

**BRIGG TOWN COUNCIL**  
**PROPERTY AND SERVICES COMMITTEE**  
**Minutes of the Meeting Held On Wednesday 8<sup>th</sup> May 2013**  
**Chairman - Councillor J. Truepenny**

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Present: Councillors; Mrs. J.A. Bell, Mrs. J. Brock, M.S. Campion,  
J.C. Dyson, Mrs. A. Eardley, A.R.B. Nobbs, Mrs. P.J. Smith,  
J. Truepenny and Miss L. E. Whitehand.

Also in attendance:- Cllr. M. Oades

In attendance:- Richard Sharpe            Scunthorpe Telegraph

PS053 NOTICE CONVENING THE MEETING

Taken as read and approved.

PS054 TO RECEIVE APOLOGIES RECEIVED AND REASONS FOR ABSENCE

None.

PS055 (a) TO RECORD DECLARATIONS OF INTEREST BY ANY MEMBER OF THE COUNCIL IN RESPECT OF THE AGENDA ITEMS LISTED BELOW. MEMBERS DECLARING INTERESTS SHOULD IDENTIFY THE AGENDA ITEM AND TYPE OF INTEREST BEING DECLARED.

Cllr. Mrs. J. Brock – Redcombe Lane Allotments.  
(The member's husband is a tenant.)

Cllr. A.R.B. Nobbs – Grammar School Road Allotments.  
(Cllr. Nobbs has a close friend whose property adjoins the Grammar School Road Site.)

(b) TO NOTE DISPENSATIONS GIVEN TO ANY MEMBER OF THE COUNCIL IN RESPECT OF THE AGENDA ITEMS LISTED BELOW.

None.

PS056 TO APPROVE THE MINUTES OF THE PROPERTY & SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 17<sup>TH</sup> APRIL 2013.

**It was resolved that** the Minutes of the Property & Services Committee Meeting held on Wednesday 17<sup>th</sup> April 2013, having been circulated, should be taken as read and approved.

Proposed: Cllr. A.R.B. Nobbs

Seconded: Cllr. Mrs. J.A. Bell



PS057 TO APPROVE ANY GENERAL ACCOUNTS FOR PAYMENT.

**It was resolved that** the Accounts for Payment listed below (as per Appendix 1) should be approved.

PAYEE	SERVICE /PRODUCT	NET	VAT	GROSS
NLC	Rates-James Street	51.80		51.80
Countryside Pest Control	Routine visit	45.00		45.00
Cut	Film Club	150.00		150.00
NLC	Court Hire	125.85		125.85
Npower	Xmas Lights 2011/2012	688.66	137.73	826.39
Npower	Xmas Lights 2012/2013	726.24	145.25	871.49
Npower	Xmas Lights refund	-18.00	-3.60	-21.60
Business partner	3B's Van Hire	170.88	34.18	205.06
Anglian Water	Allotments- Redcombe Lane	49.66		49.66
Northgate/Murco Garage/Ben Nobbs	3B's Van Hire/Mileage/Night Challenge	73.63	13.63	87.26

Proposed: Cllr. J. Truepenny

Seconded: Cllr. Mrs. A. Eardley

PS058 ANGEL SUITE: (Financial matters only.)

- a) **To receive the following financial report as at 30<sup>th</sup> April 2013 and authorise Accounts Paid and for Payment. (See Appendix 2)**

**It was resolved that** the Financial Report as at 30<sup>th</sup> April 2013 and the Accounts Paid and for Payment listed below ( as per Appendix 2) should be noted as received and approved.

PAYEE	SERVICE /PRODUCT	NET	VAT	GROSS
NLC	Rates	54.15		54.15
NLC	Lease	1000.00	200.00	1200.00
Reliable Cleaning	Relief manager	452.00	90.40	542.40
Britannia Inn	Bar/Welcme Drink-Civic Dinner	141.00		141.00
Mr. B. Deeley	Refund hire of Helium Gas Cylinder	222.96		222.96
Miss D. Beaumont	Refund	175.00		175.00
Mrs. J.M.Woollard/Balloons Galo	Refund	17.88		17.88
ERYC Supplies	Fire Extinguisher/janitorial items	44.04	8.23	52.27
BT	Advert	122.39	24.48	146.87
BT	Payphone Bill	54.15	10.83	64.98
Chubb Fire	Annual check	49.90	9.99	59.89
Your Chef	Civic Dinner	32.00	6.40	38.40
Your Chef	Masons Dinner	930.00	186.00	1116.00
British Gas	heat	856.49	171.30	1027.79

Proposed: Cllr. J. Truepenny

Seconded: Cllr. Mrs. J. Brock

- b) **To receive a report from the Clerk on General Outstanding Issues.**

None.

