

Meeting of BRIGG TOWN COUNCIL
MEETING – Tuesday 26th September 2023 at 7.15pm
Angel Suite Lounge, Exchange Place, Brigg DN20 8LD
Chair – Cllr P Smith

Present: Councillors J Gibbons, J Kitching, P McCormick, B Parker, S Riggall, N Sherwood, P Smith and R Waltham

In attendance: Kerry McGrath – Town Clerk

Also Present Keith Simpson, Mayor's Chaplain
2 members of the public

23/049 The Deputy Mayor, Cllr P Smith welcomed everyone to the meeting and offered Cllr C Sherwood's apologies.

23/050 a) To consider the suspension of the Meeting for the Purpose of Prayer.

***Proposer Cllr Kitching
Seconder Cllr Riggall
Agreed – All Councillors present***

Keith Simpson led the Council in Prayers

b) To Resolve that Standing Orders be reinstated

***Proposer Cllr Kitching
Seconder Cllr N Sherwood
Agreed – All Councillors present***

23/051 Public Participation

Resident 1 – would like assurances that a Tourist Information service would still be provided within the Buttercross.

Resident 2 – expressed his dismay that Brigg Matters would no longer be published and requested that Brigg Town Council contributed financially to keep the periodical going.

23/052 To receive apologies and reasons for absence.

Cllr C Sherwood

Cllr Waltham joined the meeting and apologised to everyone that he was late.

23/053 a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared

None

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None

23/054 To receive any correspondence

There was no correspondence to date that had not already been circulated to Council.

23/055 Minutes of previous meetings

a) To **approve** the minutes of Full Council Tuesday July 25th 2023 as a true record

Proposer Cllr Parker

Seconder Cllr McCormick

Agreed – All Councillors present.

b) Council **received** the following update from the Clerk.

Litter signs made from recycled materials have been picked up from MD signs and waiting installation.

B& M's estates office has still not responded regarding Sakura tree planting nor the state of the car park area, despite chaser emails.

Litter Picking equipment presentation to SJN students has been arranged for Thursday 5th October at 9.15am

Condolence book is with binder and should be completed later in the month.

Trade Watch Brigg signs have been ordered.

c) The minutes of the Personnel Committee meeting were received and the recommendations approved.

Proposer Cllr Kitching

Seconder Cllr McCormick

Agreed – All Councillors present.

Clerk updated that the alarm system will be installed by NLC. It will link to the security centre and police. The doorbell system has been installed and the number recognition telephone has not been ordered yet but will be by the end of the week.

d) The minutes of the Planning and Environment Committee on Tuesday 25th July and 22nd August 2023 were received for information.

23/055 The following report was received from North Lincolnshire Council Ward Councillors.

Cllr Waltham provided the following report.

£2.5 million funding from the Government made available for low income families to insulate their properties to increase energy efficiency.

Please to report over 7000 free swims over the summer holidays.

Fuelled sessions taken up by children on free school meals for summer activities.

Please to report no schools in our area with raac concrete problem.

Planning permission has been granted for the new diagnostic centre in

Scunthorpe. It is to be built next to the multi story car park (free 2 hour parking) and bus station, making easy access for visitors.

Wolds Villager bus to Barton service has been extended, but more people need to use it for it to be a success.

New Queen Elizabeth Gardens in Church Square officially opened. One of the first 10 in the country.

Govt. approved fly tipping fines increased from £466 to £1000. New PSPO in force from October that will enforce cycling in Market Place, litter and cigarette ends etc

£200 fine.

Car Parking machines – NLC were clear they did not want just “app based” parking, so the new machines will also take cards as well as app registration. Unfortunately, no cash only machines are readily manufactured.

Cycle Paths have been vandalised from Fun Forest to Castlethorpe. Reported to the police, who are invited to view CCTV footage.

The drains on Grammar School Road have been jetted.

Atherton Way – Speed monitoring continuing. Having conversation with the schools and businesses regarding responsible speeds and parking. School lines are being repainted.

