

Brigg Town Council



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BRIGG

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4 September 2018

To: The Chairman and Members
Brigg Town Council
PERSONNEL COMMITTEE

YOU ARE HEREBY NOTIFIED AND SUMMONED to attend a **MEETING** of the **PERSONNEL COMMITTEE** to be held in the **ANGEL SUITE** at **6.30 pm** on **Monday 10 September 2018**.

D Lilley

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Ms D Lilley
Clerk, Brigg Town Council

BUSINESS TO BE TRANSACTED

1. To Receive apologies and reasons for absence
2. To Receive and Approve the Minutes, as circulated, of the Meeting held on 9 July 2018.
3. **In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).**
4.
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
5. ASSISTANT CLERK TO THE COUNCIL
 - a) To consider any issues raised by the Assistant Clerk

Continued ...

**BRIGG TOWN COUNCIL
PERSONNEL COMMITTEE
Meeting – Monday 10 September 2018
Agenda/Business to be transacted**

6. ANGEL SUITE MANAGER

- a) To consider any issues raised by the Angel Suite Manager
 - i) Issues to be considered by the Angel Suite Review Group

7. TO RECEIVE A REPORT FROM THE CLERK ON OUTSTANDING ISSUES.

- a) To Consider any issues raised by the Clerk
 - i. Working hours monitoring
 - ii. Handyperson update

D Lilley

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Ms D Lilley
Clerk, Brigg Town Council