

Brigg Town Council



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To: The Town Mayor and Members of
Brigg Town Council

18th May 2023

You are hereby summoned to attend the **Annual Meeting** of **Brigg Town Council** to be held at **Angel Suite Ballroom, Exchange Place, Brigg DN20 8LD** on **Tuesday 23rd May at 7 pm.**

Kerry McGrath

Kerry McGrath
Town Clerk, Brigg Town Council

Business to be transacted

Mayor to present a cheque to Lindsey Lodge Hospice, one of his chosen charities and to address the Council and visitors.

1. **a) To elect the Mayor** of Brigg Town Council for the years 2023/24 and 2024/25
b) The elected Mayor to sign the declaration of office.
2. **a) To elect the Deputy Mayor** of Brigg Town Council 2023/24 and 2024/25.
b) The elected Deputy Mayor to sign the declaration of acceptance of office.
3. a) **To consider the suspension of the Meeting for the purpose of Prayer.**
b) **To Resolve that Standing Orders be reinstated**
4. **Public Participation** – Residents are invited to address the Council **but are reminded that the Council may be unable to provide answers, but issues raised may be added as a future agenda item.**
5. **To receive apologies and reasons for absence**
6. a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared
b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.
8. a) **To confirm** the Council's adoption of the North Lincolnshire Council Code. (attached)
b) **To Confirm** that all members have submitted their Register of Declared Interests, in accordance with the Localism Act 2011 and pursuant to the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and the North Lincolnshire Council Code of Conduct. **(Please do this before the meeting).**

9. **Policies & Procedures**
- i) **To confirm adoption** of the NALC model standing orders.
 - ii) **To confirm adoption** of the NALC model financial regulations.
 - iii) **To confirm adoption** of Financial Jobs for Audit.
 - iv) **To confirm adoption** of Internal Audit procedures
 - v) **To confirm adoption** of social media policy
10. **To confirm** the 4 signatories for the bank mandate and two fiscally aware internal control councillors.
11. **To confirm** the Town Council is eligible to exercise the power of competence.
12. **To confirm** the schedule of meeting dates and times. - attached
13. **To confirm** the list of committees to be elected and to **appoint** members who will serve on each committee.
- i) Planning & Environment Committee (Five Members)
 - ii) Personnel Committee (Five Members)
- * The Complaints, Grievance, Appeals and Disciplinary Committees will comprise three members of the Personnel Committee, as required.
14. To **appoint and confirm** representatives to serve on the following outside bodies and working groups.
- I) Outside Bodies**
- a) C.P.R.E.
 - b) ERNLLCA –.
 - c) Neighbourhood Action Team
 - d) Parish & Town Council Liaison
 - e) Brigg Wheelers
 - f) Foundation Governors of SJN Trust
 - g) Brigg Community Partnership
 - h) Brigg Flood Warden
 - i) Brigg Snow Warden
- II) Working Groups**
- a) As resolved through Council business.
15. **To receive any correspondence** for information.
- a) Northern Rail.
16. **Minutes of previous meetings**
- a) To **approve** the minutes of Full Council Tuesday April 25th, 2023, a true record.
 - b) To **receive** an update on matters from the minutes not appearing anywhere on the agenda.
 - c) To **approve** the minutes from Planning and Environment Committee on April 25th, 2023. – (Councillors present at the Planning and Environment Committee on April 25th, 2023.)
17. To **receive** the report from North Lincolnshire Council Ward Councillors.
18. **Accounts & Payments**
- a) To **approve** the Payments for Brigg Town Council to 30th April 2023
 - b) To **receive and note** the receipts, bank reconciliations to 30th April 2023 and budget monitoring report to 18th May 2023 **for information.**

19. **Environment**
 - a) To **approve** installation of notice board in Old Courts Car Park

20. **Planning** – To consider and Planning Applications received, including additional plans publicised, but received after agenda issue. (In this instance considered by Full Council, pending the appointment of the Planning Committee).
 - a) <https://apps.northlincs.gov.uk/application/pa-2023-709> PA/2023/709 - Planning permission to install solar panels to the south elevation, Brigg Recreation Ground, Wrawby Road, Brigg.

21. To **receive** any councillor comments or requests and **agree** for future agenda items.

Kerry McGrath

**Clerk, Brigg Town Council
18th May 2023**