

Meeting of BRIGG TOWN COUNCIL
MEETING – Tuesday 24th October 2023 at 7.15pm
Angel Suite Lounge, Exchange Place, Brigg DN20 8LD
Chair – Cllr C Sherwood

Present: Councillors C Sherwood, J Gibbons, J Kitching, P McCormick, N Sherwood, P Smith and R Waltham

In attendance: Kerry McGrath – Town Clerk

Also Present Keith Simpson, Mayor's Chaplain

23/064 The Mayor, Cllr C Sherwood welcomed everyone to the meeting and led a minute's silence for the people of Israel

23/065 a) To consider the suspension of the Meeting for the Purpose of Prayer.

*Proposer Cllr Smith
Seconder Cllr N Sherwood
Agreed – All Councillors present*

Keith Simpson led the Council in Prayers

b) To Resolve that Standing Orders be reinstated

*Proposer Cllr N Sherwood
Seconder Cllr McCormick
Agreed – All Councillors present*

23/066 Public Participation

No members of the public were present.

23/067 To receive apologies and reasons for absence.

Cllr Riggall and Cllr Parker

23/068 a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared

None

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None

23/069 Minutes of previous meetings

a) To approve the minutes of Full Council Tuesday September 26th 2023 as a true record

*Proposer Cllr N Sherwood
Seconder Cllr McCormick
Agreed – All Councillors present.*

b) Council **received** the following update from the Clerk.

Holocaust Memorial in Café Courtyard – we've been asked if this can be moved to a more accessible spot. This request came through before the recent events in Gaza – but its not considered appropriate to move it a the moment

Response from B&M re the state of car park – “We are looking at ways of preventing unauthorised lorries from gaining access to the car park and we have had contractors on site last week re car park works. We also have a landscaping contract with Mitie for weekly litter pick and landscape maintenance so we will look into this aspect”.

Remembrance parade to leave Station Road on 12th November 2023 at 9.20am
Children's ceremony on 10th November at 10.40am – all welcome. Have PA system.
Poppy Appeal – all welcome to help at Tesco from 31st October (next Tuesday) and on Sunday from 8.30am in Market Place. – Discussion re PA system purchase to be discussed at future meeting.

Market Stall on Thursday 26th October 10am – 12 noon. Outside the TIC again.

Allotments are all now full so there is no need to split plots.
There have been a few little issues with regard to heavy handedness of gates and locks – all sorted. EA have visited the site, looking at Drainage – all passed.
Ground is a little heavy due to nature of area, but with work will be better. Add fertilisers etc.

Electrical contractors has made repairs to branches and spent the last couple of weekends testing the lights in the trees. All satisfactory so far.

Poppy GOBO should be up on 26th October. Bunting should be down early next week.

c) The minutes of the Planning and Environment Committee on Tuesday 26th September 2023 were received for information.

23/070 The following report was received from North Lincolnshire Council Ward Councillors.

Cllr Waltham provided the following report.

Storm Babet – 42 trees were lost during the storms. Highway and tree officers worked quickly to clear roads. Some drains were affected that received immediate attention.

Drain at corner of Barnard Ave, near to the Methodist Church has received some Gully Flushing works but need more interventional work.

Survey on NLC website regarding flooding problems – Clerk to share to Facebook.

There is to be a review of Parish Councils, that has been approved by Full Council at NLC. This will be a consultation that will be fully scrutinised.

Two electric car chargers fixed and fully working in Angel Car Park.

Carey Lane toilet key being delivered to Market trader on Saturday.

Fun Forest Car Park to receive interim works to stop motorbikes coming through.

Still trying to source bollards – will have update at next meeting.

23/071 Accounts & Payments

a) The Payments for Brigg Town Council to 30th September 2023 were approved.

Date Paid	Payee Name	Ref	Amount Paid	Authorised Ref	Transaction Detail
04/09/2023	Boston Bulbs	BACS	£ 292.99		Bulbs for Planters
04/09/2023	You Garden Ltd	BACS	£ 312.53		Primroses
04/09/2023	Google	BACS	£ 5.52		Licence Email
05/09/2023	Agilico	BACS	£ 44.10		Printing toners and toner waste
05/09/2023	Brigg Office Supplies	BACS	£ 6.42		Postage
05/09/2023	HMRC	BACS	£ 686.83		August Tax/NL
05/09/2023	ERPF	BACS	£ 631.22		August Pension
19/09/2023	Sissons Gardening Services	BACS	£ 176.00		8th Cadney Howsham Verges
19/09/2023	St John PCC	BACS	£ 24.00		Hall Hire for allotment & D-Day meeting
19/09/2023	NLC	BACS	£ 4,983.89		Annual Bin SLA
19/09/2023	JB Rural Service	BACS	£ 3,600.00		9th Brigg Verges
19/09/2023	JB Rural Service	BACS	£ 180.00		Woodbine Cut JB 1959
19/09/2023	JB Rural Service	BACS	£ 780.00		Brigg Cemetery JB 1960
19/09/2023	JB Rural Service	BACS	£ 210.00		MG & MG 1961
19/09/2023	JB Rural Service	BACS	£ 600.00		9th Wrawby Verges
21/09/2023	Glanford Boat Club	BACS	£ 1,600.00		River Clean 5/5
21/09/2023	Brigg Rotary	BACS	£ 350.00	Min ref 21/085	Annual Crocus grant
25/09/2023	BT	DD	£ 79.93		Telephone & Internet
26/09/2023	SLCC Memberships	BACS	£ 354.00		KM Membership **WTC reimburse 1/3
28/09/2023	Staff Costs	BACS	£ 1,726.35		September Salary
30/09/2023	Nat West	DD	£ 10.50		Bank Charges
30/09/2023	O2	DD	£ 14.87		Mobile Phone
	Total Payments		£ 16,669.15		

