

Cllr C Sherwood

- Met with NLC officers. The works to the A18 crossing will commence on May 3rd and will take approximately 4 weeks. The works will also include cycle lane works and a cycle crossing.
They have apologised for the inevitable delay whilst the works are ongoing but explained that the traffic lights will be on demand and not on a timer, to reduce waiting times.
The resurfacing works planned for West Terrace to Lidl have been brought forward and will take place at night (10pm – 7pm) to reduce inconvenience. Letters have been sent to residents in the vicinity.
- Of the 147 fixed penalty notices served across North Lincs for littering, 8 of them were in Brig and 1 in Barton.

Cllr R Waltham

- Paths in cemetery to have resurfacing works
- East Park paths to receive treatment following utility company works.
- Excellent take up of over 75s vaccination boosters.
- Poor take up of five year old vaccination.
- NLC have been shortlisted as one of the 70 Councils across the country to receive funding for family hubs.
- Extra support to the older people to pay bills. Vouchers being distributed.
- £150 payment for residents in band A-D Council Tax bracket who pay by direct debit will receive payment on May 2nd 2022. Of the 9000 who do not already pay by direct debit 4500 have signed up so will receive their payment promptly. The final 4500 will receive the £150 payment when all checks are completed.
- Over 100 Ukraine refugees are now being hosted by North Lincs families.

The Mayor asked Cllr Waltham to pass on the Town Council's thanks to Andrew Percy MP, for his involvement in the armoured ambulances for the Ukraine. It was agreed that the Mayor would write a letter from Brigg TC.

21/157 To receive any correspondence.

- a) Brigg Blog information and stats for April
- b) HSBC Community Event proposals
Clerk to respond to say that Brigg TC support the event and suggest contacting NLC re the Angel Suite or Heritage Centre for the Buttercross.

***Proposer Cllr Parker Seconder Cllr Waltham
Agreed All Councillors present***

21/158 Minutes

- a) The minutes from the meeting held on 22nd March 2022 were received and approved as a true record.
***Proposer Cllr Waltham Seconder Cllr Riggall
Agreed All Councillors present***
 - b) To **receive** an update on matters from the minutes not appearing anywhere on the agenda from the Clerk.
- Auditors from RBL Poppy Appeal have been to visit and have fully scrutinised the Poppy Appeal Accounts and working practices. They are more than happy with how the appeal was run last year. I have now been assigned a remote assistant and will require no further visits. Poppy Appeal will start to be organised during August. Some volunteers will be welcome to assist again.
 - Princess Diana will be back in Buttercross as soon as suitable place is agreed.

- Plaque for the Jubilee tree has arrived.
 - Jubilee meeting on 27th April at 6.30pm. Poster and leaflets are being approved and will be distributed around the town soon. Facebook page with all information updated regularly as to what is going on over the weekend.
 - Reminder of the Market Stall 10am – 12 noon on Thursday 27th April 2022.
 - Exchange Place Arch way was not part of the original plans and designs. A planning application will need to be submitted along with further designs drawn up. Will bring back to Council next meeting.
 - Community Payback projects. Unfortunately, due to Health and safety issues and lack of transport for the offenders the project proposed for Brigg cannot go ahead. This can be reviewed in 3-4 months time.
 - The Civic Society boards frames to be renovated during handyman hours
 - Tickets available from Town Council office for the Jubilee Flower Festival Concert on 1st June.
 - Mayor's Appeal Golf Day – 22nd July 2022
- c) **The minutes from the Planning Committee on 22nd March 2022** were received for information.

