

Meeting of BRIGG TOWN COUNCIL  
MEETING – Tuesday 23rd May 2022 at 7.00pm  
Chairman – Councillor B Parker/ Cllr Carl Sherwood.

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Present: Councillors B Parker, C Sherwood, R Waltham, P McCormick, S Riggall, J Gibbons, J Kitching, N Sherwood and P Smith

In attendance: Kerry McGrath – Town Clerk

Also Present Keith Simpson, Mayor's Chaplain  
4 members of the public  
1 representatives from Lindsey Lodge Hospice  
Mrs Jane Parker, Mayoress of Brigg 2022-23  
Ms Louise Mikkonen, Mayoress of Brigg 2023

**Cllr Parker welcomed everyone. He thanked his wife, for her support as Mayoress over the previous year, Keith Simpson for acting as his chaplain and the Clerk for her support. He also thanked Sharon Riggall for all her hard work and dedication and hard work with the floral displays in the town.**

**Cllr Parker presented cheques for £1820.24 to Lindsey Lodge Hospice one of his chosen charities for 2022/23, having already presented the cheque to MND at the previous meeting.**

**23/001 a) The election of Cllr Carl Sherwood, Mayor of Brigg Town Council was confirmed for the years 203/24 and 2024/25**

***Proposer Cllr Rob Waltham***

***Seconder Cllr Nigel Sherwood***

***Agreed – All Councillors present.***

**b) The elected Mayor signed the declaration of office, that was witnessed by the clerk and chaired the meeting.**

Cllr Sherwood thanked everyone for their support and congratulated the Councillors on their election to Brigg Town Council. Cllr Sherwood made a short speech reinforcing the pledges made prior to the election and promising to fulfil the projects. Providing value for taxpayers' money, continuing to support volunteers to enhance our town and environment, maintaining the heritage of Brigg, continuing to invest in the Brigg Town bus, supporting community groups through grants, tackling antisocial behaviour through provision of CCTV, investing in parks and play areas and always putting Brigg before politics.

**23/002 a) The election of Cllr Penny Smith, Deputy Mayor of Brigg Town Council**

***Proposer Cllr Rob Waltham***

***Seconder Cllr Nigel Sherwood***

***Agreed – All Councillors present***

**b) The elected Deputy Mayor signed declaration of acceptance of office that was witnessed by the Clerk**

**23/003 a) To consider the suspension of the Meeting for the Purpose of Prayer.**

***Proposer Cllr Riggall***

**Seconder Cllr Gibbons**  
**Agreed – All Councillors present**

Keith Simpson led the Council in Prayers

b) **To Resolve that Standing Orders be reinstated**

**Proposer Cllr Smith**  
**Seconder Cllr N Sherwood**  
**Agreed – All Councillors present**

**23/004 Public Participation** – No residents addressed the Council

**23/005 To receive apologies and reasons for absence**

None

**23/006** a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared

***Cllr Waltham, C Sherwood and N Sherwood declared a prejudicial interest in agenda item 19 - Planning as ward councillors and N Sherwood also as Chair of Planning at North Lincolnshire Council.***

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None

**23/007**a) **Confirmed that** the Council's adopted the North Lincolnshire Council Code of Conduct

**Proposer Cllr N Sherwood**  
**Seconder Cllr Smith**  
**Agreed – All Councillors present**

b) **It was confirmed** that all members have submitted their Register of Declared Interests, in accordance with the Localism Act 2011 and pursuant to the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and the North Lincolnshire Council Code of Conduct.

**23/008 Policies & Procedures – all Policies were adopted en bloc**

- i) **To confirm adoption of** the NALC model standing orders.
- ii) **To confirm adoption of** the NALC model financial regulations.
- iii) **To confirm adoption of** Financial Jobs for Audit.
- iv) **To confirm adoption of** Internal Audit procedures
- v) **To confirm adoption of** social media policy

**Proposer Cllr Waltham**  
**Seconder Cllr Smith**  
**Agreed – All Councillors present**

**23/009 To confirm** the 4 signatories for the bank mandate and two competent internal control councillors.

Cllrs B Parker, C Sherwood, P Smith and S Riggall.- signatories  
Cllrs J Gibbons & P McCormick – Internal control.

