

Meeting of BRIGG TOWN COUNCIL
MEETING – Tuesday 27th September 2022 at 7.15pm
Chairman – Councillor B Parker

Present: Councillors B Parker, C Sherwood, A Eardley, S Riggall, R Waltham, J Kitching. J Gibbons, Cllr N Sherwood and P Smith

In attendance: Kerry McGrath – Town Clerk

Also Present: Nigel Fisher, Brigg Blog
Keith Simpson

22/045 The Mayor welcomed councillors, clerk and visitors and a minute silence was observed following the death of Her Majesty Queen Elizabeth II.

22/046 a) To consider the suspension of the Meeting for the Purpose of Prayer.

***Proposer Cllr Smith
Seconder Cllr Riggall
Agreed – All Councillors present***

Keith Simpson led the Council in Prayers

b) To Resolve that Standing Orders be reinstated

***Proposer Cllr Smith
Seconder Cllr Riggall
Agreed – All Councillors present***

22/047 a) To consider the suspension of the Meeting for Cllr Riggall to present the EMiB award to Keith Simpson

***Proposer Cllr Smith
Seconder Cllr Riggall
Agreed – All Councillors present***

Cllr Riggall presented the EMiB special judges award for a welcoming entrance to Keith Simpson for St John's Church.

b) To Resolve that Standing Orders be reinstated

***Proposer Cllr Smith
Seconder Cllr Riggall
Agreed – All Councillors present***

22/048 Public Participation

No members of the public were present

22/049 To receive apologies

None

22/050 a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

None

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None

22/051 To receive any correspondence (for information only).

a) ERNLLCA list of future training events.

b) Brigg Blog

22/052 Minutes of previous meetings

a) To **approve** the minutes of Full Council Tuesday July 26th, 2022, as a true record.

Proposer Cllr S Riggall

Seconder Cllr Kitching

Agreed – All Councillors present

b) Councillors **received** an update on matters from the minutes not appearing anywhere on the agenda from the clerk.

Wildflower seed payment has been sent to SJN who have ordered the Wild flower seeds.

Scouts have started painting the fence on South view. Taken longer than anticipated but will be finished on Saturday hopefully.

Spinner ordered. NLC to install.

Paint received from NLC for Woodbine Play equipment, handyman to paint over the coming months.

Unfortunate damage to the Information Board in Angel Car Park by NLC refuse lorry. The posts have been saved but the lectern itself is irreparable so new one ordered.

Insurance claim to NLC.

Letter sent to Royal Family offering condolence on death of HM Queen.

Hags play equipment ordered for Kings Ave Park

Thank you to Cllr Kitching for initial help in organising poppy boxes

Volunteers needed to help run poppy stall 10k Poppy Run on Sunday 30th October and to contact the clerk if available,.

c) The minutes from Planning Committee on July 26th 2022 were **received for information**.

22/053 The following report was received from North Lincolnshire Council Ward Councillors.

Cllr C Sherwood

- New signage installed on Brigg Wellbeing hub, including library. (Cllr Smith thanked the Councillors for this.)

Cllr N Sherwood

- Vaccination program started for the over 75s, with over 50s to be completed by Christmas.

- North Lincolnshire Council invited by government to be one of only 38 Councils in the country to be a business zone. Proposals will promote business growth

create more jobs etc

-New pothole machine, which fill potholes 4 x faster, part of multi-million pound highways investment. Greener, cleaner and more efficient.

Cllr R Waltham

- Additional support to pensioners on pension credit of £100
- Community Champion Awards nominate by 30th September
- Free swimming over 7000 free swims
- New lower kerb installed near to doctors to enable safe crossing.
- KCOM installing cables still. High take up...over 10% of Brigg residents.
- In Bloom grants decision taken subject to scrutiny to be applied for by November.

Cllr Eardley reported problem on surface of Ancholme Bridge. Cllr Sherwood and Cllr Waltham to meet with Cllr Eardley to identify location and problem.

22/054 Accounts & Payments

a) Payments to from July 1st to August 31st 2022 be approved.

