**BRIGG TOWN COUNCIL**

**POLICY GOVERNING THE AWARD OF**

**GRANTS / DONATIONS**

**ALL GRANTS WILL BE FUNDED ON A 50 / 50 BASIS. i.e., THE TOWN COUNCIL WILL CONSIDER MAKING GRANTS UP TO 50% OF THE TOTAL NEEDED BY THE APPLICANT**

**General Requests: Funded through the Grants/Donations Budget – capped at £1000.00**

1. Applications for a general Grant/Donation will be considered and determined by the Full Council
2. Applicants must be able to demonstrate how the purpose of the application will benefit the Town / community of Brigg. Where possible, evidence of the number of beneficiaries should be provided.
3. Applications must be lodged, using the Town Council application form and be supported by:

* a statement of the organisation’s current financial position and a copy of the last full year of audited accounts (where applicable)

* Estimates / evidence of the intended expenditure

5) Retrospective applications will not be considered.

**Major Events: Funded through the Major Events Budget**

1. The organisers must make the Town Council aware of their intentions to organise a Major Event and that a grant application will be submitted, at least 3 months prior to the event.
2. Applicants must be able to demonstrate how the event will benefit the Town / community of Brigg. Where possible, evidence of the number of beneficiaries should be provided.
3. Applications must lodged, using the Town Council application form and be supported by:

* a statement of the organisation’s current financial position and a copy of the last full year of audited accounts (where applicable)
* projected costings for the event.
* details of other income streams.

1. Applications will be considered, by Full Council, for a grant from its Major Events Budgets
2. Applications will only be considered for expenditure that has not yet been committed.
3. The amount of any single award is not limited (except by the Budget available).

**Rural Transport: Funded through the Rural Transport Budget**

1. Applications will be determined by Full Council

**Policy reviewed and adopted by the Policy Committee – 16th May 2016**