

BRIGG TOWN COUNCIL  
MEETING – Tuesday 24<sup>th</sup> November 2020  
Chairman – Councillor S Riggall  
Meeting held remotely on Zoom

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Present: Councillors A Eardley, J Gibbons, J Kitching, B Parker, S Riggall,  
C Sherwood, P Smith, N Sherwood and R Waltham.

In attendance: Kerry McGrath – Town Clerk

Also Present: Nigel Fisher, Brigg Blog  
Keith Simpson  
1 member of the public

**98. To Receive Apologies and Approve Reasons for Absence.**

None

**99. It was resolved that Standing Orders should be suspended for the purpose of prayer.**

***Proposed: Cllr Smith***

***Seconded: Cllr Eardley***

Members were led in prayer by Keith Simpson

**It was resolved that Standing Orders should be reinstated.**

***Proposed: Cllr Smith***

***Seconded: Cllr N Sherwood***

*Keith Simpson left the meeting*

**100. a) To Record any Declarations of Interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.**

None

**b) To note any dispensations given to any member of the Council in respect of the Agenda Items listed below.**

None

**101. To receive any correspondence (for information only).**

- Update from Brigg Blog
- ERNLLCA newsletter

**102 Public Question Time**

- 1) Question regarding litter and litter enforcement.  
Cllr Carl Sherwood updated on the zero tolerance measures being rolled out across North Lincolnshire and the new litter enforcement officers. This extends to dog fouling and cigarette ends.
- 2) Request that leaves can be removed without being blown onto the grass verges, which resident says kills the grass verges below.

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**103 a) North Lincolnshire Council Ward Councillors' report.**

**Cllr Waltham**

- Consultation on the cycling and walking routes live on North Lincolnshire Council website
- Brown Bin collection has been suspended until after Christmas, due to waste operatives Covid related issues.
- Covid figures are reducing but the number of cases is still too high.
- The Track and Trace service is working, despite press and media speculation. The problems encountered are where people provide an inaccurate telephone number or not responding. Visits are paid to addresses provided where possible.
- Have requested that parking enforcement is stepped up on the York stone area outside the beauty salon, until a bollards solution can be resolved.

**Cllr C Sherwood**

- Updated on Leisure and Wellbeing hubs, and services to be provided with the tier system.

- 103 b)** Cllr Smith asked if the 9am-4pm, Monday – Friday opening times were temporary as she feels that it excludes school students and people who work full time from visiting the library.

Cllr C Sherwood/ Cllr Waltham responded

The service is provided on the basis of necessity, maximising resources, and staff. The decision has been taken following extensive research into service users. The Angel is a Well-being hub with a library service within it. There has been no reduction of reference books within the library. There is an online library service, click and collect and newspaper online service. The area at the front is the customer service, information area. The children's library is on the second floor, fully accessible by lift and has been doubled in size.

**104. Minutes of Previous Meetings**

**It was resolved**

- a) **To approve** the minutes of Brigg Town Council, Tuesday 27<sup>th</sup> October 2020  
**Proposed: Cllr P Smith                      Seconded: Cllr B Parker**
- b) **To note** any update from the clerk on actions from the minutes not appearing elsewhere on the agenda
- c) **To note** the minutes of the Planning Committee, Tuesday 27<sup>th</sup> October 2020  
**Proposed: Cllr Parker                      Seconded: Cllr Eardley**
- d) **To note** the minutes of the Personnel Committee, Monday 2<sup>nd</sup> November 2020  
**Proposed: Cllr C Sherwood      Seconded: Cllr Waltham**

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**105. To receive and consider services that can be devolved to Brigg Town Council.**

Clerk to obtain quotes for the cutting of the cemetery, Woodbine Park and Redcombe Lane and to gather more information on devolving services to Brigg Town Council

**106. To receive the internal audit report and to consider and resolve recommendations from the audit report.**

- a) To maintain the current allotment charges and to review annually.

