

BRIGG TOWN COUNCIL
PROPERTY AND SERVICES COMMITTEE
Minutes of the Meeting Held On Wednesday, 11th July, 2012
Chairman - Councillor J. Truempenny

Present: Councillors: Mrs. J.A. Bell, Mrs. J. Brock, M.S. Campion, J.C. Dyson,
Mrs. A. Eardley, A.R.B. Nobbs, Mrs. P.J. Smith, J. Truempenny and
Miss L. E. Whitehand.

In attendance: Mr. N. Fisher Brigg Blog
Richard Sharpe Scunthorpe Telegraph

PS005 NOTICE CONVENING THE MEETING

Taken as read and approved.

PS006 TO RECEIVE APOLOGIES RECEIVED AND REASONS FOR ABSENCE

Cllr. R. Waltham.

PS007 TO RECEIVE ANY DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF CONDUCT.

Standing:

Councillor Mrs. J. Brock Redcombe Lane Allotments
Councillor A.R.B. Nobbs Grammar School Road Allotments

PS008 TO RECEIVE ANY CORRESPONDENCE

a) **Members were advised that** an enquiry has been received from Lucinda Davidson, Community Public Health Facilitator, Brigg and Wolds Locality, regarding the possibility of the allotment tenants perhaps being willing to donate excess produce to people living in rural areas who do not have regular access to fresh fruit and vegetables.

The boxes were previously utilised by The Vale of Ancholme Technology College but they no longer wish to use them.

It was noted that the Clerk will circulate this information to the allotment tenants who will then liaise direct with Lucinda.

PS009 TO RECEIVE A REPORT ON GENERAL ISSUES OUTSTANDING FROM THE CLERK

Queen Elizabeth II – Diamond Jubilee Fields – response awaited from North Lincolnshire Council.



PS010 TO APPROVE GENERAL ACCOUNTS FOR PAYMENT
(see Appendix 1)

Countryside Pest Control - Site Visit			45.00
Business Partner Van hire (May)	181.79	36.36	181.79
Business Partner Van hire (June)	181.79	36.36	181.79
Newitt & Co. Ltd 3B's clothing	94.41	18.88	113.29
Whelpton 3B's Van MOT	51.50	3.30	54.80
Wayne Pigott refund fuel, Batteries, Fishing permits	70.59	6.49	77.08
Anglian Water Redcombe Lane			35.14
Jonro Properties James St. Unit Rent			275.00
Brian Speed Flags and Bunting	421.90	82.38	504.28
<u>Additional payment</u>			
Bigby General Builders New taps – Grammar School Road			£106.00

It was resolved that the above accounts for payment should be approved.

Proposed: Cllr. Mrs. J. Brock

Seconded: Cllr. Mrs. J. A. Bell

PS011 ALLOTMENTS

a) To Receive a report on outstanding issues from the Clerk:

None

b) Redcombe Lane Site:

i) To Receive and Consider the site visit report and any observations from the Allotment Representative and consider any questions from tenants.



Nothing to report. The site is in good order.

ii) To Receive and Consider any report from Countryside Pest Control.

None

c) Grammar School Road

i) To Receive and Consider the site visit report and any observations from the Allotment Representative and consider any questions from tenants.

Members noted that, regrettably, some of the plots have been flooded during the recent heavy rainfall.

The Clerk advised that three plots have been released or their tenancy terminated during the past month and two tenants have been reminded of the requirement to work the whole plot.

See Agenda Item (iii) a) below.

ii) To Receive and Consider any report from Countryside Pest Control.

None

iii) Action taken under Delegated Powers

a) To note that:

in order to meet the needs of the waiting list and to create plots of a more manageable size the Clerk has taken the decision to divide plots that have been released to create a number of additional plots on the Grammar School Road site.

and that:

the rent to be charged per new plot has been calculated as a proportion of the total rental charge for the combined original plot(s).

It has also been necessary for the Clerk to have the plots cleared prior to re-let.

It was resolved that the Clerk's actions should be endorsed.

Proposed: Cllr. J.A. Truepenny

Seconded: Cllr. Mrs. P.J. Smith

b) To note that

it has been necessary to fit new tops to all of the taps on this site, at a cost of £106.00. A notice has been attached to each tap advising the tenants that they must use the proper tap key as other implements are damaging the tap.

It was resolved that the Clerk's actions should be endorsed.

