

BRIGG TOWN COUNCIL
PROPERTY AND SERVICES COMMITTEE
Minutes of the Meeting held on Wednesday 9th July 2014
Chairman - Councillor J. Truepenny

Present: Councillors; Mrs. J.A. Bell, Mrs. J. Brock, J.C. Dyson,
Mrs. A. Eardley, Miss Jane Kitching, Mrs. P.J. Smith
and J. Truepenny.

In attendance: Mr. N. Fisher Brigg Blog

PS002 NOTICE CONVENING THE MEETING

Taken as read and approved.

PS003 TO RECEIVE APOLOGIES RECEIVED AND REASONS FOR ABSENCE

Councillor Miss L.E. Whitehand.

PS004 a) TO RECORD DECLARATIONS OF INTEREST BY ANY MEMBER OF THE COUNCIL IN RESPECT OF THE AGENDA ITEMS LISTED BELOW. MEMBERS DECLARING INTERESTS SHOULD IDENTIFY THE AGENDA ITEM AND TYPE OF INTEREST BEING DECLARED.

Standing:

Councillor Mrs. J. Brock Redcombe Lane Allotments

b) TO NOTE DISPENSATIONS GIVEN TO ANY MEMBER OF THE COUNCIL IN RESPECT OF THE AGENDA ITEMS LISTED BELOW.

None.

PS005 a) TO APPROVE ANY GENERAL ACCOUNTS FOR PAYMENT.
(See Appendix 1)

It was resolved that the general accounts for payment, as listed in Appendix 1, should be approved.

PAYEE	SERVICE /PRODUCT	NET	VAT	GROSS
NLC	Rates-James Street	52.90		52.90
Jonro Properties Ltd	James Street Rent	275.00		275.00
Countryside Pest Control	Routine site visit	45.00		45.00
NLC	Rates-James Street	52.90		52.90
Anglian Water	Redcombe Lane Water Rates	87.25		87.25
Tom Butler	Hanging baskets	549.50	109.90	659.40
NLC	Rates-James Street	52.90		52.90
Npower	Xmas lights	748.17	149.64	897.81
Jonro Properties Ltd	James Street Rent	275.00		275.00

Seconded: Cllr. Mrs. J. Brock

Proposed: Cllr. Mrs. J.A. Bell



PS006 ALLOTMENTS:

a) To Receive a report on any outstanding issues from the Clerk:

None.

b) Redcombe Lane Site:

i) To Receive and Consider the site visit report, any observations from the Allotment Representative and consider any questions from tenants.

Mr. Peter Brock, the Allotment Representative, stated in his report that all plots were being worked well and that the site was in a good state of cultivation.

ii) To Receive and Consider any reports from Countryside Pest Control.

Upon investigation, a reported wasp nest was found to be a bees' nest, which has been safely removed and relocated.

c) Grammar School Road

i) To Receive and Consider the site visit report, any observations from the Allotment Representative and consider any questions from tenants.

Members were advised that the usual request for permission to trim back trees and foliage, in order to prevent any contact with overhead power lines, was approved by the Clerk.

ii) To receive a report from the Clerk regarding tenancies relinquished or terminated.

5 tenancies have been terminated
1 tenancy has been relinquished
3 plots have been re-let
3 plots are vacant

iii) To Receive and Consider any report from Countryside Pest Control.

The investigation following a reported sighting of vermin showed the concern to be unfounded.

PS007 BRIGG RAILWAY STATION / PASSENGER RAIL SERVICE THROUGH BRIGG. Further consideration of previous discussions:

a) To note the lack of progress regarding permission to install artificial floral displays to improve the aesthetic appearance of the station environment and the recommendation of the Clerk that this matter should now be deferred until next year.

Continued/.....



It was resolved that the Council followed the Clerk's recommendation that installation of artificial flower displays at the railway station should be deferred until next year.

Proposed: Cllr. J. Truepenny

Seconded: Cllr. Mrs. J.A. Bell

b) To consider the purchase and installation of a notice board, to be sited in the vicinity of the junction of Station Road/Albert Street, for the purpose of publicising rail timetables and other relevant information to promote the use of the service.

Possible areas for the siting of a notice board were discussed including underneath the Brigg Station Sign and on one of the walls of Hewson House, both on Station Road.

It was resolved that permission be sought from the relevant authorities for the installation of a notice board at either of the two sites discussed, thus allowing the Council to proceed with installation once prices have been received for the notice board.

Proposed: Cllr. J.C. Dyson

Seconded: Cllr. Mrs. A. Eardley

PS008 TO CONSIDER THE REFURBISHMENT OF THE FOLLOWING:

a) Brigg UDC Toll Boards

It was resolved that the Brigg UDC Toll Boards, sited on the gable end of the Nelthorpe Arms and on the outside wall of the Chinese Restaurant at the junction of Queen Street/Wrawby Street, should be refurbished at a cost of £360 including re-installation.

Proposed: Cllr. Mrs. P.J. Smith

Seconded: Cllr. Mrs. A. Eardley

b) Brigg Historic Maps.