Buttercross – A compromise was reached and the Tourism Centre will have a place within The Cookie People business. This will be open 6 days a week including Sundays. Trial for at least 2 years.

Just Go service extended for 6 months with a redesign of an on demand service.

Bridge Street resurfaced. Queen Street and area will be patched prior to the Remembrance Parade. To completely resurface is a major piece of treatment that includes drains etc.

Market Place – Clarification from Highways – It is a no waiting at anytime area. Requested enforcement out of hours due to cars parking in Market Place in the evenings. Branded trucks seen using Wrawby Street and Market Place – Highways will contact the firms to report. NLC trying to source new bollards that have been stolen on Market Place and Exchange Place.

The toilets were unfortunately left closed one weekend – this was due to sickness of staff who were due to unlock. Provision of the key will be made to Mr Chilvers, who will unlock should this happen again.

Questions to Ward Councillors

Cllr Smith – Question regarding the funeral and the disruptions in August. Cllr Waltham and N Sherwood advised that this was a Police road closure, as they are the only authority who can make a road closure for safety at short notice. Cllr Smith asked who paid for the road closure. Cllr Waltham advised the he didn't know.

Cllr Smith – Question regarding Hewson House and its development/demolition. Cllr Waltham advised that developers have been invited to tender schemes. He understood that there has been some interest from developers who would have to include the demolition in their proposals.

Cllr Smith – Question regarding moving of services from Scunthorpe General Hospital. Cllr Waltham responded that maternity and A&E would not be affected. Emergency care requiring more than 72 hour stay is being looked at as well as Cardiac Care requiring more than 24 hour stay, as these are specialist services. Cllr Waltham advised that they are resolute that Paediatric Care stays at Scunthorpe General Hospital and this will be part of the Joint Motion at the next Full Council meeting at NLC.

23/056 Accounts & Payments

a) The Payments for Brigg Town Council to 31st August 2023 were approved.