- c) **To receive a report from the Clerk with regard to issues resolved under delegated powers.**

Nothing to report.



**d) To Receive a general report from the Angel Suite Manager.**

A written report was circulated and presented by the Angel Suite Manager outlining the current and future use of the Angel Suite, and general running of the premises.

**e) To review the cumulative Financial Report for the Fiscal Year 2012/13. (This information was circulated in advance of the meeting.)**

**Cllr. M. Oades** (with the permission of the Chairman) challenged the financial viability of the Angel Suite and suggested that the finances of this community facility were not being properly examined and evaluated in order to generate increased profit.

The clerk advised Cllr. Oades that a rigorous examination of the fees charged for lettings is undertaken every two years; and, as part of this review, members are also mindful of the Angel Suite's purpose as a community facility.

**Cllr. Mrs. J. Brock** reminded members that when the Town Council originally decided to take a lease on the Angel Suite in order to provide a Community Facility, it was accepted that the premises would be operated as a service to the community of Brigg. It was never intended that the facility would make a profit.

**Cllr. A.R.B. Nobbs** commented that, in his opinion, the Angel Suite is now performing extremely well in comparison to previous years; the excellent hard work of the staff is now beginning to show through with increased income being generated.

**Cllr. J.C. Dyson** required clarification regarding the difference between the income generated by lettings and deposits, and the income from corporate events, which was explained by the Clerk.

**It was resolved that** the cumulative Financial Report should be noted as received.

Proposed: Cllr. J. Truepenney

Seconded: Cllr. Mrs. A. Eardley

PS059 ALLOTMENTS.

**a) To Receive a report on any outstanding issues from the Clerk:**

None.

**b) Redcombe Lane site:**

**i) To Receive and Consider the site visit report and any observations from the Allotment Representative, and consider any questions from tenants.**

The Assistant Clerk advised that all plots were in good order.



**ii) To Receive and note a report from the Clerk with regard to tenancy allocations.**

Nothing to report.

**iii) To Receive and Consider any reports from Countryside Pest Control.**

No adverse reports received.

**iv) To further consider the following issues, raised previously by the Allotment Representative:**

- **Re-location of the gate to provide an extra plot.**

Response awaited from North Lincolnshire Council.

- **Removal of the Cherry Tree adjacent to Plots 6 and 7**

Members were advised that although the Cherry Tree is showing signs of decay, the advice from the Tree Officer at North Lincolnshire Council is that the tree is still sound and there is no need for any remedial action.

- **Removal of the Poplar Trees adjacent to Plots 6 and 7.**

Members were advised that the Tree Officer agrees with the concerns regarding the tree that appears to be dead, and that the remaining trees are in need of attention. He is to provide the Clerk with the contact details for the relevant landowner.

### **c) Grammar School Road**

**i) To Receive and Consider the site visit report and any observations from the Allotment Representative, and consider any questions from tenants.**

The Assistant Clerk advised that, with the exception of 4 plots, the site is in good order.

It was resolved that the Clerk should follow the usual procedure with regard to un-worked plots.

**ii) To Receive and note a report from the Clerk with regard to tenancy allocations.**

There are no vacancies at the present time.

**iii) To Receive and Consider any report from Countryside Pest Control.**

No adverse reports received.

PS060 WITH DUE REGARD FOR THE DECISION RESOLVED AT THE MEETING HELD ON WEDNESDAY 6<sup>TH</sup> MARCH 2013

**To further consider** the purchase and installation of additional salt bins in the vicinity of Ash Grove, and the additional cost to service the bin under the existing service level agreement with the North Lincolnshire Council Neighbourhood Services Team.

Proposed: Cllr. Mrs A. Eardley

The Clerk apologised that, regrettably, costings have not yet been provided by North Lincolnshire Council. This item was therefore deferred until the next meeting.

