

Meeting of BRIGG TOWN COUNCIL
MEETING – Tuesday 23rd January 2024 at 7.15pm
Angel Suite Lounge, Exchange Place, Brigg DN20 8LD
Chair – Cllr P Smith

Present: Councillors J Gibbons, J Kitching, P McCormick, N Sherwood, P Smith, B Parker, S Riggall, R Waltham

In attendance: Kerry McGrath – Town Clerk
Also Present Keith Simpson, Mayor's Chaplain
1 resident.

The resident asked if the trees that had been cut down could be replaced in the same area rather than adhering to the policy that for every tree that is cut down 20 more are planted, but not always in the same position. Cllr Waltham advised that this is not always possible due to services that may have been installed underground after the trees were originally planted. It depends on the locality. Cllr Waltham said he would take the comments on board. The resident also asked why the wildflowers did not bloom on the Kings Avenue Park slope did not bloom. Cllr Waltham advised that that area appeared to have failed but the wildflower area in Woodbine Park, next to the new allotments were a huge success.

23/094 The Deputy Mayor, Cllr P Smith welcomed everyone to the meeting.

23/095 a) To consider the suspension of the Meeting for the Purpose of Prayer.

***Proposer Cllr Riggall
Seconder Cllr Kitching
Agreed – All Councillors present***

Keith Simpson led the Council in Prayers

b) To Resolve that Standing Orders be reinstated

***Proposer Cllr Gibbons
Seconder Cllr Riggall
Agreed – All Councillors present***

23/096 Public Participation

The resident asked if the trees that had been cut down could be replaced in the same area rather than adhering to the policy that for every tree that is cut down 20 more are planted, but not always in the same position. Cllr Waltham advised that this is not always possible due to services that may have been installed underground after the trees were originally planted. It depends on the locality. Cllr Waltham said he would take the comments on board. The resident also asked why the wildflowers did not bloom on the Kings Avenue Park slope did not bloom. Cllr Waltham advised that that area appeared to have failed but the wildflower area in Woodbine Park, next to the new allotments were a huge success.

The resident left the meeting

23/097 To receive apologies and reasons for absence.

Cllr C Sherwood

23/098 a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the

Agenda Item and the type of interest being declared

Cllr Smith declared a prejudicial interest as Alex Bennett's grandmother in agenda item 7, but it was agreed that Cllr Smith would not benefit in anyway whatever the outcome of this agenda item.

Cllrs Waltham, Gibbons, Riggall, McCormick, Kitching, Parker and Smith all declared a pecuniary interest in Agenda item 9d as residents of Brigg.

Cllr N Sherwood declared a prejudicial interest agenda item 9d as Brigg and Wolds Ward Member for NLC

Cllr Kitching declared a personal and prejudicial interest in agenda item 9e as a committee member of Brigg Live Arts

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

A blanket dispensation was given to Council for agenda item 9d as without one business would be impeded.

23/099 Minutes of previous meetings

a)(i) To approve the minutes of Full Council Tuesday November 2023 as a true record

Proposer Cllr N Sherwood

Seconder Cllr B Parker

Agreed – All Councillors present.

(ii) To approve the minutes of Full Council the case of need meeting on Wednesday 10th January 2024 as a true record

Proposer Cllr N Sherwood

Seconder Cllr B Parker

Agreed – All Councillors present.

b) Council **received** the project register for information and following update from the Clerk..

Archway project update – Awaiting structural approval, should commence installation by May 2024.

Only received one quotation so far for Christmas lights proposals, so will add to next agenda.

Japanese Sakura trees had not been installed to date, as tree officers have been extremely busy due to recent storms. – update following the meeting is that the trees were installed on Wednesday 24th January 2024.

Bug Hotels – 5 nearly completed and will install the first 5 within the next month.

c) The minutes of the Planning and Environment Committee on Tuesday November 28th 2023 were received for information.

23/100 Correspondence received and responses were approved as below.

a) Alex Bennett – Explorers project.

It was agreed that the clerk and Cllr Waltham would look into a piece of land that the explorers could develop as a pocket forest. Suggestion that a piece of land at the entrance to the new allotments could be used or a piece of land on Atherton Way. Clerk to respond to Alex and liaise.

23/101 The following report was received from North Lincolnshire Council Ward Councillor Waltham

Due to flooding and storm damage action there may be some delays with other environmental works. Over 400 trees were lost during the recent storms.

In Bloom grants and DDAY related grants applications to be submitted by 31st January, extended from 22nd January.

Buy with Confidence scheme launched, where local tradespersons can sign up for accreditation.

