

Meeting of BRIGG TOWN COUNCIL  
MEETING – Tuesday 24<sup>th</sup> January 2023 at 7.15pm  
Chairman – Councillor B Parker

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Present: Councillors B Parker, S Riggall, R Waltham, J Kitching, Cllr N Sherwood, P Smith, J Gibbons, A Eardley

In attendance: Kerry McGrath – Town Clerk

Also Present: Keith Simpson, Mayor's Chaplain

**22/093** The Mayor welcomed councillors and clerk.

**22/094** a) **To resolve the suspension of the Meeting for the Purpose of Prayer.**

***Proposer Cllr Sherwood  
Seconder Cllr Smith  
Agreed – All Councillors present***

Keith Simpson led the Council in Prayers

b) **To Resolve** that Standing Orders be reinstated

***Proposer Cllr Smith  
Seconder Cllr Riggall  
Agreed – All Councillors present***

**22/095 Public Participation**

No members of the public were present.

**22/096 To receive apologies.**

Cllr C Sherwood

**22/097** a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

**None**

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

**None**

**22/098 To receive any correspondence** (for information only).

a) From The Brigg Line Group re Station Road. Clerk to respond that as there are plans for demolition of Hewson House and development of older persons homes very soon that will involve heavy construction traffic.

**22/099 Minutes of previous meetings**

a) To **approve** the minutes of Full Council Tuesday November 22nd 2022, as a true record.

***Proposer Cllr Riggall  
Seconder Cllr N Sherwood***

**Agreed – All Councillors present**

- b) Councillors **received** an update on matters from the minutes not appearing anywhere on the agenda from the clerk. Councillors also received quarterly project register.

Kings' Ave Park installation complete – Handyman to finish the painting of old equipment, ran out of green and yellow paint.

Woodbine spinner to be installed soon. Handyman has painted equipment.

Gabions and tidying up of area completed on Riverbank.

Hedges cut on Millennium Green – Grass will be “topped” to make area look a bit better for Sunday.

Holocaust Service this Sunday at 3pm. I will be opening the Holocaust Memorial Display in the Heritage Centre for everyone to view. Café open after the service.

Coronation meeting 8<sup>th</sup> Feb at 7pm in St Johns Church Hall.

12 planters have been ordered and thank you to NLC for the grant agreed to contribute to the cost

£5597.75 including wreath payments has been banked for the Poppy Appeal. Still waiting for final figures which will include 10 k and Tesco

Email from Alex, one of the scouts BTC gave a grant to for the South Korea trip. He has successfully raised all the money needed and no longer requires our help. (Cllr Waltham suggested giving him the grant – next agenda) Alex would like to take the Love Brigg bag with him.

Christmas tree damage – Police have acted on the information provided to us and a community resolution has been agreed and the young man who caused the damage has apologised and will repay the costs over 6 months. Thank you to the local police officer.

- c) The minutes from Planning Committee on November 22nd, 2022, were **received for information**.

**22/100 The following report was received from North Lincolnshire Council Ward Councillors.**

**Cllr R Waltham**

Brigg cemetery – resolved hedge cutting issue, where neighbouring properties had left hedge cuttings in the cemetery.

10 foot between Atherton Way and Spring Bank, tidied.

Drainage issue – Wrawby Road and Barnard Ave, sweepers have been out clearing winter detritus.

Signal box on Bigby High Road has been fixed and repainted. Thank you to MP for sorting this.

New crossing on Bridge Street holding water, contractors due back soon to fix.

Great news for Sir John Nelthorpe School upper school to receive massive improvements thanks to £millions government investment.

Allotments - Some local gardens have experienced flooding. A new drainage scheme drawn up and with planning for approval. Residents affected have been informed.

Free parking continuing – excellent take up, encouraging people to shop local. Boosting the local economy.

**Cllr Smith** – requested the gully between Eastfield Road and Glanford Road to be cleared of leaves. Clerk had asked Handyperson service. Will instruct again. Also asked about painted marks that have appeared on the footpath towards St Helen Road. What works will be taking place. RW to investigate this.