Proposed: Cllr. J.A. Truepenny

Seconded: Cllr. Mrs. P.J. Smith



PS012 ANGEL SUITE

a) i) To receive the following financial reports and authorise Accounts Paid and for Payment. (See Appendix 2)

May

PAYEE	SERVICE	NET	VAT	GROSS
NLC	Rates	58.00		58.00
NLC	Trade rates	66.56		66.56
Ranyard Signs	Replace kickboards	182.00	36.40	218.40
JM Woolard- Refund	Dimplex heater for rotunda	115.00		115.00
Npower	Admin fee	18.00	3.60	21.60
Brigg Laundertte	Tablecloth cleaning	40.00		40.00
Gary Eastwood	Relief manager and cleanin	909.65	181.93	1091.58
Gary Eastwood	Cleaning products	99.48	19.90	119.38
Npower	Electricity	216.22	43.25	259.47
British Gas	gas	51.03	2.55	53.58
Fisher Security	CCTV	21.09	3.69	24.78
Phil Clipson	Bar Services	35.00		35.00
Brian's DIY	Paint	37.69	7.54	45.23
Petty Cash top up	Petty cash top up	291.48	8.52	300.00
BT	Advert	118.09	23.62	141.71
Grimsby Lifts Ltd	Maintenance	50.00	10.00	60.00
Scunthorpe Instant Print	Booking forms	93.00	18.60	111.6
Petty Cash top up	Petty cash top up	147.55	0.40	147.95

June

PAYEE	SERVICE	NET	VAT	GROSS
NLC	Rates	58.00		58.00
NLC	Trade rates	66.56		66.56
Frank's Marquees	Table hire	112.00	22.40	134.40
P.D. Watson	Buffet items	422.70		422.70
Your Chef	Civic Dinner	1512.00		1512.00
Britannia	Civic Dinner	100.00		100.00
Petty Cash Top Up		91.77	1.76	93.53
Fisher Security	CCTV	21.09	3.69	24.78
Gary Eastwood	Cleaning/Relief Manger	898.35	179.67	1078.02
Britannia	Civic Dinner	27.00		27.00
Brigg Launderette	Brigg Launderette	15.00		15.00
Your Chef	Ball wedding	1204.00		1204.00
Petty Cash Top Up		100.00		100.00
BT	Advert	118.09	23.62	141.71
British Gas	gas	180.10	36.02	216.12
Npower	Electricity	346.86	69.37	416.23

Cllr. J.C. Dyson enquired whether the accounts could be expanded to show the trend of any changes in income and expenditure.

The Clerk explained that the Town Council's accounting systems are not a professional programme capable of pulling out such information.

Cllr. Dyson acknowledged that he was unaware that this was the case.

Cllr. A.R.B. Nobbs suggested that it would be a simple task for any member to undertake their own comparisons from the detailed information provided on a monthly basis.

It was resolved that the financial reports should be noted as received and the accounts for payment approved.

Proposed: Cllr. Mrs. J.A. Bell

Seconded: Cllr. A.R.B. Nobbs

b) i) To Receive a report from the Clerk on general outstanding issues.

None.

c) To Receive a general report from the Angel Suite Manager.

Mrs. Karen Deeley, Angel Suite Manager, reported that bookings for weddings and family celebrations continue to go very well. Corporate functions are also returning and the general regular bookings continue as normal. The next Wedding Fayre is on Sunday, 9th September and she asked for members' support in circulating and promoting this event.

PS013 3B's CHILDREN AND FAMILIES PROJECT

a) To Receive a General Report from the Clerk.

Members were advised that the new Street Leader – Carrie Pitois has settled into her role very well and is already bringing new ideas forward.

New initiatives are currently being trialled, including family days at Woodbine Park and Netball on the all-weather pitch at the Ancholme Leisure Centre.

The fishing sessions continue to be well received and the team have been asked to take a group of older teenage boys night fishing – consent forms are being drawn up with a view to delivering this at Elsham.

Consideration is also being given to taking a larger group for a day of positive activities and team building at the Market Rasen Outdoor Pursuits Centre.

The team continue to support the delivery of the On Target sessions on Friday evenings. Two teams of young people took part in the On Target Football Tournament at Scunthorpe during the Spring half-term break and both won their league. A group of girls also went to the same event, to take part in the street dance and Zumba sessions.

b) To note the invitation from North Lincolnshire Council to attend their 'Provider Information Event' on Tuesday, 17th July 2012, with regard to the delivery of activities for youth.

Members noted that the Senior Street Leader will attend this information event, together with Cllr. A.R.B. Nobbs, who also has a secondary interest in this meeting as a local Duke of Edinburgh Leader.

PS014 CHRISTMAS LIGHTS INSTALLATION 2012

a) It was noted that a further one-year installation contract will now be advertised, for the purpose of installing the Christmas Lighting displays in Brigg.

To be noted.

b) To consider the purchase of new lights for the Christmas Tree and the replacement of any feature lights which failed in 2011.

Members were advised that, regrettably, despite making a number of enquiries to various companies, it has only been possible to source one company that can provide the type of feature lighting required.

Direction is also required with regard to suitable Christmas Tree Lighting as the lights originally identified are not low voltage.

Some of the garland trim also needs to be replaced.

It was resolved that the following members should be delegated to consider this, prior to the next meeting, and they should be authorised to make any purchases required within the budget available.

Proposed: Cllr. A.R.B. Nobbs

Seconded: Cllr. M.S. Campion

The members nominated were:

Cllr. A.R.B. Nobbs

Cllr. J.C. Dyson

Cllr. J. Truepenny.

The meeting closed at 8.15 p.m.

Signed.....
Chairman, Property & Services Committee
held on Wednesday, 11th July 2012

Signed.....
Chairman, Full Council Meeting
held on Monday, 23rd July 2012