Date Paid	Payee Name	Ref	Amount Paid	Transaction Detail
03/07/2023	Brians DIY	BACS	£ 424.58	Paint & Turps
03/07/2023	Brigg Office Supplies	BACS	£ 22.80	Paper
03/07/2023	JB Rural Service	BACS	£ 780.00	Brigg Cemetery JB1858
03/07/2023	JB Rural Service	BACS	£ 210.00	MG & MG
03/07/2023	JB Rural Service	BACS	£ 3,600.00	6th Brigg Verge Cut
03/07/2023	JB Rural Service	BACS	£ 180.00	Woodbine Park JB 1861
03/07/2023	JB Rural Service	BACS	£ 600.00	6th Wrawby Verges
03/07/2023	JB Rural Service	BACS	£ 360.00	2nd Cadney PROWs
03/07/2023	JB Rural Service	BACS	£ 180.00	2nd Wrawby PROW
03/07/2023	JB Rural Service	BACS	£ 240.00	2nd Brigg PROW
03/07/2023	JB Rural Service	BACS	£ 1,260.00	June Handym an
03/07/2023	JB Rural Service	BACS	£ 480.00	June Watering
03/07/2023	Google	BACS	£ 5.52	Licence
04/07/2023	HMRC	BACS	£ 686.83	June Tax/NI
04/07/2023	ERPF	BACS	£ 631.22	June Pension
04/07/2023	Brians DIY	BACS	£ 219.94	Paint & Turps
11/07/2023	JB Rural Service	BACS	£ 210.00	MG & MG JB1883
11/07/2023	Sisson Gardening Services Ltd	BACS	£ 176.00	Cadney & Howsham Verges
11/07/2023	JB Rural Service	BACS	£ 780.00	Cemetery JB1882
11/07/2023	Sissons Gardening Services	BACS	£ 176.00	Cadney Grass cutting
19/07/2023	JB Rural Service	BACS	£ 780.00	Cemetery JB1797
19/07/2023	JB Rural Service	BACS	£ 210.00	MG & MG May 2023
20/07/2023	JB Rural Service	BACS	£ 3,600.00	7th Verge Cut - Brigg
20/07/2023	JB Rural Service	BACS	£ 180.00	Woodbine JB 1894
20/07/2023	JB Rural Service	BACS	£ 600.00	7th Wrawby Cut
24/07/2023	BT	DD	£ 79.63	Phone & Broadband
27/07/2023	Eligia	BACS	£ 430.00	Skip Hire
27/07/2023	PKF Littlejohn	BACS	£ 756.00	External Audit
28/07/2023	Staff Costs	BACS	£ 1,726.35	July Salary
31/07/2023	O2	DD	£ 14.87	m obile phone
31/07/2023	nat west	DD	£ 8.44	bank charges
01/08/2023	Brigg Office Supplies	BACS	£ 15.22	Postage & Stationery
01/08/2023	Drop Box	BACS	£ 95.88	Admin File Sharing
03/08/2023	Brigg Office Supplies	BACS	£ 2.37	Postage
03/08/2023	Google	BACS	£ 5.52	Licence
04/08/2023	HMRC	BACS	£ 686.83	July Tax/ NI
04/08/2023	ERPF	BACS	£ 631.22	July Pension
04/08/2023	Eligia	BACS	£ 430.00	2nd Skip Hire
12/08/2023	JB Rural Service	BACS	£ 960.00	July Watering
12/08/2023	JB Rural Service	BACS	£ 1,260.00	July Handyman
12/08/2023	JB Rural Service	BACS	£ 210.00	MG & MG JB1914
12/08/2023	JB Rural Service	BACS	£ 3,600.00	8th Brigg Verges
12/08/2023	JB Rural Service	BACS	£ 210.00	MG & MG JB1923
12/08/2023	JB Rural Service	BACS	£ 780.00	Brigg Cemetery JB1924
12/08/2023	JB Rural Service	BACS	£ 180.00	W oodbine Cut JB 1925
12/08/2023	JB Rural Service	BACS	£ 600.00	8th Wrawby Verges
12/08/2023	JB Rural Service	BACS	£ 240.00	3rd Brigg PROW
12/08/2023	JB Rural Service	BACS	£ 180.00	3rd Wrawby PROW
12/08/2023	Sissons Gardening Services	BACS	£ 352.00	Cadney & Howsham Verges x 2
12/08/2023	JB Rural Service	BACS	£ 780.00	Cemetery JB 1913
17/08/2023	Pickerings	BACS	£ 13.50	Garden Comp Engraving
17/08/2023	Eligia	BACS	£ 430.00	3rd Skip Allotments
18/08/2023	Glanford Boat Club	BACS	£ 3,200.00	July & August River Clean
20/08/2023	Anglian Water Wave	DD	£ 100.27	GSR Water ** Queried and meter readings submitted
20/08/2023	Anglian Water Wave	DD	£ 16.56	RL Water
23/08/2023	Brigg Garden Centre	BACS	£ 70.00	Garden Comp Vouchers
23/08/2023	Pickerings	BACS	£ 258.39	Allotment Keys
24/08/2023	MD Signs	BACS	£ 226.56	Litter Signs
24/08/2023	BT	BDD	£ 79.63	Phone & Broadband
24/08/2023	Screwfix	BACS	£ 1,101.71	29 Water Butts
28/08/2023	Staff Cost	BACS	£ 1,726.35	August Salary
31/08/2023	JB Rural Service	BACS	£ 780.00	Brigg Cemetery JB1949
31/08/2023	JB Rural Service	BACS	£ 210.00	MG & MG JB1950
31/08/2023	JB Rural Service	BACS	£ 1,260.00	August Handyperson
31/08/2023	JB Rural Service	BACS	£ 960.00	August Watering
31/08/2023	O2	DD	£ 14.87	Mobile
31/08/2023	Nat West	DD	£ 10.85	Bank Charges

Proposer Cllr N Sherwood

Seconder Cllr Kitching

Agreed – All Councillors present.

b) Receipts, bank reconciliations to 31st August 2023 were noted as was the budget monitoring report to 21st September 2023

23/057 Project register

The project register was received and discussed.