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
05/07/2022	ERPF	BACS	£ 596.14	June Pension
05/07/2022	HMRC	BACS	£ 691.42	June Tax/NI
07/07/2022	Pestguard	BACS	£ 59.40	Inspection 23.06.2022
07/07/2022	Grandads Shed	BACS	£ 562.75	Civic Service tea
07/07/2022	Brigg Office Supplies	BACS	£ 36.77	Stationery
12/07/2022	JB Rural Service	BACS	£ 3,600.00	5th Brigg Cut
12/07/2022	JB Rural Service	BACS	£ 780.00	Brigg Cemetery
12/07/2022	JB Rural Service	BACS	£ 210.00	Millennium-Memorial
12/07/2022	Brigg Office Supplies	BACS	£ 5.99	Memory stick for EMB
14/07/2022	Brigg Office Supplies	BACS	£ 11.99	A3 paper
14/07/2022	Roger Hall	BACS	£ 50.00	Organ for civic service
22/07/2022	JB Rural Service	BACS	£ 600.00	5th Wrawby Cut
22/07/2022	JB Rural Service	BACS	£ 180.00	Woodbine JB 1461
22/07/2022	JB Rural Service	BACS	£ 360.00	5th Cadney Cut
22/07/2022	Glanford Boat Club	BACS	£ 3,200.00	River Clean June and July
22/07/2022	Pickerings	BACS	£ 74.55	Nancy's Plaque
26/07/2022	BT	DD	£ 70.80	Phone & Broadband
26/07/2022	JB Rural Service	BACS	£ 1,200.00	July Handyman
26/07/2022	JB Rural Service	BACS	£ 960.00	Watering July
26/07/2022	JB Rural Service	BACS	£ 240.00	2nd Brigg PROW
26/07/2022	JB Rural Service	BACS	£ 540.00	2nd Broughton PROW
26/07/2022	JB Rural Service	BACS	£ 360.00	2nd Cadney PROW
28/07/2022	Staff costs	BACS	£ 1,629.86	July Salary
31/07/2022	Nat west	DD	£ 13.30	Bank charges
31/07/2022	O2	DD	£ 13.12	Mobile phone
	Total Payments		£ 16,046.09	

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
02/08/2022	HMRC	BACS	£ 661.61	July Tax and NI
02/08/2022	ERPF	BACS	£ 596.14	July Pension
02/08/2022	NLC	BACS	£ 10,000.00	Brigg Town Bus contribution
02/08/2022	JB Rural Service	BACS	£ 360.00	6th Cadney Verges
02/08/2022	JB Rural Service	BACS	£ 600.00	6th Wrawby Verges
02/08/2022	JB Rural Service	BACS	£ 780.00	Brigg Cemetery 1518
02/08/2022	JB Rural Service	BACS	£ 3,600.00	6th Brigg Verges
02/08/2022	JB Rural Service	BACS	£ 180.00	Woodbine JB1517
02/08/2022	PKF Littlejohn	BACS	£ 720.00	Conclusion of Audit
02/08/2022	Drop Box	BACS	£ 95.88	Admin Drop Box facility
23/08/2022	Brigg Office Supplies	BACS	£ 54.00	Magnets for notice boards
23/08/2022	Brians DIY	BACS	£ 125.99	Various
23/08/2022	JB Rural Service	BACS	£ 780.00	Brigg Cemetery JB 1528
23/08/2022	JB Rural Service	BACS	£ 210.00	MG/MG JB 1527
23/08/2022	JB Rural Service	BACS	£ 180.00	Woodbine Cut JB1545
23/08/2022	JB Rural Service	BACS	£ 780.00	Cemetery JB1544
23/08/2022	JB Rural Service	BACS	£ 600.00	7th Wrawby Cut
23/08/2022	JB Rural Service	BACS	£ 360.00	7th Cadney Cut
23/08/2022	JB Rural Service	BACS	£ 210.00	MG/MG JB 1543
23/08/2022	Anglian Water Wave	DD	£ 55.24	GSR Allotments
23/08/2022	Anglian Water Wave	DD	£ 11.21	RL Allotments
25/08/2022	Pickerings	BACS	£ 33.99	Trophy & Engraving
25/08/2022	Brigg Garden Centre	BACS	£ 75.00	Garden Vouchers for prizes
25/08/2022	Pestguard	BACS	£ 59.40	August Inspections
26/08/2022	BT	DD	£ 69.60	Telephone & Broadband
28/08/2022	Staff Cost	BACS	£ 1,629.86	August Salary
30/08/2022	JB Rural Service	BACS	£ 1,200.00	August Handyman
30/08/2022	JB Rural Service	BACS	£ 960.00	August Watering
30/08/2022	Glanford Boat Club	BACS	£ 1,600.00	River Clean 4/5
31/08/2022	Nat West	DD	£ 9.45	Bank Charges
31/08/2022	O2	DD	£ 14.08	Mobile phone
Total Payments			£ 26,611.45	

Proposer Cllr Kitching

Seconder Cllr Riggall

Agreed – All Councillors present

b) Receipts, bank reconciliations and Council detail budget monitoring report to 22nd September 2022 were received for information.

