

Brigg Town Council



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To: Members of Brigg Town Council
Personnel Committee

28th October 2022

YOU ARE HEREBY NOTIFIED AND SUMMONED to attend a **MEETING** of the **PERSONNEL COMMITTEE** to be held in S02 The Angel, Brigg at **12.30pm 3rd November 2022**

K McGrath

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Kerry McGrath
Clerk, Brigg Town Council

BUSINESS TO BE TRANSACTED

1. To Receive apologies and reasons for absence
2.
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).

3. To Receive and approve the Minutes, as circulated, of the Meeting held on 10th March 2022

Continued ...

4. **Clerk to the Council**

- a) To receive an update and recommendations from Cllr Carl Sherwood on the Clerk's appraisal on 2nd November 2022 and resolve any actions.
- b) To receive, review and recommend adopting the work-based risk assessment. - attached
- c) To receive, review and recommend adopting the Health and Safety - attached
- d) To receive, review and recommend adopting the Personnel related policies.- attached.

K McGrath

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Kerry McGrath
Clerk, Brigg Town Council 28th October 2022