It was resolved that the three historic maps, sited on the exterior wall of the T.I.C., on College Yard and on the outside wall of the Chinese Restaurant at the junction of Queen Street/Wrawby Street, should be refurbished, including the printing of new maps on acrylic, at a cost of £128 each.

Proposed: Cllr. Mrs. A. Eardley

Seconded: Cllr. J.C. Dyson

PS009 ANGEL SUITE:

a) To receive the following Financial Reports and approve the Accounts Paid and for Payment, as listed in Appendix 2.

i) 30th April 2014 ii) 31st May 2014 iii) 30th June 2014.

Members noted that the Accounts have been verified as balanced to the bank statements by the Town Mayor.

It was resolved that the Financial Reports and the Accounts for Payment listed below, as per Appendix 2, should be taken as read and approved.

PAYEE	SERVICE /PRODUCT	NET	VAT	GROSS
NLC	Rates	55.46		55.46
Reliable Cleaning	Relief manager	1762.80	352.56	2115.36
Fisher Security	CCTV	21.09	3.69	24.78
ERYC Supples	Coffee pots	13.90	2.78	16.68
Chubb	Service Frie Extinguishers	66.29	13.27	79.56
BT	Advert	95.30	19.06	114.36
NLC - Refund Full Council	Lease	1000.00	200.00	1200.00
BT	Payphone Bill	57.00	11.40	68.40
Caistor Yarborough Academy	Refund tea/coffee cancellation	8.00		8.00
DSL	Scaffold Hire	35.00	7.00	42.00
Your Chef	Catering services	1080.00	216.00	1296.00
British Gas	heat	421.45	84.29	505.74
NLC	Rates	54.00		54.00
NLC	Trade rates	76.44		76.44
Grimsby Lifts	Routine Check	100.00	20.00	120.00
Anglian Water	Water Rates	150.14		150.14
Npower	Electricity	276.60	55.32	331.92
Brigg Launderette	Laundry services	78.00		78.00
Fisher Security	CCTV	21.09	3.69	24.78
Your Chef	Wedding Breakfast	928.00	185.60	1113.60
Bow Belles	Wedding linen	365.00		365.00
BT	Advert	95.30	19.06	114.36
Petty Cash Top Up -1		147.43	12.91	160.34
Petty cash	In advance for Cadman party 24/5/14	100.00		100.00
British Gas	heat	435.93	87.19	523.12
WM Walton & Co Ltd	Advertising	30.00	6.00	36.00
NLC	Rates	54.00		54.00
NLC	Trade rates	76.44		76.44
PD Watson	Buffet Items	66.00		66.00
Dave Servat	Fix Kitchen tap	20.00		20.00
Fisher Security	CCTV	21.09	3.69	24.78
Npower	Electricity	336.45	67.29	403.74
Petty Cash Top Up - 2		176.87	6.41	183.28
Petty cash	In advance for Tuffney party 22/6/14	60.00		60.00
BT	Advert	95.30	19.06	114.36
PD Watson	Buffet Items	88.00	5.60	93.60
Reliable Cleaning	Relief manager	1497.25	299.45	1796.70
Reliable Cleaning	Cleaning goods	85.86	17.17	103.03
British Gas	heat	271.45	54.29	325.74

Proposed: Cllr. J. Truepenny

Seconded: Cllr. Mrs. J.A. Bell

b) To receive a general report from the Clerk.

None.

c) To receive a general report from the Angel Suite Manager

None.

d) It was resolved that in view of the confidential nature of the business about to be transacted under Agenda Item 8e) it was advisable, in the public interest, that the press and public were excluded and they were instructed to withdraw.

Proposed: Cllr. Mrs. J. Brock

Seconded: Cllr. Mrs. P.J. Smith

It was resolved that Standing Orders be reinstated to record the following decisions.

Proposed: Cllr. J. Truepenny

Seconded: Cllr. Mrs. J.A. Bell

e) To note the need for re-decoration works and replacement of floor-covering in some areas and consider the estimates received for the delivery of such works.

i) Redecoration of the ballroom (excluding the ceiling).

It was resolved that the ballroom should be redecorated and the contract was awarded to Bigby General Builders in the sum of £1,900.
(Three contractors had been asked to provide estimates, but only two had been submitted.)

Proposed: Cllr. Mrs. J.A. Bell

Seconded: Cllr. Mrs. P.J. Smith

ii) Replacement of floor covering in the following areas.

It was resolved that the floor covering in the 5 areas identified should be replaced.

The contract was awarded to A. & F. Carpets to complete this work, with cove in all areas, in the sum of £2,150.
(Three estimates were considered.)

Proposed: Cllr. Mrs. P.J. Smith

Seconded: Cllr. J.C. Dyson

iii) Redecoration of the rotunda, landing area and stairwell.

It was resolved that the rotunda, landing area and stairwell should be redecorated and the contract was awarded to Bigby General Builders, in the sum of £995.
(Three contractors had been asked to provide estimates, but only two had been submitted.)

Proposed: Cllr. J. Truepenny

Seconded: Cllr. Mrs. J.A. Bell

The meeting closed at 7.55 p.m.

Signed.....
Chairman, Property & Services Committee
Held on Wednesday 9th July 2014

Signed.....
Chairman, Full Council Meeting
held on Monday 28th July 2014