

**Brigg Town Council Meeting  
Tuesday 24<sup>th</sup> June 2025  
Angel Suite, Exchange Place, Brigg, DN20 8LD**

**Chair – Cllr Penny Smith – Mayor of Brigg**

Present – Cllrs Carl Sherwood, Nigel Sherwood, Penny Smith, Brian Parker, Jane Kitching, Jane Gibbons, Rob Waltham, Sharon Riggall

Also Present – Kerry McGrath – Clerk

Keith Simpson  
1 resident

Keith Simpson led the Council in prayers

**2025/021** Cllr Sherwood welcomed everyone and reminded everyone to respond to the Clerk re Civic Service on 13<sup>th</sup> July 2025

**2025/022 Public Participation**

***None***

**2025/022 Apologies**

Apologies were received and accepted from Cllr McCormick

**2025/023 Declaration of Interests**

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

***None***

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

***None requested,***

**2025/024 Minutes of previous meetings**

a) To **approve** the minutes of the Annual meeting of Brigg Town Council held on Tuesday 27<sup>th</sup> May 2025.

***Proposed Cllr Parker***

***Seconded Cllr N Sherwood***

***Agreed – All Councillors present***

b) **Council received** an update on matters from the minutes not appearing anywhere on the agenda from the Clerk and Mayor..

All allotments at both sites now have tenants, but 5 are not being maintained at Woodbine Park, despite first warning letter. Second warning letter has been sent with evictions being made if no improvements by 1st July. No waiting list, but have received interest from a resident at Barnetby (outside Policy).

We have been successful in being accepted for the Tesco Stronger Starts Grants (Blue tokens) for in Bloom. Encouraging everyone to shop at Tesco and put Blue token in our slot. Runs from

Early July to late September. Can receive £1500, £1000 or £500 depending on the blue tokens.

Received notification that we will be receiving £750 refund from NLC for the traffic management for VE Day, as I discovered that other TCs and PCs did not have to pay for their road closures as we had. It was an arrangement that Brigg TC had not been notified of.

Reminder of the VJ 80th anniversary service and concert at St John Church. Service starts at 7pm with concert at 7.45pm Help would be appreciated serving refreshments at the interval.

## **2025/025 – Ward Councillors report**

### **Cllr Waltham**

Cllrs Waltham and Cllr C Sherwood have called for the planning application at Monument Garage to be determined by the Planning Committee.

The Angel needed extensive work to be repaired and re installed safely at The Angel building. A replica is being cast and gilded and will be installed very soon. Plans are being made for the original to be displayed inside at an appropriate location.

Due to an oversight the Lidl roundabout was missed when flowers were being planted. Will be rectified very soon.

Local Plan- Landowners being consulted for suitable sites to meet the Governments new housing requirements.

Application has been received for the new Data centre.

Over 66's Fitness scheme for 2 months fitness and swim sessions free – Ancholme Leisure Centre had the highest take up.

Free swimming starts as soon as the schools break up for summer.

Just Go bus is still operating up to 31<sup>st</sup> March. North Lincs will be operating own service.

Consultation into Bus Service Improvements will take place in Brigg Market Place on Thursday 7<sup>th</sup> August.

## **2025/026 – Financial**

### **a) To approve the Payments** for Brigg Town Council to 31<sup>st</sup> March 2025

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction Details
01/05/2025	Water Plus	DD	£ 8.61		£ 8.61	WP Account 190
01/05/2025	Civic Dinner Account	TFR	£ 6.75		£ 6.75	Civic Dinner A/c Charges
06/05/2025	B&M	BACS	£ 42.76	£ 8.55	£ 51.31	Prizes for children VE Day
06/05/2025	Blachere	BACS	£ 9,742.37	£ 1,948.47	£ 11,690.84	Hire & Purchase Lights
06/05/2025	Glanford Boat Club	BACS	£ 1,600.00		£ 1,600.00	1/6 River Clean
06/05/2025	Brigg Office Supplies	BACS	£ 17.97	£ 14.25	£ 95.14	postage/Stationery
06/05/2025	Sissons Gardening	BACS	£ 176.00		£ 176.00	Cadney Verges
06/05/2025	Google	BACS	£ 12.00	£ 2.40	£ 14.40	Licence
09/05/2025	Water Plus	DD	£ 8.84		£ 8.84	Water Account WP 105
12/05/2025	Brigg Garden Centre	BACS	£ 2,099.60	£ 419.92	£ 2,519.52	In Bloom Plants and Compost
13/05/2025	Hungry Fisherman	BACS	£ 243.00		£ 243.00	Chips VE Day
13/05/2025	Hall Med Ltd	BACS	£ 200.00	£ 40.00	£ 240.00	First Aid Cover VE Day event
13/05/2025	Singing Larks Duo	BACS	£ 180.00		£ 180.00	VE Day Event
13/05/2025	Road Traffic Solutions	BACS	£ 567.50	£ 113.50	£ 681.00	Road Closure VE Day event
13/05/2025	Road Traffic Solutions	BACS	£ 185.00	£ 37.00	£ 222.00	Signage Road Closure VE Day Event
13/05/2025	Mad Worlds Fancy Dress	BACS	£ 85.00		£ 85.00	Town Crier Outfit
13/05/2025	JB Rural Service	BACS	£ 500.00	£ 100.00	£ 600.00	2nd Wrawby Verges
13/05/2025	JB Rural Service	BACS	£ 3,000.00	£ 600.00	£ 3,600.00	2nd Brigg Verges
13/05/2025	JB Rural Service	BACS	£ 150.00	£ 30.00	£ 180.00	3rd Woodbine Cut
13/05/2025	Jim Toyne Electrical	BACS	£ 139.84		£ 139.84	Install of Defibs
13/05/2025	Brigg Live Arts	BACS	£ 1,000.00		£ 1,000.00	Wind Willows Grant
13/05/2025	ERPF	BACS	£ 687.52		£ 687.52	April Pension
13/05/2025	HMRC	BACS	£ 852.04		£ 852.04	April Tax / NI