Jobs Fair to be held on 7th February in Baths Hall. C4 bus launched from Kirton to Brigg to the airport via Barnetby. Need more people to use it.

Grit bins have been replenished on Atherton Way.

Some operational issues with bins and recycling collections, due to the drivers being redeployed as Gritter Drivers during the extreme cold spell recently.

Cllr Kitching asked if the Just GO bus has been recommissioned. Cllr Waltham explained it is going through the tender process, but the current service is definitely working until a new service comes into force.

23/102 Accounts & Payments

a) The Payments for Brigg Town Council to 31st December 2023 were approved.

Date Paid	Payee Name	Ref	Amount Paid	Transaction Detail
03/11/2023	Brians DIY	BACS	£ 55.90	Doorbell. Phone, bin liners
03/11/2023	Sissons	BACS	£ 176.00	Final Cadney Cut
03/11/2023	NLC	BACS	£ 2,871.51	Election 2023 costs
03/11/2023	NLC	BACS	£ 1,396.80	Angel Arch Initial Fees for design and planning
03/11/2023	Google	BACS	£ 11.04	Licence for emails
06/11/2023	Phoenix Payroll	BACS	£ 23.40	Payroll services
06/11/2023	ERPF	BACS	£ 631.22	October Pension
06/11/2023	HMRC	BACS	£ 686.83	October Tax & NI
06/11/2023	Shaw & Son Ltd	BACS	£ 158.40	Binding of Memorial book
09/11/2023	JG Audio	BACS	£ 674.40	Christmas Audio
09/11/2023	JG Audio	BACS	£ 332.40	Childrens Remembrance Service Audio
09/11/2023	JB Rural Service	BACS	£ 300.00	Barrier baskets removal
09/11/2023	JB Rural Service	BACS	£ 174.00	Bunting removal & Storage
09/11/2023	Brigg Angels WI	BACS	£ 500.00	Community Meal Annual Grant Minute ref 23/071d
09/11/2023	Brians DIY	BACS	£ 46.76	Graffiti remover & Broom
14/11/2023	WaterPlus	BACS	£ 16.90	Water new allotments
16/11/2023	Anglian Water Wave	DD	£ 16.56	RL allotments
16/11/2023	Mollys Flowers	BACS	£ 50.00	Festival of Flowers
21/11/2023	ICO	DD	£ 35.00	Information Governance
23/11/2023	Brigg Office Supplies	BACS	£ 11.24	Raffle Books & Sellotape - Christmas Tombola Stall
23/11/2023	JB Rural Service	BACS	£ 300.00	Fetch & Install Xmas Tree
23/11/2023	Brigg Office Supplies	BACS	£ 23.98	Paper for Remembrance service
23/11/2023	Water Plus	BACS	£ 9.22	Water WP to 3/11/23
27/11/2023	BT	DD	£ 95.56	Phone & Internet incl new set
27/11/2023	RBL Poppy Appeal	BACS	£ 300.00	Wreath & Donation for Crosses
28/11/2023	Road Traffic Solutions	BACS	£ 726.00	Road Closure Christmas
28/11/2023	JB Rural Service	BACS	£ 1,260.00	November Handyperson
28/11/2023	Mason Baggot Garton	BACS	£ 300.00	Legal Services
29/11/2023	O2	DD	£ 14.87	Mobile
29/11/2023	Vista Print	BACS	£ 30.21	Mayoral Christmas Cards
30/11/2023	Staff Cost	BACS	£ 2,379.73	November salary & Back Pay
30/11/2023	Nat West	DD	£ 8.05	Bank Charges

04/12/2023	HMRC	BACS	£ 1,149.88	November Tax/Ni
04/12/2023	ERPF	BACS	£ 726.56	November Tax/Ni
05/12/2023	Switched Positive	BACS	£ 4,687.20	Install of Lights as contract
05/12/2023	Switched Positive	BACS	£ 1,234.75	Install/Supply lights and power Christmas market
05/12/2023	Switched Positive	BACS	£ 875.40	Repairs & Replace Wrawby Street Lights
05/12/2023	Hampshire Flags	BACS	£ 281.01	Flag Pole / Israel Flag
05/12/2023	Generation UK Altrad	BACS	£ 16.97	Fencing for tree November
05/12/2023	Agilico	BACS	£ 57.48	Printing toners
07/12/2023	Roger Hall	BACS	£ 60.00	Organ Remembrance Service
07/12/2023	Brigg Community Partnership	BACS	£ 120.00	Little Enchantments 1/2 cost for light switch on
14/12/2023	JB Rural Service	BACS	£ 60.00	Installation flag pole
14/12/2023	NLC	BACS	£ 2,700.00	Carey Lane Toilets
14/12/2023	Hampshire Flags	BACS	£ 137.08	Replacement flag
19/12/2023	Switched Positive Ltd	BACS	£ 413.28	Repairs to lights Market Place and College Yard
19/12/2023	Google	BACS	£ 11.04	Email licence
21/12/2023	Anglian Water Wave	DD	£ 31.76	WP1 Water
21/12/2023	Anglian Water Wave	DD	£ 17.51	Water WP 2
21/12/2023	BT	DD	£ 181.24	Phone & Internet incl new equi
28/12/2023	Staff Costs	BACS	£ 1,808.10	December Salary
29/12/2023	O2	DD	£ 14.87	Clerk mobile
31/12/2023	Nat West	DD	£ 8.75	Bank Charges