A site meeting be set up with the conservation officer at North Lincs Council to discuss the Exchange Arch project delays.

Proposer Cllr Waltham Seconder Cllr Kitching
Agreed – All Councillors present.

23/058 Woodbine Park Allotments

Clerk updated on the allotment. Following initial snagging issues with gates and locks the allotments are now open with tenants. Only one plot unoccupied. It is a very large plot that seems to put people off taking it on. Clerk suggested splitting plot into two small ones to make more attractive to tenants.

Brigg Town Council to agree to split plot 2 into two smaller plots and also Brigg Town Council to pay for the Water Butts and key cutting.

Proposer Cllr McCormick
Seconder Cllr Gibbons
Agreed – All Councillors present

Cllr Smith recorded vote of thanks to the Clerk for hard work in bringing this project to fruition.

23/059 Environmental.

- a) **It was agreed** to the defer the decision of the location for the Sakura trees until the October meeting. Clerk to chase B&M for regarding planting on riverbank.

Proposer Cllr McCormick Seconder Cllr Kitching
Agreed – All Councillors present.

- b) Cllr Waltham updated that he and his fellow ward councillors had secured funding to improve the entrance to Kings Avenue Park, gates and fences.

23/060 Community

a) D Day International Tribute 2024

Clerk updated on meeting held on 1st August and that the next meeting has been postponed to 12th October due to amount of apologies given. Clerk updated that the tributes starts at 4pm in the Market Place, with 40s dancing, war time vehicles, Fish and Chips, 40s style fancy dress. The shops dressed for war time. Market stalls utilised etc. Moving across for the beacon lighting at about 8.30pm. Barnetby Silver Band has been booked.

Pump blessing the same weekend as well as suggested Civic Service.

b) CWGC 2024

It was agreed to contact CWGC to suggest working with local schools and develop a project to coincide with CWGC 2024 week in May 2024.

Proposer Cllr Kitching Seconder Cllr Waltham

Agreed – All Councillors present.

23/061 Brigg Newsletter

Clerk advised that Brigg Matters would be reimbursing the Council due to closure of Brigg Matters. This would contribute to cost of new Brigg newsletter.
Discussion took place as to size and type of publication and content.

It was resolved that the clerk would contact local community groups including schools to enquire whether they would be interested in submitting articles to a new Brigg Newsletter.

Clerk to also contact local businesses to enquire if they would be interested in advertising in the newsletter to offset costs.

***Proposer Cllr Waltham Seconded Cllr Gibbons
Agreed – All Councillors present.***

23/062 Policies reviewed and approved en bloc

- a) **Bandstand Policy**
- b) **Notice Board policy**

***Proposer Cllr N Sherwood Seconded Cllr Parker
Agreed – All Councillors present***

23/063 Councillors comments, issues or requests for future agenda items,

Cllr Smith – requested Clerk contact Switch Positive Electrical contractors again urgently regarding the branches in the East Park area hanging on by Christmas Lights wires and resolve.

Cllr Waltham – advised of a consultation on Thursday in Buttercross regarding an elderly care home and step down facility on land next to Aldi. Will send email to Clerk to forward on to Council.

Cllr Riggall – Information regarding bulb planting suggestion for cemetery, Will send information to clerk to forward for next Agenda.

Cllr Waltham – Millenium Green for next agenda.

Cllr Kitching – Poppy Appeal 2023? Clerk updated that it was going ahead, All help is very welcome to distribute poppy boxes, Tesco collection and Poppy Run stall (on Sunday 29th October from 9am.)

The next meeting of Brigg Town Council. Tuesday 24th October at 7.15pm

Meeting closed at 8.55pm