

# Brigg Town Council



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To: Members of Brigg Town Council  
Personnel Committee

27th October 2021

**YOU ARE HEREBY NOTIFIED AND SUMMONED** to attend a **MEETING** of the **PERSONNEL COMMITTEE** to be held in the Angel Suite, Brigg at **6.45 pm** on **Monday 1<sup>st</sup> November 2021**

K McGrath

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**Kerry McGrath**  
Clerk, Brigg Town Council

## **BUSINESS TO BE TRANSACTED**

1. To Receive apologies and reasons for absence

***In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).***

2. a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
  
b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. To Receive and approve the Minutes, as circulated, of the Meeting held on 2nd November 2020

Continued ...

4. CLERK TO THE COUNCIL.

- i) To receive an update and recommendations from Cllr Sherwood on the Clerk's appraisal on 5<sup>th</sup> October 2021 and resolve actions.
- ii) To receive, and adopt the Personnel related policies

*Kerry McGrath*

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Kerry McGrath  
Clerk, Brigg Town Council