21/159 – Audit

- a) The Internal Audit be received and approved and resolve items identified. Thanks be extended to the Clerk for an exemplary audit
Proposer Cllr Waltham Seconder Cllr Kitching
Agreed All Councillors present
- i. To receive and approve the Asset Register at 31st March 2022
Proposer Cllr Smith Seconder Cllr Riggall
Agreed All Councillors present
- ii. To receive and approve the Brigg Community Emergency Plan.
Proposer Cllr Smith Seconder Cllr C Sherwood
Agreed All Councillors present
- iii. To receive and approve general risk assessment.
Proposer Cllr Smith Seconder Cllr Gibbons
Agreed All Councillors present
- iv. To review and approve to adopt the new procurement figures following departure from EU.
Proposer Cllr Riggall Seconder Cllr Gibbons
Agreed All Councillors present
- b) To complete and approve the Section 1 Annual Governance Statement.
Proposer Cllr Smith Seconder Cllr Gibbons
Agreed All Councillors present
- c) To approve the Section 2 Accounting statement for 2021/2022
Proposer Cllr Gibbons Seconder Cllr Smith
Agreed All Councillors present

21/160 Financial**a) Resolved** to approve Payments for March 2022

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
02/03/2022	O2	DD	£ 12.17	Mobile phone
03/03/2022	HMRC	BACS	£ 612.02	Feb Tax & NI
03/03/2022	ERPF	BACS	£ 569.68	Feb Pension
03/03/2022	Brigg Office Supplies	BACS	£ 2.48	postage
03/03/2022	ETech Solutions	BACS	£ 133.24	Service and New Drive laptop
03/03/2022	JB Rural Service	BACS	£ 1,140.00	February Handyman
03/03/2022	Plantscape	BACS	£ 1,438.20	Hanging Baskets from Grant
03/03/2022	Amberol	BACS	£ 735.00	Planter from grant
03/03/2022	Amazon	BACS	£ 352.63	Hats & Flags for Jubilee
03/03/2022	Agilico	BACS	£ 61.06	Printer & Toner
08/03/2022	Energy Cell	BACS	£ 180.00	Website hosting
08/03/2022	NLC	BACS	£ 679.20	Install Flags & Flagpole
08/03/2022	Norton anti virus	BACS	£ 64.99	Virus protection
10/03/2022	Sue Pearce	BACS	£ 19.29	Reimburse for flowers
10/03/2022	Grandads Shed	BACS	£ 433.00	Balance of Civic Dinner
11/03/2022	ilfd group ltd	BACS	£ 151.98	union jack hats for jubilee
11/03/2022	shengxi technology	BACS	£ 79.95	flags for jubilee
16/03/2022	JB Rural Service	BACS	£ 3,600.00	1st Brigg Verge
16/03/2022	JB Rural Service	BACS	£ 210.00	Millenium green Memorial garden
16/03/2022	JB Rural Service	BACS	£ 360.00	1st Cadney cut
16/03/2022	JB Rural Service	BACS	£ 600.00	1st Wrawby cut
16/03/2022	JB Rural Service	BACS	£ 180.00	1st Woodbine patk cut
16/03/2022	JB Rural Service	BACS	£ 780.00	1st Brigg cemetery cut
16/03/2022	Pestguard	BACS	£ 54.00	Allotment inspection 21.2.22
17/03/2022	MD Signs	BACS	£ 1,438.90	Information Lecterns
17/03/2022	Blachere	BACS	£ 246.00	Ukraine GOBO
17/03/2022	MD Signs	BACS	£ 840.00	Install of lecterns
17/03/2022	Brigg Heritage Centre	BACS	£ 40.00	Hire of Buttercross
21/03/2022	Winterton TC	BACS	£ 60.00	Civic Dinner
22/03/2022	Earth Anchors	BACS	£ 1,464.00	Notice Boards Brigg TC Header
22/03/2022	Brigg Office Supplies	BACS	£ 22.77	Envelopes and paper
22/03/2022	RBLI	BACS	£ 154.99	Jubilee tree canopy plaque
22/03/2022	Microsoft	BACS	£ 79.99	Annual Licence
24/03/2022	Brigg Scouts	BACS	£ 20.00	Civic Invitation
24/03/2022	ERNLLCA	BACS	£ 36.00	Clerk training
24/03/2022	Nigel Fisher Brigg Blog	Q4370	£ 500.00	Brigg Blogg Half payment
24/03/2022	BT	DD	£ 55.19	Telephone & Broadband
28/03/2022	Staff Costs	BACS	£ 1,840.22	March Salary & Back Pay
28/03/2022	JB Rural Service	BACS	£ 1,140.00	March Handyman
28/03/2022	VANL	BACS	£ 20.00	Payroll Services
30/03/2022	O2	DD	£ 12.17	Mobile Phone
31/03/2022	Nat West	DD	£ 17.95	Qtrly Bank Charges
			£ 20,437.07	

