

BRIGG TOWN COUNCIL  
MEETING – THURSDAY 16 JULY 2020  
Chairman – Councillor S Riggall  
Meeting held remotely on Zoom

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Present: Councillors Mrs A Eardley, Mrs J Gibbons, Miss J Kitching, B Parker, Mrs S Riggall, C Sherwood, Mrs P Smith and R Waltham.

In attendance:                      Dinah Lilley – Town Clerk  
   Kerry McGrath – Assistant Clerk

Also Present:                         Nigel Fisher, Brigg Blog

45.    To Receive Apologies and Approve Reasons for Absence.

None

Proposed: Cllr Eardley                      Seconded: Cllr Parker

46.    TO CONSIDER THE SUSPENSION OF THE MEETING FOR THE PURPOSE OF PRAYER.

**It was resolved that** Standing Orders should be suspended for the purpose of prayer.

Proposed: Cllr Eardley                      Seconded: Cllr Kitching

Members were led in prayer by Cllr Parker and a moment of thought was given to Keith Simpson while he was in hospital.

**It was resolved that** Standing Orders should be reinstated.

Proposed: Cllr Kitching                      Seconded: Cllr Smith

47.    a) To Record any Declarations of Interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

None

b) To note any dispensations given to any member of the Council in respect of the Agenda Items listed below.

None

48.    Police Matters

None

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49. To receive any correspondence (for information only).
- CPRE July 2020 Newsletter
  - CPRE Update
  - ERNLLCA Newsletter 06
  - VANL Newsletter 24 June
  - VANL Newsletter 29 June
  - Brigg Blog Update
  - Brigg Film Proposal – Cllr Waltham was due to meet with a company who were proposing making a film using Wrawby Street as part of the set.
50. To receive the update on any outstanding issues from the clerk.
- Bins ordered as requested at last meeting, and NLC had notified of additional charges to be applied for the collection and emptying of new bins.
  - The Mayoral Chain had been sent to Fattorini for updating of names, this was now completed and return awaited. This leaves only two empty plates, so future consideration will need to be given to the design of adding extras. Fattorini had been asked for suggestions.
  - CCTV requested, cost quote was awaited.
  - NLC were providing a number of ‘Message in a Bottle’ (from Lions) for elderly, shielding residents and were looking for volunteers to help distribute (estimated 19).
51. Public Question Time
- None
52. To Receive any Questions from Members.
- Cllr P Smith submitted a number of questions to the Ward members.
- Update on Horse Fair – Gypsies and Travellers had already started arriving. Cllr Waltham stated that a message was to be sent out imminently, as due to Public Health reasons and the ban on over 10 people congregating, the Horse Fair could not take place. The police would enforce this and barriers would be placed on Station Road, with no access to Hewson House Car Park.
  - Update on Davey Memorial Park Slide – it was agreed to ask the children who use the park what they would like to see there. The matter was to be placed on the next Council agenda, and there was a possibility that NLC had a piece of equipment which may be suitable. Cllr Sherwood would follow this up.
  - When would the TIC reopen? - No update was available yet, however Cllr Waltham would provide a statement for Brigg Blog when an announcement was available.

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- Was there a definite date for the library to reopen, and when would the library van visit? Notices had been placed in the Library that it should be open at the end of August. In the meantime books could be ordered either by telephone, or on a Click and Collect basis.

53. To Receive a report from the North Lincolnshire Council Ward Councillors.
- Cllr Sherwood gave an update on the Leisure Centre and Skate Park. The ‘dry side’ of the Leisure Centre was to re-open on 25 July, with a reduced offer and bookings needed to be made prior to use. The Swimming pool was due to open on 3 August with lane swimming only for limited numbers, and monitoring of the changing facility. Volunteers would be needed to monitor numbers using the skate park.
  - Cllr Waltham updated on the Aldi store – Bridge Street resurfacing was due to be done at the end of July and Planning Permission for the mini-roundabout.
  - The two hours free parking was to be re-instated in the car parks, which would prevent all day parking, apart from for NHS workers.

54. MINUTES OF PREVIOUS MEETINGS.

It was resolved

- i. To approve the minutes of Full Council Thursday 18 June 2020

Proposed: Cllr Smith                      Seconded: Cllr Kitching

- ii. To note the minutes of the Planning Committee Thursday 18 June 2020

Proposed: Cllr Parker                      Seconded: Cllr Gibbons

- iii. To note the minutes of the Personnel Committee Monday 6 July 2020

Proposed: Cllr Smith                      Seconded: Cllr Kitching

55. To receive reports from members delegated to serve on outside bodies and working groups.

- Christmas Lights Working Group – a walk round the town with a number of Councillors and the contractor had taken place. A decision was sought later in the meeting.

