

Brigg Town Council



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To: Members of Brigg Town Council
Personnel Committee

9th November 2023

YOU ARE HEREBY NOTIFIED AND SUMMONED to attend a **MEETING** of the **PERSONNEL COMMITTEE** to be held in S02 The Angel, Brigg at **1pm on 16th November 2023**

K McGrath

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Kerry McGrath
Clerk, Brigg Town Council

BUSINESS TO BE TRANSACTED

1. To Receive apologies and reasons for absence
2.
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).

3. Clerk to the Council

- a) To receive an update and recommendations from Cllr Penny Smith on the Clerk's appraisal on 14th November 2023 and resolve any actions.
- b) To receive, review and recommend adopting the Personnel related policies - attached.
- c) To receive and approve the NALC NJC pay award and recommend approval at Town Council on 28th November 2023.

K McGrath

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Kerry McGrath
Clerk, Brigg Town Council 9th November 2023