

Brigg Town Council



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To: The Town Mayor and Members
Brigg Town Council
Property & Services Committee

25th February 2014

YOU ARE HEREBY NOTIFIED AND SUMMONED to attend **the MEETING** of the **PROPERTY & SERVICES COMMITTEE** to be held in the Lounge of the **ANGEL SUITE** on Wednesday 6th March 2013 at 7.00 pm

Signed 

Mrs JM Woollard, Clerk, Brigg Town Council

BUSINESS TO BE TRANSACTED

1. Notice Convening the Meeting
2. To Receive Apologies and Reasons for Absence
3. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. To Receive any Correspondence
5. To Receive a Report on General Issues Outstanding From The Clerk.
6. To approve General Accounts for Payment.
(See Appendix 1)
7. ALLOTMENTS:
 - a) To Receive a report on any outstanding issues from the clerk:
 - b) **Redcombe Lane site:**
 - i) To Receive and Consider the site visit report and any observations from the Allotment Representative, and consider any questions from tenants.
 - ii) To Receive and Consider any reports from Countryside Pest Control.

c) **Grammar School Road**

- i) To Receive and Consider the site visit report and any observations from the Allotment Representative, and consider any questions from tenants.
- ii) To Receive and note a report from the clerk with regard to tenancy allocations.
- ii) To Receive and Consider any report from Countryside Pest Control.

8. ANGEL SUITE:

- a) i) To receive the following financial reports and authorise Accounts Paid and for Payment. (See Appendix 2)
 - i) 31st December 2012
 - ii) 31st January 2013
- b) i) To receive a report from the Clerk on General Outstanding Issues.
 - ii) To receive a report from the clerk with regard to issues resolved under delegated powers.
- c) To Receive a general report from the Angel Suite Manager.
- d) **Lift Maintenance – previous contract**
To consider the settlement offer from Orona Ltd regarding the disputed, outstanding payment for works undertaken under the previous contract.

9. TO CONSIDER THE PURCHASE AND INSTALLATION OF A SALT BIN IN THE VICINITY OF ASH GROVE, AND THE ADDITIONAL COST TO SERVICE THE BIN UNDER THE EXISTING SERVICE LEVEL AGREEMENT WITH THE NORTH LINCOLNSHIRE COUNCIL NEIGHBOURHOOD SERVICES TEAM.

Proposed: Cllr. Mrs A. Eardley

10. CHRISTMAS LIGHTS INSTALLATION

- a) To review the Christmas Lights Installation and Switch On 2012.
- b) To confirm the date for the Switch On in 2013.
- c) **In view of the confidential nature of the business about to be transacted under Agenda Items 10(d), and 11, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.**
- d) To consider the estimated cost for the 2013/14 installation, and the ongoing years thereafter; and examine potential sources of external funding to assist with the same.

11. ThreeBs, Brigg – Young People and Families Project

- a) To note and approve the minor amendment to the title of the project to ThreeBs Brigg; which has been changed after discussions with the young people, due to the previous title being routinely rejected by social media sites; and for the purpose of new funding bids and the promotion of events and activities.

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b) To consider and review the existing guidelines that govern the age and place of residence of young people who can attend ThreeBs sessions.

c) i) To consider the draft bid for revenue funding to support the ongoing cost of delivering ThreeBs Brigg beyond March 2014;

ii) To consider the ongoing budgetary commitment from Brigg TC in support of the same, and determine a recommendation for approval by Full Council prior to submission of the bid.


d)i) To consider:

- the development of a partnership with a local media company in order to provide the opportunity for young people to experience media based activities and workshops.

this may include the development of a joint project with Brigg 2020 Vision and North Lincolnshire Council, with a view to creating a marketing tool for the Town.

N.B. Separate funding bids to be pursued for specific projects.

ii) To approve the payment of a small gratuity for initial workshops to be held during the February 2013 half term.

Signed: 
Mrs. JM Woollard
Clerk, Brigg Town Council

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**Appendix 1
General Accounts Paid**

KCFX	Lighting/staging	805.00	161.00	966.00
Wayne Piggot	Refunds	30.05	6.13	36.18
DSL	Barrier hire xmas lights	13.71	2.74	16.45
Business partner	3B's Van Hire -Nov	242.38	48.48	290.86
Business partner	3B's Van Hire - Dec	170.88	34.18	205.06
Sign Of the Times	Alterations to Banner	12.00	2.40	14.40
Jonro prperties Ltd	Rent James St. Lock Up	275.00		275.00
DSL	Barrier hire xmas lights	27.43	5.49	32.92
Newitt &Co Ltd	Football kit	32.47	6.49	38.96
Countryside Pest Control	Routine visit	45.00		45.00
Business partner	3B's Van Hire	170.88	34.18	205.06
Barrie Gray	Xmas lights-final payment	2022.00		2022.00
Anglian Water	GS Road Allotments	47.14		47.14
DSL	Barrier Hire-Xmas Lights	15.29	3.06	18.35

Appendix 2
Angel Suite Accounts Paid

PAYEE	SERVICE /PRODUCT	NET	VAT	GROSS
NLC	Trade rates	66.56		66.56
Tulip Healthcare	Sanitary ware	12.00	2.40	14.40
PD Watson	Buffet goods	438.41		438.41
Akrill Plumbing	Leak-Ladies toilets	45.60	9.12	54.72
Brigg Launderette	Linen washing	57.00		57.00
Your Chef Ltd	ATC Dinner	630.00		630.00
Wrawby Roofing service	Repair to Rotunda roof	65.00		65.00
Npower	Electricity	290.04	58.00	348.04
Fisher Security	CCTV	21.09	3.69	24.78
Reliable Cleaning	Relief Manager/ Janitorial s	1403.41	280.68	1684.09
BriggAmateur operatic S	Advert	60.00		60.00
Brians DIY	Paint	3.30	0.66	3.96
General Lamps	Bulbs	50.00	10.00	60.00
Petty Cash Top Up		118.35	5.71	124.06
Screwfix / Jeanette Woo	Key Safe/ Lock	101.63	20.31	121.94
BT	Advert	118.07	23.62	141.69
British Gas	heat	186.42	37.28	223.70
Your Chef	Mason Carol supper	377.00		377.00
Premiere Products	Floor Polish	52.27	10.45	62.72
Ellis Cleaning Services	Window cleaning	135.00	27.00	162.00
NLC	Trade rates	66.56		66.56
General Lamps	Bulbs	40.00	8.00	48.00
PD Watson	Buffet supplies	35.00		35.00
Brigg Launderette	Laundry	27.00		27.00
Fisher Security	CCTV	21.09	3.69	24.78
PRS Ltd	Music License	229.04	45.81	274.85
Wolds Singers	Refund	75.00		75.00
DSL	Scaffold Hire	34.99	7.00	41.99
Petty cash		126.10	8.57	134.67
Reliable Cleaning	Relief manager/floor	745.80	149.16	894.96
Reliable Cleaning	Clenaing Products	52.44	10.49	62.93
BT	Payphone Bill	54.15	10.83	64.98
British Gas	heat	747.47	149.49	896.96
JCM Locksmiths	Replacement keys	78.77	15.75	94.52