

# Brigg Town Council



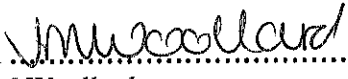
Town Council Office  
The Angel Suite  
Exchange Place  
BRIGG  
North Lincolnshire  
DN20 8LD  
Tel: 01652 659402  
Mobile: 07584 315971

email: [enquiries@briggmarkettown.co.uk](mailto:enquiries@briggmarkettown.co.uk)

To: The Town Mayor and Members  
Brigg Town Council  
Property & Services Committee

29<sup>th</sup> April 2013

**YOU ARE HEREBY NOTIFIED AND SUMMONED** to attend the **MEETING** of the **PROPERTY & SERVICES COMMITTEE** to be held in the Lounge of the **ANGEL SUITE** on Wednesday 8<sup>th</sup> May 2013 at 8pm

Signed   
Mrs. JM Woollard,  
Clerk, Brigg Town Council

## BUSINESS TO BE TRANSACTED

1. Notice Convening the Meeting
2. To Receive Apologies and Reasons for Absence
3. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
  
(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. TO APPROVE THE MINUTES OF THE PROPERTY & SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 17<sup>TH</sup> APRIL 2013.
5. TO APPROVE ANY GENERAL ACCOUNTS FOR PAYMENT. (See Appendix 1)
6. ANGEL SUITE:
  - a) To receive the following financial report as at 30<sup>th</sup> April 2013, and authorise Accounts Paid and for Payment. (See Appendix 2).
  - b) To receive a report from the Clerk on General Outstanding Issues.
  - c) To receive a report from the clerk with regard to issues resolved under delegated powers.
  - d) To Receive a general report from the Angel Suite Manager.
  - e) To Review the cumulative Financial Report for the Fiscal Year 2012/13  
(this information was circulated in advance of the previous meeting)

7. ALLOTMENTS:

- a) To Receive a report on any outstanding issues from the clerk:
- b) **Redcombe Lane site:**
- i) To Receive and Consider the site visit report and any observations from the Allotment Representative, and consider any questions from tenants.
  - ii) To Receive and note a report from the clerk with regard to tenancy allocations.
  - iii) To Receive and Consider any reports from Countryside Pest Control.
  - iv) **To further consider the following issues, raised previously by the Allotment Representative:**
    - Re-location of the gate to provide an extra plot.
    - Removal of the Cherry Tree adjacent to Plots 6 and 7
    - Removal of the Poplar Trees adjacent to Plots 6 and 7.
- c) **Grammar School Road**
- i) To Receive and Consider the site visit report and any observations from the Allotment Representative, and consider any questions from tenants.
  - ii) To Receive and note a report from the clerk with regard to tenancy allocations.
  - iii) To Receive and Consider any report from Countryside Pest Control.

8) WITH DUE REGARD FOR THE DECISION RESOLVED AT THE MEETING HELD ON WEDNESDAY 6<sup>TH</sup> MARCH 2013

**To further consider** the purchase and installation of additional salt bins in the vicinity of Ash Grove, and the additional cost to service the bin under the existing service level agreement with the North Lincolnshire Council Neighbourhood Services Team.

Proposed: Cllr. Mrs A. Eardley

9. ThreeB's, BRIGG – YOUNG PEOPLE AND FAMILIES PROJECT

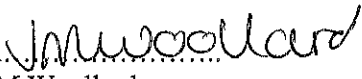
- a) To note the guidance from ERNLLCA that the matters resolved by this committee at its meeting held on Wednesday 17<sup>th</sup> April 2013 (with the press and public excluded) must now be managed by the Personnel Committee.
- b) To consider any further amendments to the draft bid for revenue funding to support the on-going cost of delivering ThreeBs Brigg beyond March 2014; and authorise its submission.

10. COMMUNITY PROJECT TO CREATE A COMMUNITY MEMORIAL GARDEN

- a) To Receive a progress report from the Clerk
- b) To consider the suggestion from Marc Reed (brother of Josh Parkin), with regard to the inclusion of community information sign boards within the site.
- c) To consider the purchase and donation of benches to be installed within the new garden
- d) To note the intention that initial landscaping works will be completed to coincide with the Thursday evening, Brigg Spring Clean.

11. REQUEST FOR ADDITIONAL DOG LITTER BINS

**To consider the purchase and installation of additional dog litter bins, brought forward at the Annual Town Meeting, and also via e.mail.** (details of locations and costs to be provided at the meeting)

Signed.   
Mrs. JM Woollard  
Clerk, Brigg Town Council