

Brigg Town Council



Town Council Office
The Angel Suite
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BRIGG

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To:

The Town Mayor and Members
Brigg Town Council

18 February 2020

YOU ARE HEREBY SUMMONED to attend the **MEETING** of **BRIGG TOWN COUNCIL** to be held in the lounge of the **ANGEL SUITE** on **Monday 24 February 2020 at 7.15pm.**

D Lilley

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Ms Dinah Lilley

Clerk, Brigg Town Council

BUSINESS TO BE TRANSACTED

1. To Receive Apologies and to Approve Reasons for Absence.

2. a) To Consider the suspension of the Meeting for the Purpose of Prayer.
b) To Resolve that Standing Orders be reinstated

3. a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.
b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

4. Police Matters

5. To receive any correspondence (for information only).

6. To receive the update on any outstanding issues from the clerk.

7. Public Question Time

8. To Receive any Questions from Members.

continued

Brigg Town Council Meeting
Monday 24 February 2020
Agenda/Business to be transacted continued/.....

9. To Receive a report from the North Lincolnshire Council Ward Councillors.
10. MINUTES OF PREVIOUS MEETINGS.
- | | | |
|-----|--|---|
| i. | <u>To approve the minutes of the Council meeting</u> | Monday 27 January 2020 |
| ii. | <u>To note the minutes of Planning and Environment Committee and</u> | Monday 27 January 2020
Monday 18 February 2020 |
11. To receive reports from members delegated to serve on outside bodies and working groups.
- Environmental Development Group) no meeting
 - Brigg in Bloom) held
 - Dates for next Litter Picks – Great British Spring Clean 20 March to 13 April – Brigg Litter Pick 28 March 2020
 - Christmas Lights – to set a meeting date
12. ACCOUNTS AND AUDIT
- a) To Receive the following Budget Monitoring Reports as at 31 January 2020, and Approve the Accounts for Payment as listed in the Appendix for Full Council and the Angel Suite, Bank Reconciliations for each (as circulated)
- Appendix 1 attached – Full Council Accounts and petty cash payments
 - Appendix 2 attached – Angel Suite Accounts and petty cash payments
13. ALLOTMENTS UPDATE
- i) Redcombe Lane
 - ii) Grammar School Road
 - iii) Allotment relocation update
14. GRANT APPLICATIONS - To consider requests
- i) BRIGGENSIANS
15. TO PROPOSE ANY AGENDA ITEMS FOR ANNUAL TOWN MEETING.
16. **In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).**
17. TO AGREE A WEBSITE PROVIDER IN ORDER TO COMPLY WITH LEGALLY REQUIRED ACCESSIBILITY COMPLIANCE

continued

Brigg Town Council Meeting

Monday 24 February 2020

Agenda/Business to be transacted continued/.....

18. TO AGREE THE INVOICE FOR THE TOWN CHRISTMAS LIGHTS

19. TO REVIEW THE CONTRACT AND REMIT FOR THE HANDYMAN

D Lilley

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Ms Dinah Lilley

Clerk, Brigg Town Council

Brigg Town Council Meeting
Monday 24 February 2020
Agenda/Business to be transacted continued/.....

Appendix 1 – January 2020

Brigg Town Council Payments 01/01/2020 - 31/01/2020

Date Paid	Payee Name	Ref	Transaction Detail	Amount Paid
02/01/2020	ERPF	BACS	Dec Pension	£ 617.39
02/01/2020	HMRC	BACS	Dec Tax/NI	£ 517.33
07/01/2020	NLC	BACS	Two Sweepers	£ 6,003.60
07/01/2020	Brigg Office Supplies	BACS	postage	£ 3.78
07/01/2020	JB Rural Service	BACS	Dec Handyman	£ 380.00
07/01/2020	Brigg Office Supplies	BACS	postage	£ 9.69
07/01/2020	Kirton TC	BACS	Civic Dinner	£ 55.00
07/01/2020	Actavo	BACS	Christmas tree barrier	£ 46.55
07/01/2020	Brigg Rotary Club	Q004361	Grant	£ 400.00
14/01/2020	Brigg Office Supplies	BACS	Postage	£ 3.18
23/01/2020	Actavo	BACS	Barrier Fence hire 14 days	£ 21.02
23/01/2020	VANL	BACS	Payroll Qtr 3	£ 30.00
23/01/2020	Pestguard	BACS	Pestcontrol 01/19-12/19	£ 432.00
23/01/2020	Brigg Town Business Partnership	BACS	Festival of trees, tree	£ 30.00
23/01/2020	Switched Positive	BACS	Bunting removal	£ 955.20
27/01/2020	North Lincs Council	BACS	Arches Project	£ 8,146.80
27/01/2020	Danielle Li	BACS	Type Setting Winter Issue	£ 120.00
28/01/2020	Staff Salary	BACS	Jan Salary	£ 2,237.90
29/01/2020	O2	DD	Mobile Phone	£ 13.80
30/01/2020	Badge Master	BACS	Freeman Badges	£ 131.80
30/01/2020	Wilko	BACS	Batteries Keyboard	£ 7.00
30/01/2020	JB Rural Service	BACS	January Handyman	£ 380.00
30/01/2020	Badge Master	BACS	Design of Freeman Badge	£ 285.60
Total Payments				£ 20,827.64

Brigg Town Council Petty Cash Payments 01/01/2020 - 31/01/2020

Date Paid	Payee Name	Ref	Transaction Detail	Amount Paid
01/01/2020	wilko	CASH	Batteries for Holocaust Candle	£ 4.00
18/01/2020	B & M	CASH	Baubles	£ 1.00
Total Payments				£ 5.00

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Appendix 2 – January 2020

Angel Suite Payments 01/01/2020-31/01/2020

Date Paid	Payee Name	Reference	Transaction Detail	Amount Paid
02/01/2020	NLC	DD	Trade Waste	£ 52.78
13/01/2020	NPOWER	DD	Electricity Nov 2019	£ 144.13
18/01/2020	Corona Energy	DD	Gas Nov 19	£ 340.20
24/01/2020	BT	DD	Phones/BB/Lifeline	£ 99.80
27/01/2020	Pickerings	BACS	Keys cutting	£ 5.20
30/01/2020	Reliable Cleaning Services	BACS	Cleaning & Manager	£ 546.56
Total Payments				£ 1,188.67

Angel Suite Receipts 01/01/2020- 31/01/2020

Date	Received From	Ref	Receipt Description	Receipt Total
13/01/2020	Duck Egg - LJ	Bacs	Letting w/c 06/01	£ 93.15
13/01/2020	Duck Egg - LJ	Bacs	Letting w/c 13/01	£ 93.15
24/01/2020	Duck Egg - LJ	BACS	Letting w/c 20/01	£ 93.15
28/01/2020	Duck Egg - LJ	BACS	Letting w/c 27/01	£ 93.15
16/01/2020	Duck Egg -HC	Bacs	Outstanding payment	£ 480.63
Total Payments				£ 853.23

Lloyds Card Payments 01/01/2020- 31/01/2020

Date Paid	Payee Name	Ref	Transaction detail	Amount Paid
16/01/2020	Grandads Shed	CASH	Raffle prize China Royal	£ 7.00
Total Payments				£ 7.00