***Proposer Cllr Gibbons***

***Seconder Cllr N Sherwood***

***Agreed – All Councillors present***

**23/010** Brigg Town Council is eligible to exercise the power of competence was reaffirmed.

***Proposer Cllr N Sherwood***

***Seconder Cllr Gibbons***

***Agreed – All Councillors present***

**23/011 The schedule of meeting dates and times was approved.**

**It was agreed that Personnel Committee would be held as case of need.**

June 2023

Planning and Environment C'tee	Tuesday 27th June 2023	6.45pm
Brigg Town Council	Tuesday 27th June 2023	7.15pm

July 2023

Planning and Environment C'tee	Tuesday 25th July 2023	6.45pm
Brigg Town Council	Tuesday 25th July 2023	7.15pm

September 2023

Planning and Environment C'tee	Tuesday 26th Sept 2023	6.45pm
Brigg Town Council	Tuesday 26th Sept 2023	7.15pm

October 2023

Planning and Environment C'tee	Tuesday 24th Oct 2023	6.45pm
Brigg Town Council	Tuesday 24th Oct 2023	7.15pm

November 2023

Planning and Environment C'tee	Tuesday 28th November	6.45pm
Brigg Town Council	Tuesday 28th November	7.15pm

December 2023 – Case of Need

Planning and Environment C'tee	Tuesday 19th December	6.45pm
Brigg Town Council	Tuesday 19th December	7.15pm

January 2024

Planning and Environment C'tee	Tuesday 23rd January	6.45pm
Brigg Town Council	Tuesday 23rd January	7.15pm

February 2024

Planning and Environment C'tee	Tuesday 27th February	6.45pm
Brigg Town Council	Tuesday 27th February	7.15pm

March 2024

Planning and Environment C'tee	Tuesday 26th March	6.45pm
Brigg Town Council	Tuesday 26th March	7.15pm

ANNUAL TOWN MEETING

Tuesday 19th March 7.30pm

April 2024

Planning and Environment C'tee	Tuesday 23rd April	6.45pm
Brigg Town Council	Tuesday 23rd April	7.15pm

May 2024

Planning and Environment C'tee	Tuesday 28th May	6.45pm
Annual Town Council Meeting	Tuesday 28th May	7.15pm

**Proposer Cllr Smith**

**Seconder Cllr Waltham**

**Agreed – All Councillors present**

**23/012.** It was **confirmed** that the members of the Planning Committee would be Cllrs Gibbons, Riggall, Parker, Kitching and McCormick.

It was confirmed that the members of the Personnel Committee would be Cllrs Smith, Kitching, Waltham, Gibbons and Parker.

\* The Complaints, Grievance, Appeals and Disciplinary Committees will comprise three members of the Personnel Committee, as required.

**23/013.** To **appoint and confirm** representatives to serve on the following outside bodies and working groups.

#### **I) Outside Bodies**

- a) C.P.R.E. **Cllr J Kitching**
- b) ERNLLCA – **Cllrs R Waltham and S Riggall**
- c) Neighbourhood Action Team **Cllrs R Waltham**
- d) Parish & Town Council Liaison **Cllr Parker**
- e) Foundation Governors of SJN Trust **Cllrs J Gibbons**
- f) Brigg Community Partnership **Mayor**
- h) Brigg Flood Warden **Cllr C Sherwood**
- i) Brigg Snow Warden **Cllr R Waltham**

**Proposer Cllr Waltham**

**Seconder Cllr Riggall**

**Agreed – All Councillors present**

#### **II) Working Groups**

As resolved through Council business.

**23/014** **To receive any correspondence** (for information only).

- a) Northern Rail
- b) BBC response regarding local radio.

**23/015** **Minutes of previous meetings**

- a) To **approve** the minutes of Full Council Tuesday April 25<sup>th</sup> 2023 a true record.

**Proposer Cllr N Sherwood**

**Seconder Cllr S Riggall**

**Agreed – All Councillors present**

- b) To **receive** an update on matters from the minutes not appearing anywhere on the agenda.

Cllr Smith asked if BTC had received the portrait of the King, made available to local

authorities. Clerk to look into when this would be received,

c) To **approve** the minutes from Planning Committee on April 25<sup>th</sup> 2023 for information.

**Proposer Cllr Gibbons**

**Secunder Cllr Parker**

**Agreed – All Councillors present**

**23/016** To **receive** the report from North Lincolnshire Council Ward Councillors.

**Cllr Waltham**

- Thank you to everyone who elected us as councillors for the Brigg and Wolds Ward. We now have a slightly larger ward with Cadney and Howsham being added to the ward.
- Imagination Library, Free swimming and free car parking are protected under a Conservative Council.
- The Wolds Bus that connects Brigg to Barton launched on 2<sup>nd</sup> May. Very well used so far.
- Weed treatment has commenced with the first treatment taking place already, with the 2<sup>nd</sup> due soon. The 3<sup>rd</sup> treatment will be later in the year.
- Intertown mowing takes place twice a year.
- Following our meetings with NLC enforcement officers, Interim works have taken place on the old Oikos building, boarding the windows to make safe. Action will be taking place on the McColls building soon.
- Queen Street and surrounding areas was raised by Cllr Smith, following residents contact. Advised that Anglian Water works are due to take place and the area will receive a full treatment following the extensive drainage works required. Patching can be done prior to the works.