PS061 THREEB's, BRIGG – YOUNG PEOPLE AND FAMILIES PROJECT

**It was resolved that**

**In view of the confidential nature of the business about to be transacted under agenda item 9, it is advisable in the public interest that the press and public are temporarily excluded and they are instructed to withdraw.**

Proposed: Cllr. A.R.B.Nobbs

Seconded: Cllr. Mrs. A. Eardley

**It was subsequently resolved that standing orders should be re-instated to record the following decisions**

Proposed: Cllr. A.R.B.Nobbs

Seconded: Cllr. Mrs. A. Eardley

**a) To note the guidance from ERNLLCA that the matters resolved by this committee at its meeting held on Wednesday 17<sup>th</sup> April 2013 (with the press and public excluded) must now be managed by the Personnel Committee.**

**Noted.**

The clerk then advised members that, at the Personnel Committee Meeting held at 6pm on Wednesday 8<sup>th</sup> May 2013 (this same evening), the following decision had been resolved:

“that the Property & Services Committee should be asked to agree the options available with regard to the service and activities that are currently delivered by the ThreeBs project.”

**b) To consider any further amendments to the draft bid for revenue funding to support the on-going cost of delivering ThreeBs Brigg beyond March 2014; and authorise its submission.**

**It was resolved that**

after due consideration for the recommendation from the Personnel Committee, further guidance should be sought from ERNLLCA.

The clerk was directed not to progress the funding bid, and to arrange a meeting with Mr. Alan Barker at the earliest opportunity.

Proposed: Cllr. Mrs. P.J. Smith

Seconded: Cllr. Mrs. J.A. Bell

PS062 COMMUNITY PROJECT TO CREATE A COMMUNITY MEMORIAL GARDEN

**a) To Receive a progress report from the Clerk**

Members were advised that this project was originally discussed 2½ years ago after a local young man was tragically killed in a car crash. Josh's brother and friends attended the ThreeBs sessions and asked whether the derelict site adjacent to the Ancholme Bridge could be turned into a memorial garden. At the time, negotiations were underway with Lidl and Tesco, and it was suggested to Josh's family and friends that it would be best to put such a project on hold until the outcome and extent of those development plans were known.

As the work on the new Lidl site progressed it became apparent that, although the works would extend under the bridge, the land which had previously housed the old toilet block was not included so discussions were re-opened

Since then, Lidl also generously agreed to replace the brick wall with gabions to match the perimeter of the store site, and their contractor also turned over the land with a mini digger and installed a litter bin and a dog litter bin close by.

A working party has now been held with the family and friends of Josh to clear the site of stones, rubble and remaining plant growth, in readiness for landscaping.

**Noted as received.**

**b) To consider the suggestion from Marc Reed (brother of Josh Parkin) with regard to the inclusion of community information sign boards within the site.**

Members were reminded of the discussion that was held at the Annual Town Meeting with regard to a possible graffiti wall, or other method of highlighting issues to the community (and young people in particular), with regard to why the garden had been created and the challenges/consequences of decisions that young people can be faced with.

The existing graffiti has been cleaned off the bridge structure – and Marc has suggested that an alternative method would be to install sign/story boards on the site to get across hard-hitting but relevant messages that young people might be more willing to relate to.

Discussions on site with one of the Traffic Police Officers from Brigg indicated support for this concept – and particularly the opportunity to advertise the inherent dangers from driving at speed, but also to discourage people from driving whilst under the influence of alcohol or drugs.

Marc has provided a visual impression – and has also suggested that 'A' Level Graphics/Art students could be invited to design appropriate art work, that could be changed throughout the year to keep the topic/issues alive.



PS063 REQUEST FOR ADDITIONAL DOG LITTER BINS

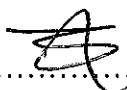
**To consider the purchase and installation of additional dog litter bins, brought forward at the Annual Town Meeting, and also via e.mail.**  
(Details of locations and costs to be provided at the meeting)


**Potential locations :**

Riverside walkway, between the Ancholme Bridge and the motorway bridge.  
Grammar School Road/Wesley Road  
Atherton Way – route to school.

Regrettably, prices have not yet been provided by North Lincolnshire Council.  
This item was therefore deferred until the next meeting.

The meeting closed at 9.26 p.m.

Signed.....  
Chairman, Property & Services Committee  
Held on Wednesday 8<sup>th</sup> May 2013

Signed.....  
Chairman, Full Council Meeting  
held on Monday 24<sup>th</sup> June 2013

