amount Paid £
11/02/2020	Amazon	ONLINE	Packing/Archive boxes	26.75
Total Paid				26.75

Angel Suite Receipts 01/02/2020-29/02/2020

Date	Cash Received from	Rec	Receipt Description	Total Receipts £
12/02/2020	Bowls Club	101242	Monday Bowls/Matches	94.00
13/02/2020	Duck Egg	Bacs	Lettings	200.00
18/02/2020	North Lincs Council	Bacs	Letting C0815	77.50
28/02/2020	Duck Egg	Bacs	Letting 17/02/2020	107.00
Total Receipts				478.50