**Cllr Eardley** – reported footpath on the Bridge. RW to report.

## **22/101 Accounts & Payments**

a) Payments to 31<sup>st</sup> December 2022 be approved.

Date Paid	Payee Name	Ref	Amount Paid	Min ref	Transaction Detail
04/11/2022	Google	BACS	£ 5.52		Email Domain
04/11/2022	CPRE	BACS	£ 36.00		Membership
04/11/2022	Brigg Office Supplies	BACS	£ 2.85		Postage
04/11/2022	JB Rural Service	BACS	£ 420.00		MG & MG 2 x cuts
04/11/2022	JB Rural Service	BACS	£ 180.00		Woodbine JB 1629
04/11/2022	JB Rural Service	BACS	£ 1,560.00		2 x Cemetery JB1631
04/11/2022	JB Rural Service	BACS	£ 3,600.00		9th Brigg Verges
04/11/2022	MD Signs	BACS	£ 227.40		Bin Signs
07/11/2022	HMRC	BACS	£ 661.61		October Tax and NI
07/11/2022	ERPF	BACS	£ 596.14		October Pension
08/11/2022	Brians DIY	BACS	£ 203.21		Various
08/11/2022	JB Rural Service	BACS	£ 300.00		New Gate post & Install
08/11/2022	Brians DIY	BACS	£ 33.71		Bin liners - August
08/11/2022	VANL	BACS	£ 15.00		Payroll Services
10/11/2022	Brigg Angels WI	BACS	£ 755.00	22/070 c	Community Grant
10/11/2022	Nat West	TFR	£ 0.35		Bank charges Dinner account
15/11/2022	Videcom Security LTD	BACS	£ 6,371.16		Sla & 4g for all CCTV
15/11/2022	Zurich Insurance	BACS	£ 116.11		Update following gym equipment
15/11/2022	Wave	BACS	£ 97.63		Water GSR
15/11/2022	Wave	BACS	£ 11.21		RL Water
15/11/2022	MD signs	BACS	£ 1,077.66		Replace damaged lectern
15/11/2022	EH Advertising Ltd	BACS	£ 4,050.00		Bags
20/11/2022	ICO	DD	£ 35.00		Data protection fee
25/11/2022	JG Audio	BACS	£ 332.40		School Remembrance PA
25/11/2022	JGAudio	BACS	£ 674.40		Christmas Audio
25/11/2022	JB Rural Service	BACS	£ 300.00		Christmas tree & Fencing Installation
25/11/2022	BT	DD	£ 69.60		Telephone & Internet
28/11/2022	Staff Cost	BACS	£ 2,297.80		Nov Salary and Back pay
29/11/2022	Sutcliffe Play	BACS	£ 1,676.10		Roundabout - Woodbine
29/11/2022	JB Rural Service	BACS	£ 1,200.00		November Handyman
29/11/2022	Switched Positive	BACS	£ 888.00		Market Stall lighting for Xmas
29/11/2022	Switched Positive	BACS	£ 1,704.00		Replacing broken transformers
29/11/2022	Switched Positive	BACS	£ 4,687.20		Install lights as per contract
29/11/2022	Road Traffic Solutions	BACS	£ 762.00		Road Closure Xmas Market
30/11/2022	Nat West	DD	£ 15.40		Bank charges
30/11/2022	O2	DD	£ 13.12		Mobile Phone
	<b>Total Payments</b>		<b>£ 34,975.58</b>		