Proposer Cllr McCormick Secondar Cllr Kitching
Agreed – All Councillors present.

b) Receipts, bank reconciliations to 30th September 2023 were noted as was the budget monitoring report to 19th October 2023

c) The Interim Audit was received and Clerk commended on another successful audit. The recommendations were noted for information.

It was resolved to amend the date of the minutes 23rd May, 27th June and 25th July to reflect the correct year 2023 and that the Mayor to initial changes.

Proposer Cllr Gibbons Secondar Cllr Waltham
Agreed – All Councillors present.

d) Resolved to award an annual grant of £500 to the Brigg Angels WI to hold their Christmas Community tea, for 3 year consecutive years 2023, 2024 and 2025 on the proviso that the event is held.

Proposer Cllr Waltham Secondar Cllr Gibbons
Agreed – All Councillors present.

e) It was resolved to contribute £120 to the Brigg Partnership for the Little Enchantments Christmas Entertainment at the Christmas light Switch on and Market on 24th November 2023.

Proposer Cllr Smith Secondar Cllr McCormick
Agreed – All Councillors present.

23/072 Environmental.

a) **Clerk updated** on correspondence from B&M regarding locating the Sakura trees on their land by the river footpath. Clerk has written to B&M to ask if they will consider allowing the planting of the trees where there are no services away from

the building. Awaiting response.

b) Bulb Planting

It was resolved that Clerk would source bulbs for 2024 planting for the Cemetery and areas in the Cemetery would be identified at a later meeting following consultation.

***Proposer Cllr McCormick Seconder Cllr Waltham
Agreed – All Councillors present.***

Following resolution Cllr Kitching said she would try to get some from the Market Stall and arrange planting in an area of the cemetery.

- c) **Flag** – **It was resolved** that a flag of Israel and 4m pole would be purchased from Hampshire Flags and arrange for JB Rural Services Ltd to install on Millenium Green near to the Holocaust Memorial, in an area covered by CCTV.

***Proposer Cllr Waltham Seconder Cllr McCormick
Agreed – All Councillors present.***

23/073 D Day International Tribute 2024

Clerk updated on plans for the International Tribute and the notes from meeting held on 12th October were noted.

23/074 Policies reviewed and approved en bloc

- a) **Volunteer Risk Assessment**
b) **Work Based Risk Assessment**

***Proposer Cllr Smith Seconder Cllr Waltham
Agreed – All Councillors present***

23/075 Councillors comments, issues or requests for future agenda items,

Cllr Kitching – CWGC, Sakura Trees, Environmental survey responses.

23/076 Confirmed that the next meeting of Brigg Town Council. Tuesday 28th November 2023 at 7.15pm

23/077 *Agreed that In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).*

***Proposer Cllr Smith Seconder Cllr Waltham
Agreed – All Councillors present***

23/078 Correspondence

All correspondence from complainant was received and considered at length. Actions were agreed.

Proposer Cllr Smith Seconder Cllr Waltham/Cllr McCormick

Agreed – All Councillors present

23/079 – Brigg Newspaper

It be noted and recorded that the Clerk has received only really positive responses from the community organisations and businesses who have been touch. Everyone is really keen to contribute to the articles within the newspaper and local businesses would like to pay for advertising space within the paper.

It was agreed to engage local printing firm Morton's, to print the 24pp newspaper.

It was agreed to name the newspaper Brigg Times.

It was agreed that Nigel Fisher will assist to edit the Brigg Times and North Lincolnshire Council will assist with typesetting initially.

A scale of charges for advertising to be agreed at the next meeting.

First edition to be ready for distribution in early 2024.

***Proposer Cllr Waltham Seconder Cllr N Sherwood
Agreed – All Councillors present***

23/080 Millennium Green Path

Clerk to source more information with the final decision delegated to Cler, Deputy Mayor and Mayor on agreed works. Work to be completed by Holocaust Memorial Service in late January 2024

***Proposer Cllr Waltham Seconder Cllr McCormick
Agreed – All Councillors present***

Meeting closed at 8.23pm