15/05/2025	Post office	BACS	£	17.30		£	17.30	Return Town Crier Suit postage	
15/05/2025	Cobweb Crystal	BACS	£	52.46	£	10.49	£	62.95	Memorial Plaque Queen St AED
15/05/2025	Defib 4 Life Ltd	BACS	£	279.82	£	55.96	£	335.78	Defib Pads and Ccharge Stick
15/05/2025	Nigel Fisher	BACS	£	275.00			£	275.00	Editing & Assist Brigg Times
19/05/2025	Cobweb Crystal	BACS	£	5.00	£	1.00	£	6.00	Corrections to engraving
20/05/2025	Anglian Water Wave	DD	£	17.35			£	17.35	Water REDcombe Lane Allotments
27/05/2025	Payroll	BACS	£	1,858.45			£	1,858.45	May Salary
27/05/2025	JB Rural Service	BACS	£	1,225.00	£	245.00	£	1,470.00	May Handyperson
27/05/2025	BT	DD	£	56.39	£	11.28	£	67.67	Phone & Internet
28/05/2025	Zurich Insurance	BACS	£	1,817.58			£	1,817.58	Insurance
29/05/2025	O2	DD	£	13.45	£	2.69	£	16.14	Mobile
30/05/2025	JB Rural Service	BACS	£	650.00	£	130.00	£	780.00	Brigg Cemetery 16/05/25
30/05/2025	Rialtas software	BACS	£	203.00	£	40.60	£	243.60	Maintenance & Service
30/05/2025	Tesco	BACS	£	47.13	£	9.42	£	56.55	Mayors Buffet
30/05/2025	Penny Smith	BACS	£	13.47			£	13.47	Reimburse Civic Buffet
30/05/2025	Nat West	DD	£	18.55			£	18.55	Bank Charges
31/05/2025	Brians DIY	BACS	£	179.55	£	35.91	£	215.46	Maintenance - Bandstand

***Proposed Cllr N Sherwood***

***Secoded Cllr Gibbons***

***Agreed – All Councillors present***

b) Council **received and noted** the receipts and bank reconciliations to 31<sup>st</sup> May 2025 and budget monitoring report to 19<sup>th</sup> June 2025 **for information. There were no comments.**

### **2025/027 Environmental items**

a) **Council received the following update on Owl Boxes.**

Simon Dudhil has telephoned to say that due to the fact he lives in Cambridgeshire and lack of support staff he has not visited the site for over two years. The owl boxes were installed in March 2022.

In his area due to weather and other environmental issues there has been very little owl breeding success and sadly this is common across most of the country. He is hoping that an assistant will be employed by H&O trust very soon, that will free up his time to visit the area. Until then he thanks Brigg TC for our interest.

b) **Council received the following update on Cemetery Planter.**

Unfortunately there are no plans to move the one inside. They consider it in an appropriate position.

c) It was agreed that the Diana Memorial under the tree on Ancholme Riverbank needed re-embossing and the area making more attractive.

J Naylor has kindly agreed to arrange the works with Sam Jacobs Memorials and will pay for the works in full. Clerk to write a letter of thanks from Council.

### **2025/028 Policies**

**It was agreed** to approve and adopt the new Complaints Policy

***Proposed Cllr C Sherwood***

***Secoded Cllr N Sherwood***

***Agreed – All Councillors present***

### **2025/029 To receive and comments or requests from Councillors**

***None***

**2025/030 Confirmation that the Date and time of next meeting is the meeting of Brigg Town Council Tuesday 22<sup>nd</sup> July 2025 at 7.15pm**

**2025/031** *In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).*

***Proposed Cllr Riggall  
Seconded Cllr Waltham  
Agreed – All Councillors present***

**2025/032 – It was agreed** to award the contract as specified for the Handyperson Contract from 1<sup>st</sup> July 2025 to 31<sup>st</sup> March 2028 to JB Rural Services Ltd

***Proposed Cllr C Sherwood  
Seconded Cllr Smith  
Agreed – All Councillors present***

Clerk to diarise regular contact with JB for appraisal and bring performance report to Council at least quarterly.

***Proposed Cllr Waltham  
Seconded Cllr Kitching  
Agreed – All Councillors present***

**There being no other business the meeting concluded at 7.45 pm**