Cllr Smith requested further information Major Events and Office facilities. Clerk explained that the Major Event budget was for the Jubilee event and that the office facilities amount would be updated the following day.

22/055 Environmental

- a) **Resolved** to purchase the information board and install on the York Stone area close to Renaissance and White Horse. Cllr Waltham and Sherwood to identify exact location

Proposer Cllr Kitching

Seconder Cllr Riggall

Agreed – All Councillors present

- b) **Resolved** to agree in principle to purchase and plant community fruit trees in locations to be identified and to allocate £150 from environmental projects budget for this.

Proposer Cllr Waltham

Seconder Cllr N Sherwood
Agreed – All Councillors present

- c) **Resolved** to engage Brigg Scouts as part of their community projects to build 5 bug/insect hotels and install in locations to be identified. Primarily Ancholme River Path or Millennium Green with consideration being given to other sites.

Cllr Smith declared a personal interest as family member is a Brigg Scout.

Proposer Cllr Waltham
Seconder Cllr Riggall
Agreed – All Councillors present

- d) **Resolved to** delegate the moving of CCTV to the Scout Hut to Mayor, Deputy Mayor and Clerk to progress the installation of extra CCTV to Millennium Green.

Proposer Cllr Waltham
Seconder Cllr Riggall
Agreed – All Councillors present

- e) **Resolved** to replace the dog bin off the PROW off Churchill Ave with the 110l bin in storage.

Proposer Cllr Waltham
Seconder Cllr Riggall
Agreed – All Councillors present

- f) **Resolved to** purchase 20 medium grade high tack vinyl bin signs for Ancholme River Path bins with design service from MD Signs

Proposer Cllr Waltham
Seconder Cllr Riggall
Agreed – All Councillors present

22/056 Policies

- a) **Resolved to** adopt the Notice Board policy

Proposer Cllr Smith
Seconder Cllr Riggall
Agreed – All Councillors present

- b) **Resolved to** adopt the Band Stand Policy

Proposer Cllr Gibbons
Seconder Cllr Kitching
Agreed – All Councillors present

22/057 Woodbine Allotments

Cllrs Waltham, N Sherwood and C Sherwood declared a personal interest as NLC Ward Councillors

Cllr Sherwood updated on the progress with the Woodbine Park Allotments. Geotex and stone is complete.

Soil is being delivered. Should all be delivered by end of next week.

Paths within the site will then be installed.

Working towards grounds maintenance completion by mid November.

The Consultants report is then resubmitted to planning authority for sign off.
Everything should be completed by end of Jan 2023.
Fencing will be installed and hardstanding for sheds.
Sheds will all have a water butt.
Safety features in the fencing/gates surrounding the pond.
Padlocks onto the site are all weatherproofed.
Sheds will be the last thing to be installed.

It was resolved that the Mayor and Deputy Mayor to sign the contracts and land transfer deed for the Woodbine Park Allotment

***Proposer Cllr Kitching
Seconder Cllr Riggall***

Cllr Ann Eardley objected to the signing of the documents and objected to the move of the allotments from Grammar School Road to Woodbine Park

Agreed All other Councillors present. Motion carried.

22/058 Future agenda items and Councillor updates

- Receiving tenders for Grass Cutting contracts
- The addition of a clause regarding slave labour, minimum wage and environmental assessment in contracts.
- Cllr Riggall updated that Brigg had been awarded the Silver Award in the EMiB competition. Lord Nelson Pub was awarded Silver award for best pub/hotel garden, Mr Capp was awarded Silver award for his front garden, The Brigg Town Businesses awarded Silver Gilt for best business premises and St Johns Church were given a judges award for the welcoming entrance to the church. Cllr Riggall was thanked and congratulated for all her hard work with the EMiB and to pass on Brigg Town Council's thanks to all the volunteers.

22/059 It was confirmed the next meeting of Brigg Town Council is Tuesday 25th October at 7.15pm

22/060 - Resolved - In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).

***Proposer Cllr Waltham
Seconder Cllr Riggall***

Agreed – All Councillors present

22/061 – It was considered to appoint two further freemen of Brigg. Nominated persons were discussed and ***It was resolved*** to appoint one freeman – ***Nigel Fisher***

***Proposer Cllr Waltham
Seconder Cllr N Sherwood***

Two councillors voted against

Agreed – All other councillors present

Meeting closed at 8.35pm