

Meeting of BRIGG TOWN COUNCIL
MEETING – Tuesday 23rd November 2021 at 7.15pm
Chairman – Councillor B Parker

Present: Councillors B Parker, C Sherwood, R Waltham, A Eardley, J Kitching, S Riggall, Cllr N Sherwood.

In attendance: Kerry McGrath – Town Clerk

Also Present: Nigel Fisher, Brigg Blog
Keith Simpson

21/092 Welcome by the Mayor, Cllr B Parker, who reminded Councillors of their duty to treat each other and the Clerk with respect.

A minute's silence was held in remembrance of Roberta Fulford, a valued resident of Brigg and thought with her partner Chris.

21/093 a) Suspension of standing orders for the purpose of prayers.

Proposer Cllr S Riggall Seconder Cllr J Kitching
Agreed All Councillors present

Keith Simpson led the Council in Prayers.

b) Standing orders be reinstated

Proposer Cllr S Riggall Seconder Cllr N Sherwood
Agreed All Councillors present

21/094 Public Participation

No public attended.

21/095 Apologies for absence

Cllr J Gibbons and Cllr P Smith

21/096 a) To Record any Declarations of Interest

Cllr's Riggall and Waltham declared a personal interest in agenda item 10a and Cllr Eardley declared a prejudicial interest in 10a.

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None.

21/097 To receive the report from North Lincolnshire Council Ward Councillors.
Cllr Waltham

- At a recent Clerks and Chairs Town and Parish Council Liaison meeting, Brigg are proving to be leading the way in projects and devolution. Reported he had received some enquiries following the Clerk's presentation at the meeting.

- Govt Grant announced to support residents in flood prone areas and encouraging residents to have a plan in place for flooding. This relates to surface water flooding as well as tidal flooding.
- £400k fund pot supporting businesses to employ people. 3 local businesses have already signed up, two of which are in technical machinery jobs, which shows signs of growth in our area.
- Gritters have been deployed already as temperatures are dropping. Grit bins in Brigg are full.
- School Crossing patrol vacancy on Wrawby Road. Cllr Eardley asked if there could be a zebra crossing in place instead of a school crossing patrol. Cllr Waltham to contact NLC officer for a feasibility study.

21/098 To receive any correspondence.

- a) Brigg Blog information and stats for November – circulated by email.
- b) ERNLLCA Autumn newsletter

21/099 Minutes

- a) **The minutes from the meeting held on 26th October 2021** were received and approved as a true record, Cllr Kitching
Proposer Cllr Kitching Seconder Cllr Eardley
Agreed All Councillors present
- b) To **receive** an update on matters from the minutes not appearing anywhere on the agenda.
 - A huge thank you to all the volunteers who helped with the Poppy Appeal.
 - Quote is being sourced for the War Memorial addition, work to be carried out in the spring, due to its delicate nature.
 - Adult Gym Purchase order to be made once area on Riverbank identified.
 - Bigger flags have been installed on the Buttercross
- c) **The minutes from the Personnel Committee on 1st and 10th November** and Recommendations approved.
Proposer Cllr C Sherwood Seconder Cllr Kitching
Agreed All Councillors present

21/100 Environmental Issues

- a) **Resolved** to defer the Community Emergency Plan to January meeting to make necessary amendments
Proposer Cllr C Sherwood Seconder Cllr Waltham
Agreed All Councillors present
- b) **Resolved** to seek advice from Andrew Taylor, the NLC ecologist for replanting the hedge at Old Courts Car Park and to delegate decision to Cllrs Parker, Riggall, Kitching, N Sherwood once advice sourced, and to commit a budget of no more than £1500.
Proposer Cllr R Waltham Seconder Cllr Riggall
Agreed All Councillors present
- c) **Resolved to** purchase a 3-tier planter from Spring in Bloom grant and site in Market Place to compliment planters previously sourced.
Proposer Cllr R Waltham Seconder Cllr Riggall
Agreed All Councillors present

- d) **Resolved** to arrange a site visit for the siting of the information boards in Old Courts Car Park and Angel Car Park
Proposer Cllr R Waltham Seconder Cllr Kitching
Agreed All Councillors present
- e) **Resolved** to purchase a GOBO of the Holocaust Memorial Flame in time for HMD on 27th January, and to set up a working group, to discuss themes for GOBOS to be used throughout the year. The Clerk also to contact Switched Positive for a feasibility study into moving the projector to shine on to The Angel Building with costs and time implications.
Proposer Cllr C Sherwood Seconder Cllr Waltham
Agreed All Councillors present

21/101 Interim Audit

The Interim Audit was received

Cllr Waltham and Cllr Riggall left the room

The Following recommendation were approved

- a) **Resolved** to maintain the scale of charges for Redcombe Lane the same at £13.60 per allotment and to waive the fee for Brigg In Bloom allotment.
Proposer Cllr C Sherwood Seconder Cllr N Sherwood.
Cllr Eardley abstained.
Agreed All other Councillors present