Date Paid	Payee Name	Ref	Amount Paid		Transaction Detail
01/12/2022	Roger Hall	BACS	£ 60.00		Organist Remembrance Service
01/12/2022	RBL Poppy Appeal	BACS	£ 325.00		Wreaths / Crosses BTBP
05/12/2022	ERPF	BACS	£ 876.01		November Pension
05/12/2022	HMRC	BACS	£ 1,091.81		November Tax and NI
08/12/2022	Rialtas software	BACS	£ 420.00		R/P to I/E
08/12/2022	Wilko	BACS	£ 3.50		Christmas glitter for tree
08/12/2022	Agilico	BACS	£ 52.77		Printing
08/12/2022	MD signs	BACS	£ 1,292.71		New Info board
08/12/2022	Brigg Office Supplies	BACS	£ 22.80		Paper
08/12/2022	Altrad	BACS	£ 13.88		Safety Fencing Christmas Tree
13/12/2022	B & M	BACS	£ 50.00		Christmas Tree for Church
20/12/2022	Switched Positive	BACS	£ 288.00		Repairs to damaged tree
20/12/2022	JB Rural Service	BACS	£ 2,700.00		Gabion repairs and seating
20/12/2022	VANL	BACS	£ 15.00		Payroll Services 3 of 4
28/12/2022	Staff Cost	BACS	£ 1,726.35		December payroll
30/12/2022	Nat West	DD	£ 11.20		Bank Charges
30/12/2022	BT	DD	£ 69.60		Telephone & Internet
30/12/2022	O2	DD	£ 13.12		Mobile phone
	<b>Total Payments</b>		<b>£ 9,031.75</b>		

**Proposer Cllr Gibbons**

**Seconder Cllr N Sherwood**

**Agreed – All Councillors present.**

- b) Receipts, bank reconciliations to 31<sup>st</sup> December 2022 and Council detail budget monitoring report to 19<sup>th</sup> January 2023 were received for information.
- c) The budget be approved, simplifying to 3 Budget lines, Running the Council Well, Protecting the Environment and Supporting the Community.

**Proposer Cllr Waltham**

**Seconder Cllr N Sherwood**

**Agreed – All Councillors present.**

- d) The Coronation Grants Policy and Coronation grant application be approved. £250 per Community Group and £100 for street party events. Delegate decision to Mayor, Deputy Mayor with the Clerk.

**Proposer Cllr Waltham**

**Seconder Cllr N Sherwood**

**Agreed – All Councillors present.**

## **22/102 Environmental**

- a) **Resolved** Clerk to contact James Todd about a replacement bin for Old School Close  
**Proposer Cllr Kitching**  
**Seconder Cllr Waltham**  
**Agreed – All Councillors present.**
- b) **Resolved to approve the** Music and Drama motif for Exchange Place.  
**Proposer Cllr Kitching**  
**Seconder Cllr Waltham**  
**Agreed – All Councillors present.**

- c) It was agreed to set up a site visit and look at ideas for ways to display the wreaths at the war memorial. Cllr Kitching, Cllr Waltham and Clerk to meet Eddie Rychlack from North Lincs Council.
- d) Woodbine allotments – see ward councillor update.

**22/103 It was agreed** to approve to adopt en bloc the following policies

- a) Dignity at work policy – New
- b) Safeguarding Children – New with additional paragraph re Criminal exploitation
- c) Safeguarding Adults – New with additional paragraph re Criminal exploitation
- d) Equality Policy – Annual review
- e) Environmental – Annual review
- f) Internal Audit Controls – Annual review.
- g) Grants and Donations – Annual review

***Proposer Cllr Riggall  
 Seconder Cllr Gibbons  
 Agreed – All Councillors present***

**22/104 Future agenda items and Councillor updates/comments**

- Cllr Smith advised that the Community Pantry had launched in the Oikos building and was very successful. For £2 families and individuals can buy a bag of food with no need for referral as in the food bank.

**22/105 It was confirmed the next meeting of Brigg Town Council is Tuesday 28<sup>th</sup> February 2023 at 7.15pm**

***22/106 - Resolved - In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).***

***Proposer Cllr Waltham  
 Seconder Cllr Riggall  
 Agreed – All Councillors present***

***Keith Simpson left the meeting.***

**22/107 Resolved** to award the Magrath Award to Mary Knaggs for her outstanding voluntary work, commitment to Brigg and for her previous hard work and commitment to the Music and Drama festival

***Proposer Cllr Smith  
 Seconder Cllr Waltham  
 Agreed – All other councillors present.***

**22/108** It was agreed not to award the Brigg Town Civic Award for 2022

***Proposer Cllr Sherwood  
 Seconder Cllr Riggall  
 Agreed – All other councillors present***

***Meeting closed at 8.25pm***