Proposer Cllr N Sherwood Seconder Cllr Parker
Agreed – All Councillors present.

b) Receipts, bank reconciliations to 31st December 2023 were noted as was the budget monitoring report to 18th January 2024.

c) Cllr Waltham thanked the Clerk for once again ensuring Brigg Town Council's financial legalities, ensuring spending is with budget and adapting an outcomes led budget keeping the Council in good stead.

Resolve that the budget was agreed for 2024 with budget priorities being the Community Grant Pot, funding for In Bloom, funding for environmental projects, new Christmas lights, ongoing handyperson service for Brigg, funding for the town bus, funding for an event program (DDAY), improvements to the war memorial and ongoing security for the town with funding for the CCTV

Proposer Cllr Waltham Seconder Cllr N Sherwood
Agreed – All Councillors present.

d) **Resolve** to maintain the Band D levy as £69.53, meaning 0% increase in payments from the residents giving a precept of £124493.47 and formally accepting there is no Precept Grant available for Brigg.

Proposer Cllr Waltham Seconder Cllr N Sherwood
Agreed – All Councillors present.

Cllr Kitching left the room

e) To award Brigg Live Arts £500 community grant for the picture book trail project.

Proposer Cllr Waltham Seconder Cllr Gibbons
Agreed – All Councillors present.

Cllr Kitching returned to the room.

23/103 Brigg Times

Clerk updated that to date most articles and advertisement have been received and the layout plan has been agreed. Most spaces are full, with a few pockets still available. Clerk wanted to thank Nigel Fisher for all his help. Clerk meeting with designer the following week to put together the final draft by 1st February. Advertising sold to date totalling £3135.00. Clerk thanked for her work on this.

It was agreed to purchase “Indesign” annual subscription and Clerk to learn how to use.

Proposer Cllr Waltham Seconder Cllr Smith
Agreed – All Councillors present.

23/104 Environmental

- a) Th environmental consultation results were received for information.
- b) The Chamber of Commerce chain to be given to the heritage centre to liaise with the museum service.

Proposer Cllr Waltham Seconder Cllr Smith
Agreed – All Councillors present.

- c) Clerk to draft letter of consultation for Cllr Kitching to deliver re installing benches on St Helen Road and York Road, due to residents’ request for benches in these locations.

Proposer Cllr Smith Seconder Cllr Kitching
Agreed – All Councillors present.

- d) CWGC 2024 – Clerk advised due her time being spent on other more pressing projects this has not progressed. Cllr Kitching confirmed that she will contact the secondary schools and the CWGC to move the project along.

- e) Resolve that Council support the proposals for the TRO on Preston Drive outside the allotment gates.

Proposer Cllr McCormick Seconder Cllr N Sherwood
Agreed – All Councillors present.

- d) Clerk to investigate viability and costs for brown information signs at exits of M180 to Brigg.

Proposer Cllr Waltham Seconder Cllr Gibbons
Agreed – All Councillors present.

23/105 Policies – annual review and approve

- a) Safeguarding Adults
- b) Safeguarding Children

Proposer Cllr Riggall Seconder Cllr Waltham
Agreed – All Councillors present.

23/106 Councillors comments, issues or requests for future agenda items, Cllr Kitching – Owl Boxes at the Cemetery

23/107 Confirmed that the next meeting of Brigg Town Council is Tuesday 27th February 2024 at 7.15pm in the Angel Ballroom

Agreed that In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).

23/108 – Holocaust Memorial

Information received regarding the Holocaust memorial serviced, these were discussed and arrangements confirmed

Cllr Waltham left the meeting

23/109 – The nomination of recipients of the Civic and Joseph J Magrath award were received and discussed and the awards made, Clerk to notify the recipients.

Meeting closed at 8.07pm