Cllr Waltham and Cllr Riggall rejoined the meeting

- b) **Resolved** to approve the Health and Safety Policy
Proposer Cllr Waltham Seconder Cllr C Sherwood.
Agreed All Councillors present
- c) **Resolved** to approve the Litter Picking Risk assessment

Proposer Cllr Kitching Seconder Cllr Riggall.
Agreed All Councillors present
- d) **Resolved** the Clerk to provide contracts register for January meeting for budget preparation.
Proposer Cllr Waltham Seconder Cllr C Sherwood.
Agreed All Councillors present

21/102 Jubilee 2022 update

- a) **Cllr Riggall and Cllr Parker** updated on plans for Jubilee celebrations for June 5th, 2022.
Resolved in principle to accept KCOM offer of support rather than sponsorship for the event and clerk to gather more information and report to January Meeting.

Proposer Cllr N Sherwood Seconder Cllr Waltham
Agreed All Councillors present

- b) **Agreed** to defer decision for arch of lights over Bridge until more information sourced following meeting with Balchere in December.

21/103 Christmas

The Clerk updated on plans for Christmas lights switch on 25th November 2021 at 6pm and the market.

21/104 a) To was resolved to approve payments to 31st October 2021

Date Paid	Payee Name	Ref	Amount Paid	Authorized Ref	Transaction Detail
05/10/2021	ERPF	BACS	£ 569.68		September Pension
05/10/2021	HMRC	BACS	£ 618.62		September Tax & NI
05/10/2021	Brigg Office Supplies	BACS	£ 11.52		Stationery/ Diaries
05/10/2021	Hampshire Flags	BACS	£ 309.47		Larger Flags
05/10/2021	Earth Anchors	BACS	£ 4,097.04		Notice Boards
14/10/2021	Nigel Fisher	Q4367	£ 500.00		Brigg Blog Half year
14/10/2021	NLC	BACS	£ 4,481.57		SLA Bin emptying
14/10/2021	VANL	BACS	£ 15.00		Payroll provision Qtrly
14/10/2021	JB Rural Service	BACS	£ 210.00		Millennium/ Memorial
14/10/2021	JB Rural Service	BACS	£ 780.00		Cemetery cut JB1128
14/10/2021	JB Rural Service	BACS	£ 3,600.00		9th Brigg Verges
14/10/2021	JB Rural Service	BACS	£ 600.00		9th Cadney Verges
14/10/2021	JB Rural Service	BACS	£ 360.00		9th Cadney Verges
14/10/2021	JB Rural Service	BACS	£ 180.00		Woodbine JB1127
14/10/2021	JB Rural Service	BACS	£ 300.00		Barrier Basket removal
14/10/2021	G Broughtons	BACS	£ 340.20		Beacon repairs
14/10/2021	JB Rural Service	BACS	£ 120.00		3rd Wrawby PROW
14/10/2021	JB Rural Service	BACS	£ 240.00		3rd Brigg PROW
25/10/2021	BT	DD	£ 55.49		Telephone & Broadband
26/10/2021	Brigg Office Supplies	BACS	£ 15.59		paper
26/10/2021	123 Reg	BACS	£ 14.39		Domain reg
26/10/2021	JB Rural Service	BACS	£ 1,140.00		October handyman
26/10/2021	JB Rural Service	BACS	£ 210.00		Millenium/ Memorial Cut
26/10/2021	Glanford Boat Club	BACS	£ 1,600.00		5/5 river clean
26/10/2021	Brigg Heritage Centre	BACS	£ 80.00		Hire of Buttercross
26/10/2021	JB Rural Service	BACS	£ 540.00		3rd Broughton PROW
26/10/2021	JB Rural Service	BACS	£ 360.00		3rd Cadney PROW
28/10/2021	Staff costs	BACS	£ 1,551.76		October Salary
28/10/2021	Brians DIY	BACS	£ 43.01		Paint & Sadolin
29/10/2021	O2	DD	£ 12.17		Mobile phone
29/10/2021	Brigg Rotary	BACS	£ 350.00	Minute ref 21/085	Community Grant
	Total Payments		£ 23,305.51		

Proposer Cllr S Riggall Seconder Cllr J Kitching
Agreed All Councillors present

b) receipts, bank reconciliations and Council report to 31st October 2021 received and noted.

21/105 Comments from Councillors and suggestions agreed for future agenda items.

- **Update on Bat Boxes**
- **Contract register**

Cllr Parker advised that he would attend Roberta Fulford's funeral on 3rd Dec, representing Brigg Town Council

21/106 Next meeting of Brigg Town Council confirmed Tuesday 25th January 2022 at 7.15pm

Meeting closed at 8.20pm