

**BRIGG TOWN COUNCIL
PERSONNEL COMMITTEE**
Meeting held on Thursday 7th September 2023 at 2pm
Chaired by Councillor P Smith

Present: Councillors: Cllrs J Kitching, P Smith, B Parker

In attendance: Kerry McGrath Town Clerk

P2023/01. Cllr Smith be appointed Chair of Personnel

Proposed: Cllr Kitching

Seconded: Cllr Parker

P2023/02 To Receive Apologies

Cllr J Gibbons and Cllr R Waltham

P2023/03. a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None

P2023/04 To Receive and Approve the Minutes, as circulated, of the Personnel Committee Meeting held on 29th November 2022

It was resolved that the record of the meeting held on 29th November 2022, be accepted and signed as a true record.

Proposed: Cllr Kitching

Seconded: Cllr Smith

P2023/05 ***In view of the confidential nature of the business being transacted, it was advisable in the public interest that the press and public be excluded and be instructed to withdraw.***

It was resolved that the Public and Press be excluded.

Proposed: Cllr Kitching

Seconded: Cllr Smith

P2023/06 **Clerk to the Council**

The complaint received from a member of the public was discussed at length and in detail. Evidence was considered and it was resolved to respond to the complainant with the following.

*The Personnel Committee have met and considered all the evidence presented regarding your complaint and found it to be not proven.
All future contact with the Town Council should be via email only. Any contact made*

*by telephone will be audio recorded and kept on file.
The Personnel Committee now consider this matter closed.*

The suggestion of a solicitor's letter to the complainant be left in abeyance at the present time.

Due to the situation of the Town Council office, the Clerk to purchase a personal alarm for the office and a number recognition office telephone.

Proposed Cllr Smith

Seconded Cllr Parker

The meeting closed at 2.45pm

Signed..... Chair of Personnel Committee held on

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