<ul style="list-style-type: none"> <li>• Environmental Development Group</li> </ul>	No meetings have taken place due to the Covid 19 Lockdown
<ul style="list-style-type: none"> <li>• Brigg in Bloom</li> </ul>	
<ul style="list-style-type: none"> <li>• Litter Picking Group</li> </ul>	

56. ALLOTMENTS UPDATE

- i) Redcombe Lane )

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ii) Grammar School Road)

The Clerk and Deputy had undertaken an inspection on 7 July. Some plots on Grammar School Road did not seem to be being worked. This was being monitored. Redcombe Lane Plots were all good.

iii) Allotment relocation update - the Transfer of land was almost ready, the location of the deeds was being established with solicitors.

57. ACCOUNTS AND AUDIT

a) **It was resolved** the Budget Monitoring Reports as at 30 June 2020 and the Accounts for Payment as listed in the Appendix for Full Council and the Angel Suite, and Bank Reconciliations for each, be approved.

- Appendix 1 – Full Council Accounts and petty cash payments

Proposed: Cllr Parker                      Seconded: Cllr Kitching

- Appendix 2 – Angel Suite Accounts  
The Account was almost ready to close, all outstanding bills had been paid, and a refund was due from Anglian Water.

Proposed: Cllr Smith                      Seconded: Cllr Parker

58. TO AGREE A REVISED CALENDAR OF COUNCIL MEETINGS FOR 2020-2021

Discussion ensued around members' commitments, and the preferred day of the week was agreed to be the fourth Tuesday of the month. The Clerk would prepare a revised calendar for the remainder of 2020-21 based on the proposals and circulate to Councillors.

59. TO CONSIDER ANY COMMENTS ON THE REVISED NALC CODE OF CONDUCT CONSULTATION

**It was resolved that** Councillors had no comments to make on the revised Code of Conduct.

Proposed: Cllr Smith                      Seconded: Cllr Parker

60. TO AGREE THE PROVISION OF LITTER BINS IN OLD COURTS CAR PARK

Various new or replacement bins had been ordered following the previous meeting. The bins in Old Courts Car Park were now brought back, as requested, for further discussion.

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**It was resolved that** of the five bins in the car park, the two in best condition be cleaned and sited at the ticket machines, and the remaining three be replaced with new 240L bins.

Proposed: Cllr Waltham

Seconded: Cllr Kitching

61. **TO AGREE THE PURCHASE OF NEW CHRISTMAS LIGHTS FOLLOWING THE SITE MEETING WITH THE CONTRACTOR**

Notes had been circulated following the meeting held with the contractor. A further discussion would take place following the closure of the Council meeting.

Given the likely cancellation of the Christmas Lights Switch On event (Lions had confirmed had confirmed the cancellation of the Christmas Market and Fair), less costs would be incurred on the event, so the total budget allocated for Christmas 2020 could be put towards the purchase of new lights.

**It was resolved that**

- i) A decision be made at the next meeting, likely to confirm the cancellation of the Christmas Lights Switch On event.
- ii) Discussion take place with the contractor regarding the purchase of new lights, up to the value of the allocated budget.

Proposed: Cllr Waltham

Seconded: Cllr Sherwood

62. **In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).**

Proposed: Cllr Parker

Seconded: Cllr Smith

63. **TO CONSIDER THE RECOMMENDATION FROM THE PERSONNEL COMMITTEE REGARDING THE POST OF CLERK**

**It was resolved that**

- i) Ms Kerry McGrath be appointed as the Clerk to Brigg Town Council as from 1 September, and
- ii) Ms McGrath be paid an honorarium for August while the current Clerk takes leave prior to retirement.

Proposed: Cllr Sherwood

Seconded: Cllr Smith

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64. TO CONSIDER TAKING ON THE CONTRACT FOR MAINTENANCE OF  
THE PUBLIC RIGHTS OF WAY AROUND BROUGHTON PARISH

**It was resolved that** the contractor for the Brigg grass cutting,  
undertake the Public Rights of Way on behalf of Broughton Town  
Council.

Proposed: Cllr Waltham

Seconded: Cllr Smith

Meeting closed at 8.01 pm

Signed: .....

Chairman, Full Council  
Held on 22 September 2020