Proposer Cllr C Sherwood Seconder Cllr N Sherwood
Agreed All Councillors present

b) Received for information – receipts, bank reconciliations and council detailed budget monitoring to March 31st 2022

c) It was approved to renew the Zurich Insurance for 5 years

Proposer Cllr Smith Seconder Cllr Waltham
Agreed All Councillors present

- d) The grant application list to date was received and **it was resolved** to make £1000 available for £100 Jubilee grants for community/street. Clerk to advertise on social media. Working group of Mayor, Deputy Mayor and Cllr Gibbons to meet on 12th May with the clerk to award grants.

Proposer Cllr Waltham Seconder Cllr C Sherwood

All other councillors present agreed.

- e) **To approve** the new grant application forms once amendment suggested by Cllr Kitching be made.

Proposer Cllr Kitching Seconder Cllr Waltham

All other councillors present agreed.

Cllr Smith and Cllr Eardley left the room

- f) **It was resolved** to award Theo Onwabuya a grant of £100 towards the Scout Jamboree to South Korea. The payment to be released when Theo can evidence further fundraising and nearer to the trip.

Proposer Cllr Waltham Seconder Cllr C Sherwood

All other councillors present agreed.

Cllr Smith and Cllr Eardley returned to the room

21/161 Environmental

- a) Cllr Waltham updated that NLC have tidied the park area, paths and have installed new bins.

Resolved that the Handyman service would repaint the goal posts and the clerk would arrange for tenders for painting of the metal fencing on Southview Ave/Woodbine Park.

Proposer Cllr Waltham Seconder Cllr Kitching

Agreed All Councillors present

- b) **Resolved** the clerk would contact the heritage centre, meet with the new manager and working with advice from Holocaust Education Trust and the Holocaust Memorial Trust to produce a new Holocaust Memorial Display.

Proposer Cllr Waltham Seconder Cllr Riggall

Agreed All Councillors present

- c) **Received and approved** the current project register, acknowledging project completed. Project register to be brought back to Council quarterly.

Proposer Cllr Waltham Seconder Cllr Kitching

Agreed All Councillors present

21/162 Archbishop of Canterbury

Resolved to write to Archbishop of Canterbury, acknowledging the excellent work carried out by volunteers in Brigg to keep St John's Church functioning since the departure of Father Owain and to draw his own attention to the lack of vicar and poor state of St John's Church. Also, to remind him that as head of the Anglican Church that he should keep his thoughts to the state of Anglican Church and not voice his Political views.

***Proposer Cllr Waltham Seconder Cllr N Sherwood
Agreed All Councillors present***

21/163 Brigg Mayor's Cup

Resolved to support the Mayor purchasing a trophy to be called the Brigg Town Mayor's Appeal Cup for an annual golf tournament fundraiser.

***Proposer Cllr Kitching Seconder Cllr Gibbons
Cllr Parker abstained Agreed All other Councillors present***

21/164 Comments from Councillors and suggestions agreed for future agenda items.

- Litter bin purchase – Ancholme Path near picnic benches and Atherton Way.
- Wildflowers – Cllr Riggall
- Bench requirement at Ancholme Leisure Centre – Ward Councillor so pick up.
- Build up of weeds/sand in pedestrian refuge near Tesco on Barnard Ave – Handyman to clear and sweep

21/165 Annual Brigg Town Council meeting confirmed Tuesday 24th May 2022 at 7.15pm in The Buttercross

***Proposer Cllr N Sherwood Seconder Cllr Riggall
Agreed All Councillors present***

Meeting closed at 8.45pm