**Proposed: Cllr Waltham      Secoded: Cllr P Smith**

- b) To keep the Council funds in Nat West Bank, but to consider the two banks who still have a presence in Brigg and to review annually in May.

**Proposed: Cllr N Sherwood      Secoded: Cllr Waltham**

- c) The Clerk, working with Cllr Parker and Cllr Gibbons to review “mainstream” banks interest rates to make an informed decision whether to move reserves into a higher interest account and to review annually.

**Proposed: Cllr Waltham      Secoded: Cllr N Sherwood**

- d) To approve the amended Brigg Town Council Health and Safety Policy 2020

**Proposed: Cllr Parker      Secoded: Cllr C Sherwood**

- e) To approve the amended Brigg Town Council Financial Regulations 2020

**Proposed: Cllr Waltham      Secoded: Cllr Parker**

- f) To formally affirm that Brigg Town Council is to exercise the General Power of Competence, so that no further grant or donation expenditure (except for contributions to UK charities, public sector funds and public appeals) should be coded to s.137.

**Proposed: Cllr Waltham      Secoded: Cllr Smith**

**107. Environment – To receive updates on environmental matters and resolve decision from update where appropriate.**

- a) To resolve to purchase litter enforcement signs.

**Proposed: Cllr Waltham      Secoded: Cllr C Sherwood**

- b) Cllr Waltham updated on indicative plans for the allotment plans for Woodbine Park.

04.12.20	Out to tender
11.01.21	Tender return
22.01.21	Tender report
01.02.21	Appoint contractor
08.02.21	Pre-start meeting
22.02.21	Start on site (allowing a 10 week contract period – this could possibly be reduced)
30.04.21	Complete on site

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- c) Cllr Waltham advised that the meeting with Media/artwork officers at North Lincolnshire Council had been delayed due to them being deployed elsewhere due to Covid but would be arranging a meeting very soon.
- d) To resolve to repair and repaint the Tin Tab. (It has been confirmed that Brigg Town Council carried out the works in July 2017 – minute reference 065 on 24<sup>th</sup> July 2017) and to receive the update that the Bandstand had been repainted by the handyman during his handyman hours.

**Proposed: Cllr Waltham      Seconded: Cllr C Sherwood**

- e) To resolve following sweeping route/regime by the handyman during his handyman hours. This is to include the sweeping around the edges and removal of excess leaf fall.
- Bridge Street, Market Place, Wrawby Street, and **all** alleyways/ginnels off Wrawby Street to Old Courts Car Park.
  - Old Courts Car Park and Angel Car Park
  - Springs Parade to B&M.
  - Bigby Street (both sides) up to the old post office, Tin Tab area and Queen Street.
  - Albert Street / Bigby Road to monument/ Bigby Road A1084 triangle.

**Proposed: Cllr Waltham      Seconded: Cllr Smith**

**108. Financial**

- a) **It was resolved** to approve the payments for Brigg Town Council October 2020

**Proposed: Cllr Smith      Seconded: Cllr Waltham**

- b) **It was resolved** to note the account receipts, bank reconciliations and Council detail report to 31<sup>st</sup> October 2020

**Proposed: Cllr Parker      Seconded: Cllr Eardley**

- c) **It was resolved** to receive the pre-budget proposals and would be considered and discussed further at the next meeting, with the addition of budget line for exercise equipment for Ancholme River Path and Millennium Green

**Proposed: Cllr Waltham      Seconded: Cllr Kitching**

**109. Future Agenda Items**

- Handyman hours

**Proposed: Cllr R Waltham      Seconded: Cllr C Sherwood**

**110. It was resolved that** the next meeting for Brigg Town Council would be Tuesday 26<sup>th</sup> January 2021 at 7.15pm via Zoom

**Proposed: Cllr R Waltham      Seconded: Cllr Eardley**

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Brigg Town Council meeting ended at 8.43pm

Signed: .....

Chairman, Town Council  
Held on 26<sup>th</sup> January 2021