

BRIGG TOWN COUNCIL
PROPERTY AND SERVICES COMMITTEE
Minutes of the Meeting held on Wednesday 12th November 2014
Chairman - Councillor J. Truepenny

Present: Councillors; Mrs. J. Brock, J.C. Dyson, Mrs. A. Eardley,
Miss J. Kitching and J. Truepenny

In attendance: Mr. N. Fisher - Brigg Blog

PS021 NOTICE CONVENING THE MEETING

Taken as read and approved.

PS022 TO RECEIVE APOLOGIES RECEIVED AND REASONS FOR ABSENCE

Cllr. Mrs J.A. Bell
Cllr. Mrs P.J. Smith
Cllr. Miss L.E. Whitehand.

PS023 (a) TO RECORD DECLARATIONS OF INTEREST BY ANY MEMBER OF THE COUNCIL IN RESPECT OF THE AGENDA ITEMS LISTED BELOW. MEMBERS DECLARING INTERESTS SHOULD IDENTIFY THE AGENDA ITEM AND TYPE OF INTEREST BEING DECLARED.

Standing:

Councillor Mrs. J. Brock Redcombe Lane Allotments

(b) TO NOTE DISPENSATIONS GIVEN TO ANY MEMBER OF THE COUNCIL IN RESPECT OF THE AGENDA ITEMS LISTED BELOW.

None.

PS024 ANGEL SUITE:

- a) To undertake a six-monthly review of Income and Expenditure as at 30th September 2014. (Supporting information enclosed.)**

It was resolved that the six-monthly review of Income and Expenditure as at 30th September 2014, should be noted as received.

Proposed: Cllr. J.C. Dyson

Seconded: Cllr. Mrs. J. Kitching

- b) To receive a report from the Clerk, following completion of the decorating works and the installation of new flooring, and to note and endorse any additional costs for associated maintenance works required, as authorised under the Clerk's delegated powers.**

Members received a report from the Clerk regarding the additional maintenance works required and the costs incurred, as detailed below. The Clerk's actions were endorsed.

Proposed: Cllr. J. Truepenny

Seconded: Cllr. Mrs. J. Brock

PAINTING

Ballroom/Rotunda/Hal I- tradesman hours	2636.00
Toilets/Bar Area/Kitchen - Relief Manager hours	452.00
Purchase of paint for all areas	296.95
Maintenance associated with decorating/reflooring	350.30
Cleaning of curtains	318.33

REPLACEMENT FLOORING

A.F. Carpets	2548.00
This figure now includes the cost of the flooring (including coving) in the Disabled W.C.	

DISPLAY OF FIRE NOTICES

Display Cases	55.20
Joinery hours	75.00

PLUMBING REPAIRS TO TOILET AREAS

Leak in the gents-replace pipe work	Final costs awaited
Replace 2No. toilets in the ladies W.C.	Final costs awaited

- c) To receive a report from the Clerk, following the breakdown of the pumps for the gas boiler; and to note and endorse the cost of repairs, authorised under the Clerk's delegated powers.**

Members were advised that the cost to replace the pump is £1,045.00 plus labour. It is possible that a leak in one of the central heating pipes in the boiler room caused the pumps to seize and the Clerk has asked North Lincolnshire Council to establish whether this can be re-claimed under the landlords insurance (due to damage from escaping water). Reply awaited.

continued/....

Since the pump was replaced, the boiler is still not operating properly and the pilot light is failing to stay lit. Initial suggestions are that the thermocouple may need to be replaced. The engineer has attended on site today and the heating is now working but further repairs are required, the full details of which are not yet known.

Members agreed that the clerk should continue to deal with this issue under her delegated powers.

Proposed: Cllr. Mrs. A. Eardley

Seconded: Cllr. J. Truepenny

d) Review of Hire Charges for the Angel Suite.

i) To receive and consider the report and recommendations from the Clerk regarding Premises Hire Charges for the Angel Suite and the charges for the organisation and provision of additional services.

(Supporting information enclosed.)

It was resolved that subject to a further amendment to clarify the cost for a seated cafe-style function in the event that the hirer wants to use the whole suite (which would be £175.00), the recommendations drawn up by the Clerk should be adopted.

Members noted that

- the new hire charges will sit on the table until the next Property and Services Committee meeting, to allow members to examine them further following which they will be adopted after the next Full Council following.
- The charges will then come into immediate effect for new hirers. Existing hirers will be given the requisite 3 month's notice of any increases applicable to their use.

Proposed: Cllr. J. Truepenny

Seconded: Cllr. J.C. Dyson


ii) To note and endorse the new form of contract drawn up for the delivery of catered functions.


It was resolved that the new form of contract, drawn up by the Clerk for the delivery of catered functions, should be endorsed.

Proposed: Cllr. J. Truepenny

Seconded: Cllr. J.C. Dyson

The meeting closed at 8.10 p.m.

Signed.....
Chairman, Property & Services Committee
Held on Wednesday 12th November 2014

Signed.....
Chairman, Full Council Meeting
held on Monday 24th November 2014