### **23/017 Accounts & Payments**

a) The Payments for Brigg Town Council to 30<sup>th</sup> April 2023 were approved

Date	Paid	Ref	Amount Paid	Transaction Details
04/04/2023	Brigg Office Supplies	BACS	£ 36.08	Various items of stationery
04/04/2023	ERNLLCA	BACS	£ 1,172.93	ERNLLCA & NALC membership
04/04/2023	Pestguard	BACS	£ 59.40	Routine inspections
04/04/2023	JB Rural Service	BACS	£ 10,110.00	Verge Cuts and Allotment Clearance
04/04/2023	Google	BACS	£ 5.52	Monthly licence
04/04/2023	Brians DIY	BACS	£ 18.98	Bin liners & Paint cleaner
04/04/2023	VANL	BACS	£ 20.00	Payroll provision
06/04/2023	NLC	BACS	£ 3,600.00	Angel Offices & Utilities
06/04/2023	ERPF	BACS	£ 631.22	March Pension
12/04/2023	HMRC	BACS	£ 686.83	March Tax NI
25/04/2023	BT	DD	£ 80.23	Phone & Broadband
25/04/2023	Public Sector Audit	BACS	£ 769.50	Internal Audit
25/04/2023	JB Rural Service	BACS	£ 1,770.00	Various Verge Cuts/ Millennium Green/Parks and Cemetery

26/04/2023	Julie Wright	BACS	£ 100.00	PRoWs/Cemetery
26/04/2023	Elmore	BACS	£ 100.00	School Yard Mews Coronation
26/04/2023	Defib World	BACS	£ 1,482.00	Defib & Caddy for Brock Ox
26/04/2023	Zurich Insurance	BACS	£ 1,851.55	Annual Insurance
26/04/2023	JB Rural Service	BACS	£ 1,200.00	Handyperson April
26/04/2023	JB Rural Service	BACS	£ 5,370.00	Verges & Millenium Green/Woodbine
26/04/2023	Sissons Gardening S	BACS	£ 176.00	1st Cadney Cut
27/04/2023	Brigg Hub	BACS	£ 250.00	Coronation Grant
28/04/2023	Staff Costs	BACS	£ 1,726.35	April Salary
28/04/2023	O2	DD	£ 13.12	Mobile phone
30/04/2023	Nat West	DD	£ 8.05	Bank Charges

**Proposer Cllr N Sherwood**  
**Seconder Cllr Sherwood**  
**Agreed – All Councillors present**

b) Receipts, bank reconciliations to 30<sup>th</sup> April 2022 were noted as was the budget monitoring report to 18<sup>th</sup> May 2023

### **23/018 Environmental**

**It was resolved that the** installation of the 8<sup>th</sup> notice board and its location would be devolved to Cllr C Sherwood, Cllr Kitching and the Clerk

**Proposer Cllr Waltham**  
**Seconder Cllr N Sherwood**  
**Agreed – All Councillors present**

**Cllrs N Sherwood, C Sherwood and Waltham left the room.**

### **23/019 Planning – decided by Full Council pending the appointment of the Planning Committee earlier.**

a) <https://apps.northlincs.gov.uk/application/pa-2023-709> PA/2023/709 - Planning permission to install solar panels to the south elevation, Brigg Recreation Ground, Wrawby Road, Brigg.

Brigg Town Council has no objections and does not understand that plan.

b) <http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/645> Listed building consent for replacement roof, reconfiguration of internal stairs going from shop up to flat above, alterations to shop front, replacement windows, 49 Wrawby Street, Brigg, DN20 8JB.

Comments - Brigg TC supports this application as the building is in need of renovation. Brigg TC request a condition that heritage colours are used for the front of the building as it is in the conservation area.

**Proposer Cllr Riggall**  
**Seconder Cllr Gibbons**  
**Agreed – All Councillors present**

<http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/518> Planning permission for replacement roof, alterations to shop front and replacement windows, 49 Wrawby Street, Brigg, DN20 8JB.

Comments - Brigg TC supports this application as the building is in need of renovation. Brigg TC request a condition that heritage colours are used for the front of the building as it is in the conservation area.

***Proposer Cllr Riggall***

***Seconder Cllr Gibbons***

***Agreed – All Councillors present***

**23/020** To **receive** any comments or requests and **agree** for future agenda items

**Cllr Waltham**

To agree a plan to deliver on the pledges made.

Protecting the environment

Annual Christmas light Switch on

Supporting volunteer groups who enhance the town, with activities, floral displays etc.

Maintain the heritage of our town.

Continue to invest in Brigg Town Bus

Community Grant Pot

Invest in CCTV – tackling anti-social behaviour.

Working with the police to keep the town as safe as possible.

Investing in young people with activities, play parks and play areas.

All whilst providing value for taxpayers' money and putting Brigg before politics.

Market Surgeries – Arranging dates.

Communications

Follow up on Bug Hotels progress.

***Meeting closed at 7.55pm***